# Sample Template: Bank Letter for CCM Fund’s recipient

[Date]

To: The Global Fund to Fight AIDS, Tuberculosis and Malaria

Attn: David Ennis

Manager, CCM Hub

Chemin du Pommier 40

1218 Grand-Saconnex, Switzerland

# Re: [Bank Client name] Account Information

Dear David,

Kindly accept this letter as an official confirmation of the bank account details, as per the records of the bank, for the above-mentioned client

|  |  |
| --- | --- |
| Bank Name (Full legal name) |  |
| Branch Name |  |
| Branch Number |  |
| Bank Full Address (Address, City, Postal Code/Zip code, Country)  |  |
| Bank Account Name  |  |
| Bank Account Holder Name |  |
| Bank Account Number |  |
| Bank Account Currency |  |
| SWIFT /BIC Code  |  |
| IBAN No. |  |
| ABA/BSB Routing No./ RTGS Code/IFSC Code (Choose as appropriate) |  |
| Bank Code (applicable only for banks without a SWIFT Code) |  |
| **Additional Information (Interest and Bank Charges)** |
| Is the account an interest-bearing account?  | Yes No |
| Any transaction costs associated with the account?  | Yes No |
| **Routing instructions (if any) – mandatory for Euro denominated grants** |
| Intermediary Bank Name |  |
| Intermediary Bank Full Address (Address, City, Postal Code/Zip code , Country) |  |
| Intermediary Bank Swift /BIC Code |  |
| Intermediary Bank ABA Routing No. (if applicable) |  |
| Intermediary Bank IBAN No. |  |
| Intermediary Bank Account Number |  |

I hereby confirm that the [CCM XXX or Recipient of Funds of the CCM XXX] has provided the bank with the appropriate authorization to confirm the bank details described above directly to the Global Fund to Fight AIDS, Tuberculosis and Malaria, its representatives and agents, upon request, for verification purposes.

This authorization is limited to clarifications required on the accuracy of the above-mentioned bank account details. This does not provide the Global Fund, its representatives or its agents direct access to the above-mentioned bank account at the transaction level.

Should you require additional information, you may contact [bank account manager name] directly at [+ XXXXXXXXX and/or email].

Sincerely

Name:
Title:

Official Stamp of the Bank