**Job Title** | Specialist, Supply Chain- French Speaking  
---|---  
**Grade Level** | D  
**Position no.** |  
**Contract Type** | 3 years defined duration  
**Reporting to** | Manager, Supply Chain  
**Division** |  
**Department** | Sourcing and Supply Chain  
**Job Family** | Portfolio Management & Delivery  
**Job Family Group** | Supply Chain & Health Product Management  
**Role Summary** | The Global Fund’s Supply Chain team sits within the Sourcing and Supply Chain Department and is responsible for ensuring that the end-to-end supply chains in countries receiving Global Fund grants operate effectively to provide uninterrupted product supply while promoting country ownership and capability building. The Supply Chain team manages roughly US$1.2B of in-country Supply Chain Capital & OPEX spend. Additionally, the Supply Chain team conducts in-country diagnostics, develops country-specific transformation plans, and implements these transformation plans across roughly 16 countries at any one time, in collaboration with other international organizations (i.e. USAID).  

The Supply Chain Specialist role, under the leadership of the Supply Chain Manager, will work closely with the Global Fund’s country teams within the Grant Management Division (GMD) to understand operational effectiveness and performance of the various relevant Supply Chains in key countries, understand what root causes impact the delivery of high performing supply chains, and develop and implement sustainable solutions to improve these relevant Supply Chains’ performance.  

To deliver these sustainable Supply Chain improvements, the Supply Chain Specialist will engage with critical in-country stakeholders including country Principle Recipients of Global Fund grants, governments, donors, partners, and the private sector, to understand the end-to-end supply chain operations and market opportunities in-country.  

- Identify key Supply Chain challenges and blockages of efficient supply chain performance and develop, propose and implement solutions to improve Supply Chains Product availability and/or wastage reduction and/or cost improvements.  
- Address planning and operational logistics and supply chain issues with a focus on health products during product transition or new product launch implementation, in
partnership with the Health Product Management Specialist of the country team;

- Stay engaged and informed of all the Supply Chain pilots and initiatives (including initiatives in-country not supported by the Global Fund), aimed at strengthening the supply chain and identify good practices eligible for scale up aiming at having a significant impact;
- Assign and manage in-country Supply Chain risks through the use of the Integrated Risk Management tool
- Identify and Implement Public-Private Partnerships within in-country Supply Chain operations

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<tr>
<th><strong>Key Responsibilities</strong></th>
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<tr>
<td><strong>Supply chain diagnostics and transformations</strong></td>
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<tr>
<td>• Own delivery of in-country diagnostics in approximately 4 high priority countries at any one point, either for Procurement and/or Supply Chain processes</td>
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<td>• Own the development and implementation of transformation plans in one or more countries, with the objective to improve the relevant KPIs, for either Procurement and/or Supply Chain</td>
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<td>• Convince and acquire approval for the proposed transformation plans with partners, donors, Principle recipients and/or government stakeholders.</td>
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<td>• Support the deployment of relevant information management systems to improve the relevant KPI’s</td>
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<td>• Map the Supply Chain process landscape: identify key actors in the public and private sectors (SWAT-like analysis) and identify champions who can foster change and generate/manage relevant data sustainably</td>
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<td>• Propose, design and support implementation and transition of Supply Chain improvements and innovations with in-country resources and Country Teams</td>
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<td>• Collaborate, provide support to and learn from Supply Chain partners at regional and global networks, such as African Resource Centre, SOLVE, WFP, etc.</td>
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<td>• Implement recommended Supply Chain management processes, models, standard operating procedures and frameworks: including Supply Chain performance reporting processes to monitor the resulting improvements in Supply Chain effectiveness. This will need to be done stand-alone and/or in line with the Grant lifecycle, included in the PUDR report which the PR reports to the Global Fund.</td>
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<td>• Provide proactive advice, as subject matter expert, on specific Supply Chain technical areas, techniques and cross-cutting initiatives, using knowledge and applicability of internal and external leading practices commensurate with country’s operating environments, including but not limited to Warehousing and Distribution agreements for Global Fund or Global Fund Principal Recipients, Supply and Demand Management (data generation), and Order management</td>
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| • Lead bi-monthly Sales and Operations Planning (S&OP) meeting for related country(s) in which actual inventory, consumption and pipeline orders are reviewed with the Global Fund Country team, Principle Recipient and relevant USAID agencies  
Supply chain performance management  
• Add value in Supply Chain through delivery of in-country improvements on: Improvement in Availability of Health Products, Reduction of product wastage (Expiries and Diversion) and/or Improvement of operational cost of delivering the related health products  
• Support Country teams and in-country stakeholders in collecting relevant Supply Chain data and root causes on a regular, planned basis, to assess the health of the supply chain. The specialist will validate this information Pre-transformation, during transformation and post-transformation, including but not limited to close the gap on current requisitions and actual demand/consumption (Push)  
• Propose and support continuous improvement on data collection and demand management in-country  
• Analyse supply chain risks and develop and monitor supply chain assurance activities for assigned portfolio according to the corporate risk and assurance framework.  
• Set ambitious and realistic in-country objectives  
• For PPM countries, support the resolution of applicable escalations in collaboration with the PR and category teams.  
In-country grant support  
• Work in a coordinated manner with the Health Product Management Specialist/Country Team to ensure optimized supply chain arrangements and overall management of health products in the assigned portfolio throughout the grant life cycle, while understanding the peculiar nature and specific requirements of medicines and health products. This also includes the management of Catalytic funding in-country in Supply Chain related investments which deliver catalytic change.  
• Provide technical input into Concept Note and Grants in support of in-country supply chain improvements.  
• Provide technical input into the Country Portfolio Reviews on the relevant supply chain subjects  
Market Shaping Strategy support  
• Collect country feedback to support Market Shaping Strategy development  
• Provide in-country supply chain perspective to support Market Shaping Strategy implementation  
Information sharing |
Provide in country supply chain perspective to support information sharing between all related parties

Subject to change by the Executive Director at any time at his/her sole discretion.

### Key metrics

- KPI6B, measuring and improving On Shelf Availability of Health Products at health facilities.
- Measure inventory turns at central medical store levels
- Measure and reduce wastage (post 2019) (expiries and diversion)
- Measure and improve operational Supply Chain cost

### Key internal relationships

- Principal Recipients (PR) Services team
- Relevant members of Grant Management Division, especially Country teams and Health Product Managers
- Finance
- Risk

### Key external relationships

- Relevant in-country stakeholders-Government
- Relevant in-country stakeholders-Partners / Donors
- Relevant in-country stakeholders-Private Sector
- Relevant in-country stakeholders-Global Fund Vendors
- Relevant in-country stakeholders-Local Fund Agents

### PERSON SPECIFICATION

#### Qualifications

**Essential:**
- Advanced degree in health, science, business field or any other degree

**Desirable:**
- Qualification in Business and/or engineering and/or Supply Chain

#### Experience

**Essential:**
- Operational Supply Chain Experience in one or more of the following:
  - Demand/Supply Planning
  - Warehousing/Distribution/Shipping
  - Order management
  - Supply Chain Finance operations
  - Significant experience with supply chain process mapping
  - Significant experience with supply chain process improvement
  - Significant experience managing complex senior stakeholders

**Desirable:**
- Experience in Private Sector Supply Chain in Pharma, Retail, Warehousing & Distribution and/or FMCG
- Significant experience with supply chain vendor management
- Familiarity with supply chain data structures and data management

**Extensive travel is required**

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<th>Competencies</th>
<th>Languages:</th>
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<td>An excellent knowledge of English and preferably a good working knowledge of French. Knowledge of other languages would be an asset.</td>
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**Functional Competencies:**
- Analytical (level 2)
- Business (Level 2)
- Country context (Level 3)
- Finance (Level 2)
- Geopolitical Awareness (Level 2)
- Multicultural Understanding (Level 3)
- Negotiations (Level 2)
- Operational Policy (Level 2)
- Procurement & Supply Chain (Level 2)
- Project Management (Level 2)
- Strengthening Systems for Health (Level 2)

**Organizational Competencies:**
- Global Fund awareness and mind-set (Level 2)
- Service orientation (Level 2)
- Drive for results (Level 2)
- Collaboration (Level 2)
- Interaction (Level 2)
- Adaptability (Level 2)