

## C19RM Funding Request Screening Checklist

**Date Created:** 26 May 2021

**Date Updated:** 26 May 2021

It is important that C19RM Funding Requests (Fast-track and Full) are complete when submitted for Global Fund review. Incomplete funding requests will not be reviewed.

### Before Submission: Translations Required?

Applicants are encouraged to submit all documentation in English, French and Spanish. Documents that are not in English require time to translate so we ask applicants to send these to Global Fund Country Teams **as soon as possible** to allow time for translations.

For example, for C19RM Full Funding Requests, HIV, TB and malaria mitigation plans need to be translated before the review can begin.

### Mandatory Documents and Other Requirements

CCMs can use the following checklist to ensure that funding requests are complete and ready to be submitted to the Global Fund:

#### Are all mandatory documents available?

	Document	C19RM Fast-track Funding Request	C19RM Full Funding Request
<input type="checkbox"/>	C19RM Funding Request Form *	✓	✓
<input type="checkbox"/>	Funding Request C19RM Budget	✓	✓ Including C19RM Above Base Allocation request
<input type="checkbox"/>	Quantification or needs assessment for COVID-19 health products (including contribution and projected pipeline from other sources of funding)	✓	✓
<input type="checkbox"/>	COVID-19 National Testing Strategy, where available	✓	✓
<input type="checkbox"/>	C19RM Health Products Management Template (“C19RM HPMT”) per grant	✓	✓
<input type="checkbox"/>	C19RM Funding Landscape Table		✓ x not required for multicountry grants

	Document	C19RM Fast-track Funding Request	C19RM Full Funding Request
<input type="checkbox"/>	CCM <sup>1</sup> Endorsement of C19RM Funding Request <sup>2</sup>	✓	✓
<input type="checkbox"/>	Endorsement by the national COVID-19 response coordinating body	✓	✓ COVID-19 control and containment interventions of the funding request only
<input type="checkbox"/>	National Strategic Preparedness and Response Plan for COVID-19 and budget (ideally for 2021)	✓	✓
<input type="checkbox"/>	HIV, TB and Malaria mitigation plans (where available)		✓
<input type="checkbox"/>	List of Civil Society suggestions for inclusion in the C19RM Funding Request		•

### Has the C19RM Funding Request been endorsed?

The C19RM Funding Request must be endorsed by:	
<input type="checkbox"/>	ALL CCM members
<input type="checkbox"/>	The national COVID-19 response coordinating body (required for all Fast-track Funding Requests and for <i>COVID-19 control and containment interventions of the C19RM Full Funding Request</i> )

### Is the Funding Request C19RM Budget completed correctly?

<input type="checkbox"/>	Grant names into which C19RM funds will be signed into must be indicated in the documents. Any estimated available uncommitted funds and financial obligations (such as orders pending delivery) from the C19RM 2020 Award as at 30 June 2021, must be included in the C19RM Full Funding Request as part of the Funding Request C19RM Budget.
<input type="checkbox"/>	Is the budget complete overall?

### Is the requested amount within allocation?

<input type="checkbox"/>	The “C19RM Base Allocation” amount cannot exceed 15% of the eligible applicant’s 2020-2022 HIV, tuberculosis and malaria allocation amount, as communicated in the Allocation Letter (including any awarded Fast-track amount). Applicants can also submit “C19RM Above Base Allocation” for an amount equivalent to at least an additional 15% of the eligible applicant’s 2020-2022 HIV, TB and malaria allocation amount. There is no cap on the Above Base Allocation amount.
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### General sense check

<input type="checkbox"/>	The Funding Request C19RM Budget and the C19RM Health Products Management Template must be aligned with the C19RM Funding Request Form.
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Please do not hesitate to reach out to the [C19RM Secretariat](#) if you have any questions.

<sup>1</sup> See Section 1.8 C19RM Funding Request Submission of the [C19RM Guidelines](#) for the endorsement requirements for multicountry or non-CCM/non-RCM/non-RO Funding Requests.

<sup>2</sup> <https://www.theglobalfund.org/en/funding-model/applying/materials/>.