Grant Entity Data (GED) Process
Local Fund Agents (LFAs)

Click here to get started

The Global Fund Partner Portal

Click here for GED-related resources & materials

WHAT DO LFAs NEED TO DO?

Type of Grant Entity Data

- Organization Information: Create New
- Organization Information: Update
- Contacts with Signatory Rights: Create/Update
- Contacts with Notice Rights: Create/Update
- Contacts with Partner Portal Access Rights: Create/Update
- Contacts without any Rights: Create/Update
- All Contacts: Deactivate

Action Required

- LFA submits Organization Information Form, EN | ES | FR & supporting documents to the LFA Coordination Team via email

Timelines

- Immediately when changes take place
- Immediately after the appointment letter for a new LFA organization has been signed by all parties
- Immediately when the contact changes
- Immediately update if there are changes

LOCAL FUND AGENTS own this stage of the GED process

The GLOBAL FUND completes these stages of the GED process

The updated GED is reflected in the Global Fund Partner Portal (GED Module)

1 The LFA Coordination Team will be in contact with LFAs directly regarding access to the Partner Portal.
2 Note that during the review stage the Global Fund might reject a “change request”. The “change request” must then be resubmitted for another full review.
3 Spanish and French versions are courtesy translations only. External stakeholders should complete and submit the English version of this template.
4 Information on Signatory Rights, Notice Rights and Partner Portal Access Rights are detailed in the Operational Policy Note (OPN) on Grant Entity Data.
5 Includes contacts whose rights have been reduced (e.g. removing access rights, signatory rights and or notice rights from contacts).
6 Upon creation of a new organization, the LFA Coordination team will request details of the initial contact with Access Rights and create in the system accordingly.
7 See OPN Annex 3 on required supporting documents.