

Monitoring and Evaluation Guidance for Multicountry Applicants

1. Multicountry applications should contain well defined, measurable goals and objectives and outcomes (expected results) that address gaps and encourage accelerated impact against the disease(s).
2. Multicountry applications should include clear measures reflecting the key achievements of the program to date and enhance the evidence-base for further supporting these programs. These measures could be captured in the performance framework using:
 - a) Impact, outcome and coverage indicators recommended in the GF modular framework. In selecting these indicators, applicants should assess the relevance of the indicators in relation to the activities supported by the program and that these can be achieved and reported during the grant implementation period; customized indicators can be included in exceptional cases; and/or,
 - b) The **Work-plan Tracking Measures** if suitable impact, outcome and coverage indicators to measure progress of activities supported by the multicountry program are not available, or do not allow reporting on progress during the grant implementation period. Accordingly, applicants can include a set of measurable and achievable milestones under the *Work-plan Tracking Measures* section of the Performance Framework template.
3. In addition, it is recommended that the applicants plan for evaluations to assess the impact of these multicountry programs that can inform decisions for continued investment in these programs. These should be described in the funding request narrative.

Key considerations in filling the performance framework templates

1. Follow the instructions for filling the performance framework included in the template.
2. Do not break the password protection. Templates that are tampered with will be rejected.
3. Select from the drop-down menus where applicable. Do not override the drop-down menu.
4. Make sure all required cells are filled.
5. Include the impact, outcome and coverage indicators relevant to the program under relevant sections.
6. Impact and outcome indicator tabs (section B and C) - under the “Country” column, for each indicator, select the country from the drop-down menu and specify the names of the related countries (if more than one selected country) in the comments field.
7. Coverage indicator tab, column M, titled “Country/Scope of targets”-

- a) Under the “Country” field, for each indicator, select the country from the drop-down menu and specify the names of the related countries (if more than the one selected country) in the comments field
- b) leave the field for scope of targets (national/subnational) blank.

Key considerations for selection of Work-plan Tracking Measures

1. The Work-plan Tracking Measures should allow monitoring of **key outcomes** (expected results and achievements) of the program supported activities and help in enhancing the evidence-base for further supporting these programs.
2. These are used to assess the grant performance in the absence of suitable coverage indicators.
3. Selecting appropriate work-plan tracking measures will require identifying some key activities from the work-plan and budget and selecting related milestones for progress reporting.
4. The work-plan tracking measures can be qualitative milestones and/or process indicators with emphasis on key outcomes/results of the grant activities.
5. In deciding an appropriate milestone related to the selected activity, focus on expected results that will allow assessing the progress over the grant term.
6. The purpose of work-plan tracking measures is not to duplicate the grant work-plan and budget in the performance framework. It is rather to demonstrate how the grant is progressing to achieve the objectives and goals of the multi
7. country program.
8. Selection of work-plan tracking measures is based on activities that constitute a high proportion of the grant budget and are critical in achieving the grant’s objectives.
9. It is recommended that three to five work-plan tracking measures are used per reporting period.