

# Information Sessions on Pulse Checks

Last updated: 4 November 2022

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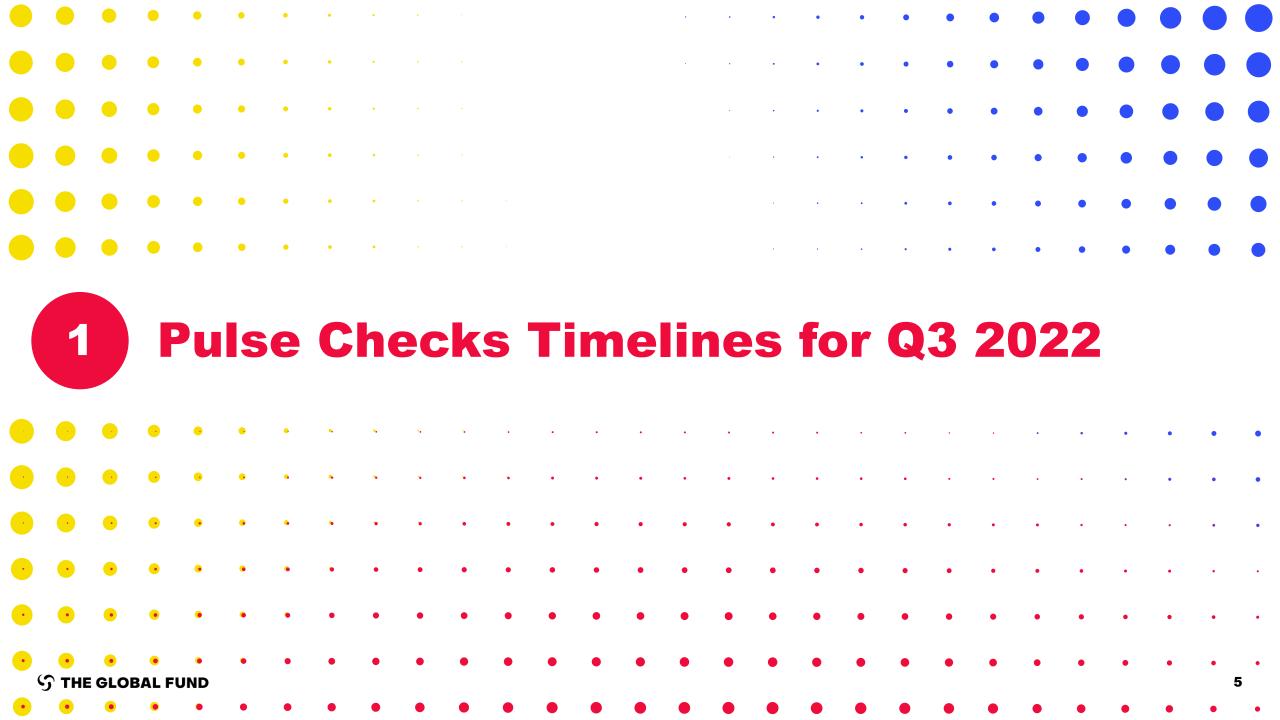


### Q&A Session: Transition to Online Pulse Checks Forms

4 November 2022

### **Content**

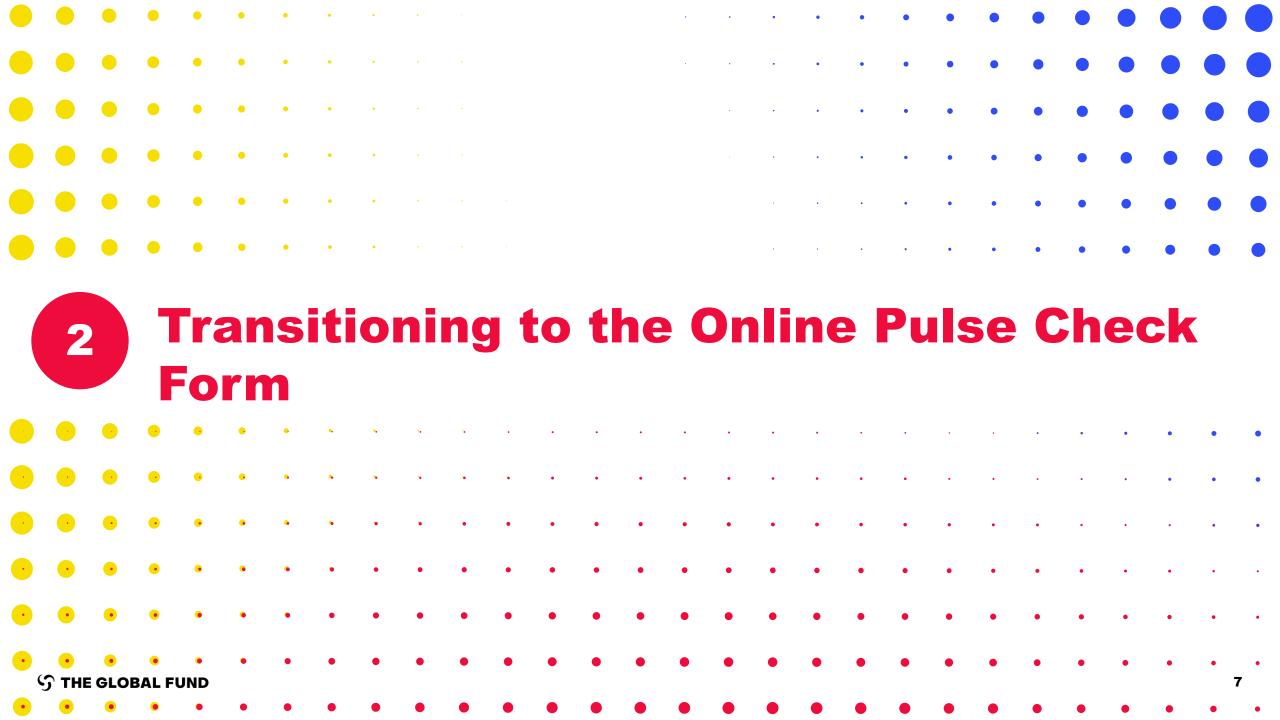
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### Pulse Checks Timelines Q3 2022

		September			October				November	
		5-9	12-16	19-23	26-30	3-7	10-14	17-21	24-28	31-04
	PR Q&A Sessions				28	06	12		26	
	Pulse Checks submission									
								Due Date: 4 November		

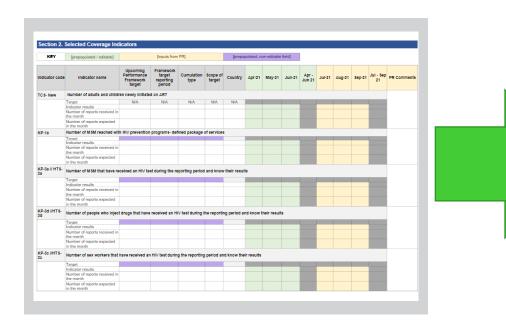
Issuance:	From 3 October 2022			
Due Date:	4 November 2022			
Reporting Period:	1 July – 30 September 2022			



### **How to submit the Pulse Checks?**

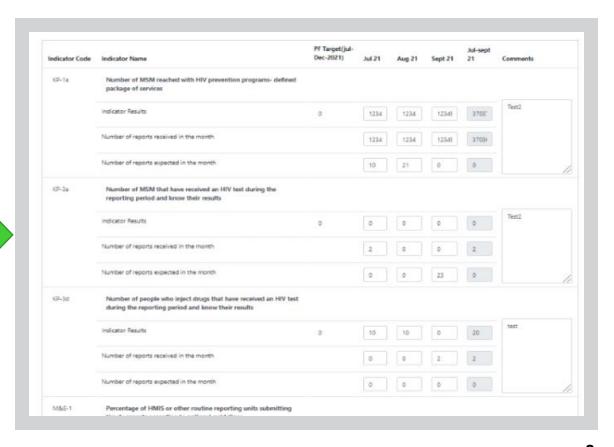
#### **Previously: Excel Form**

**Principal Recipients** download and then attach the completed Pulse Checks Excel form through the Global Fund Partner Portal.



#### From now on: Online Form

**Principal Recipients** enter data through an online form on the Global Fund Partner Portal directly.



# Online Pulse Checks have been piloted successfully with a subset of PRs providing positive feedback and concrete benefits



Fewer steps than with the Excel form; no file download or attachment is required.



**Enables collaboration;** multiple users can simultaneously edit the form.

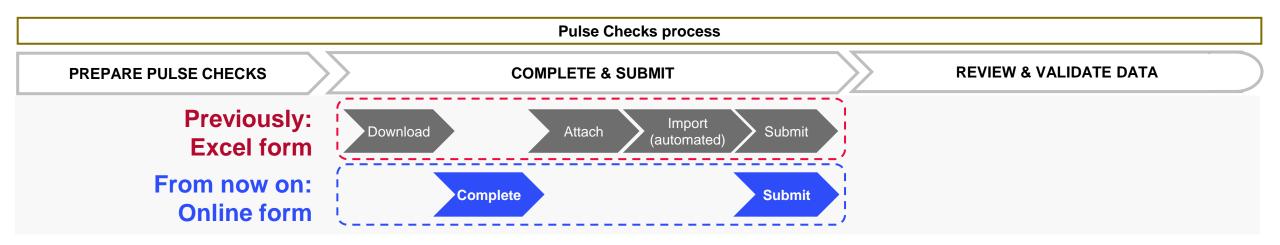


Reduced risk of errors, as the form flags incomplete data and incorrect values prior to submission.



Eliminates the risk of corrupted or tampered Excel files that may result in rework.

## Pulse Checks will be sent to PRs, who will receive an e-mail\* notification to access, complete and submit the online form.



### PREPARE PULSE CHECKS – The Global Fund

 Prepare the Pulse Checks, review data quality against grant documents (modules, interventions, coverage indicators) and share with PR

#### **COMPLETE & SUBMIT – Principal Recipient**

- Complete Pulse Checks online form.
- Submit Pulse Checks to Global Fund via the online form.

#### **REVIEW AND VALIDATE – The Global Fund**

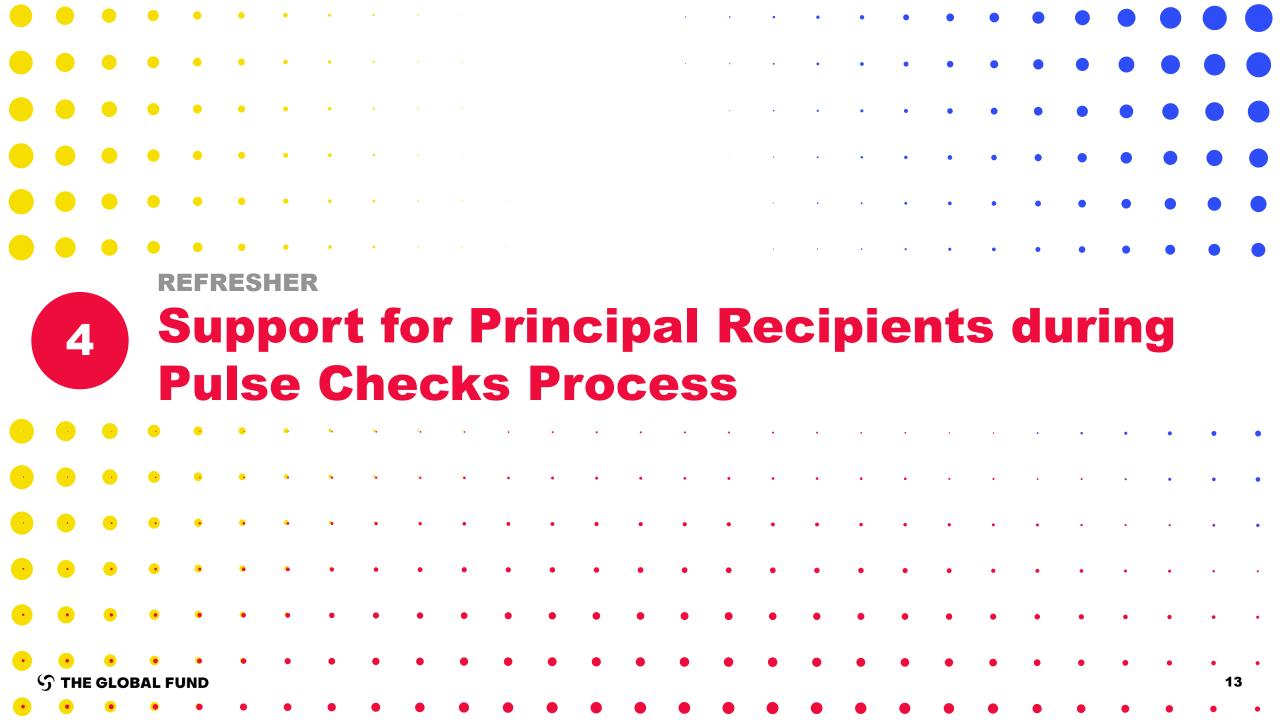
 Review completeness, consult with PR for updates or clarifications as needed, and validate.

\* Pulse Checks notification e-mails are sent from noreply-gos@theglobalfund.org.



# System Demonstration

English | Français



# A support team responds to PR Pulse Checks questions in three languages.



#### **Email:**

Country.Support@theglobalfund.org

Support is provided by e-mail Monday through Friday.

Response times vary depending on the volume of requests and time zones.



More information on is available on the Global Fund website.

https://www.theglobalfund.org/en/fundingmodel/implementation/reportingand-checks/



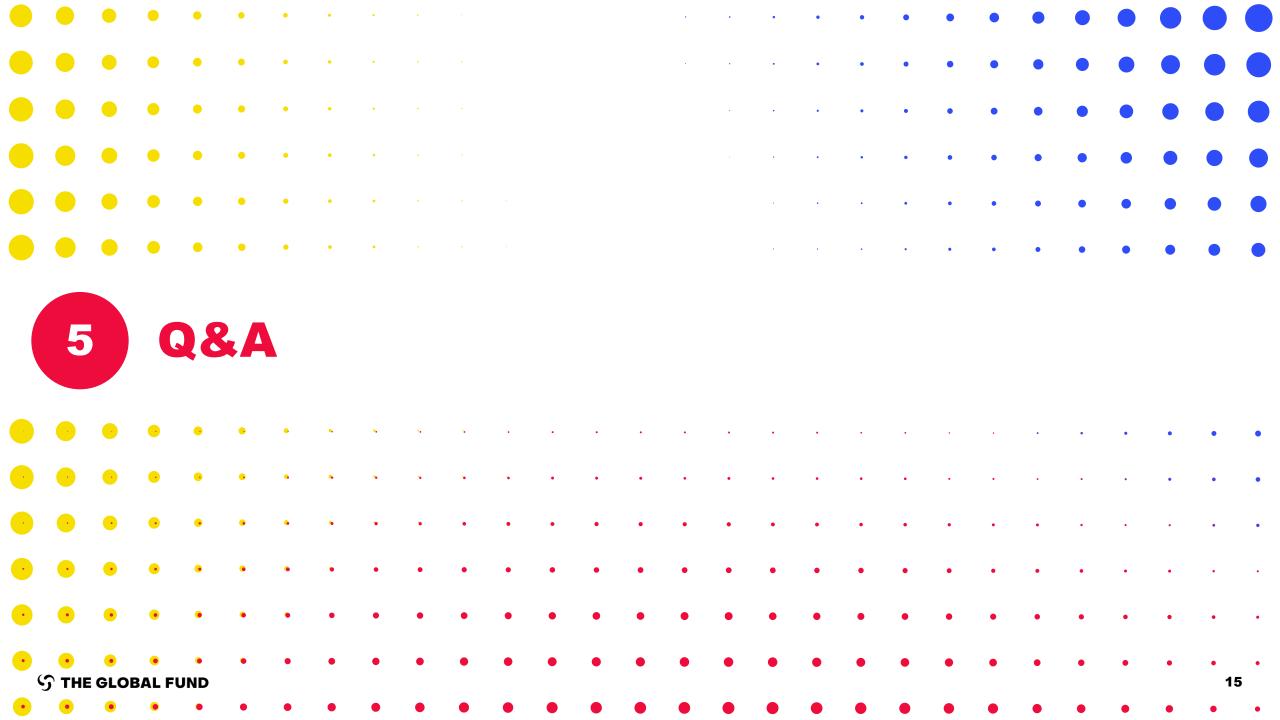
## Completing and Submitting Pulse Checks: Guide for Principal Recipients

- English
- French
- Spanish



#### **System Demonstration**

- English demo video
- French demo video



### Users

### Who can submit Pulse Checks on the Partner Portal? Is it only users with access to the Partner Portal?

- Team members need to have a user access to the Partner Portal (either Editor or Submitter) to access the Pulse Checks.
- If your team members don't have access to the Partner Portal yet and need to have access to the Pulse Checks, the PR organization can follow the Grant Entity Data (GED) process to provide them with user access.
- The Partner Portal has 2 types of access: Editor and Submitter. Only the people in your team with one of these access type can access the Partner Portal and Pulse Checks.
- Editors can contribute to the online Pulse Checks and Submitters can contribute to and submit the Pulse Checks to the Global Fund.
- PRs can provide access to the Partner Portal to as many team members as needed.
- PR cannot add SRs with a Submitter or Editor access on Partner Portal.
- Please make sure that your organization has at least one person assigned with the Submitter role, in order to submit reports to the Global Fund.
- Users are given Partner Portal access by grant to view/submit key information to the Global Fund via different tabs, such as the Pulse Checks and PU/DR. Please note that access is not organized by sub-process and all users will have rights to all processes for each grant to which they are assigned.
- Resources: <a href="https://www.theglobalfund.org/en/funding-model/throughout-the-cycle/grant-entity-data/">https://www.theglobalfund.org/en/funding-model/throughout-the-cycle/grant-entity-data/</a>

# Can previous reports/information be accessed by a user with non-Submitter rights?

- Yes, both Editors and Submitters have access to previously submitted data on the Partner Portal.
- Users will see the previous Pulse Checks in the dropdown menu (as per the demo).
- If Pulse Checks have not been submitted for the previous reporting period, no data will be visible on the Partner Portal.

### Online Form (1/3)

### How will users know if there are any errors in the Pulse Check form before submission?

- As users type information directly into the online form of the Pulse Checks, the information is saved automatically. It will be displayed in a confirmation window in green.
- If there any errors in the form, the system will notify you.
- If you are experiencing issues, please email Country Support (<u>Country.Support@theglobalfund.org</u>), and include a short description and a screenshot

### Will it be possible to download the completed online form locally?

- No, it is not possible. The information is only available online for now. The Global Fund is looking into options to download a printable version of submitted Pulse Checks in future, but this is not available for now.
- All previous Pulse Checks are available directly on the Partner Portal.

## Should working sheets be attached to the Pulse Check online form to support financial information?

 No, filling in the cells in the form is sufficient. There is no need to attach supporting information for Pulse Checks (unlike for PU/DR).

#### Can we still use the Excel Form?

- No, the Excel forms have been discontinued and only the online form will be available to submit Pulse Checks.
- The data requested is the same, only the way to provide the information is different.
- Be strategic and provide users access to people in your organization who can go directly into the online form and enter the information they are responsible for.

### Online Form (2/3)

### If we fill the Pulse Checks and then we want to come back tomorrow, is it possible?

 Yes, users can input data, log off and sign back into to continue their data input. This can be done until the Pulse Checks are submitted to the Global Fund.

### Is it still possible to update the Pulse Checks from the previous quarter, if necessary?

Yes, as shown in the demo, users can see the previous quarter's coverage indicator data and can update the data if previously reported information was incorrect or the indicator was left blank, as part of on-going Pulse Checks before submitting to the Global Fund.

### Is it possible to modify the data from the online Pulse Checks after submission to the Global Fund before the final due date?

- No, once the PR submits the Pulse Checks to the Global Fund by clicking on the button 'Submit to Global Fund', the data is sent to the Global Fund and cannot be updated anymore. However, if the PR notices serious errors after submission, they can notify their CTs; this will be addressed on a case-by-case basis.
- PRs are strongly encouraged to prepare the Pulse Checks by filling it in online and submitting it after a thorough review, ensuring it is complete/ready. Please note that as users can save data at any time, filling the Pulse Checks online does not need to be done in only one go and users can come back several time until it is submitted.
- Note that each quarter has specific deadlines for Pulse Checks submission. The next deadline for the Q3 2022 Pulse Checks is 4 November.

#### How can two users work on the Pulse Checks at the same time?

 Several users can be connected on the Partner Portal and update the form at the same time.. To avoid editing conflicts, we suggest users coordinate to ensure only one person works on each tab at a time.

### Online Form (3/3)

## If I experience a power outage/electricity interruption, can the online version allow me to continue entering data?

- The Partner Portal automatically saves inputted data on a regular basis. Users are also enabled to manually save the data they are entering at any point of time.
- IT recommendation:
  - If internet connection is lost for a few seconds/minutes, inputted data will be synchronized, and users will be able to continue inputting data once the connection has stabilized. Please do not close or refresh your browser.
  - o If internet connection is lost for a longer period of time or there is a power outage, PRs are strongly encouraged to stop working on the Partner Portal and log back in once the connection has stabilized. Work will not be saved if the window is closed, or the computer is restarted.

### How can we manage to have all the data available to fill the online version?

- The process to gather the available data to be reported is similar as before. The only change is that Pulse Checks have transitioned to the online form instead of Excel.
- If some data is not yet final, users can indicate share this information in the 'Comments' cell on the form.

### Will the Global Fund provide any feedback once the Pulse Checks has been submitted?

- The process remains the same. The data submitted is shared with the Global Fund Country Team.
- This data helps prepare the PU/DR for the end of year and provides the Country Team with some trends for the upcoming reporting periods and reports.

### **Submission Date**

#### When are Pulse Checks made available?

 The Global Fund performs some data quality verifications before making the Pulse Checks available to PRs.
 Generally, Pulse Checks are available by the end of the first week in the following quarter. Submission deadlines are extended into the following month to allow PRs at least approximately 30 days to complete the Pulse Check. These timings may evolve as the Pulse Check process is refined.

### What are the timelines to complete Pulse Checks? How is the online form impacting them?

- The Pulse Checks online form replaces the Excel form from now on but keeps the same timelines.
- Pulse Checks are due every quarter. They are made available to PRs shortly after the end of the quarter (Portal users will receive a notification) and are due approximately one month later

### The deadline for submission is too close - what if our data is not available at that time?

- Standards timelines are applicable for all portfolios, grants, and PRs. If you expect delays, you can inform your Country Team.
- The due date for the Q3 Pulse Checks is 4 November 2022.
- Principal Recipients are not expected to have all finalized results by the time they submit the Pulse Checks but are requested to include the information that is available at that point of time for the selected range of indicators and data points included in the Pulse Checks.

#### What is the due date for Q3-2022 Pulse Checks?

 For Q3 2022, the due date to submit to the Global Fund is the 4 November 2022.

### Pulse Checks vs. PU/DR

### Is it necessary to submit the Pulse Checks for the same period as the PU/DR to the Global Fund?

- At present, High Impact and Core portfolios are expected to complete 4 quarterly Pulse Checks, a PU and a PUDR each year. The Global Fund is looking at how to optimize both the content and timing of the reports PR submit in order to reduce workload and free focus toward implementation, while ensuring the Global Fund has adequate insights for organizational oversight and donor reporting. Please expect further communications on this in 2023.
- The purpose of the Pulse Check and PU/DR is different.
   Pulse Checks cover a quarterly period and are intended to give rapid insights into challenges and bottlenecks, including C19 disruptions. Given the quick turnaround, some results will be unavailable at the time of reporting. The PU/DR covers a semi-annual period in additional detail, is LFA verified, and has a longer deadline. It is used for grant oversight as well as donor reporting.

### Will this online process be the same for the PU/DR?

- No, for now the PU/DR process will continue to use the Excel file.
- The Global Fund is considering options to pilot an online process; more information will be shared in due course.

# Thank you

If you have any additional questions/issues, please contact: <a href="mailto:country.support@theglobalfund.org">country.support@theglobalfund.org</a>



The Global Fund to Fight AIDS, Tuberculosis and Malaria

+41 58 791 1700 theglobalfund.org

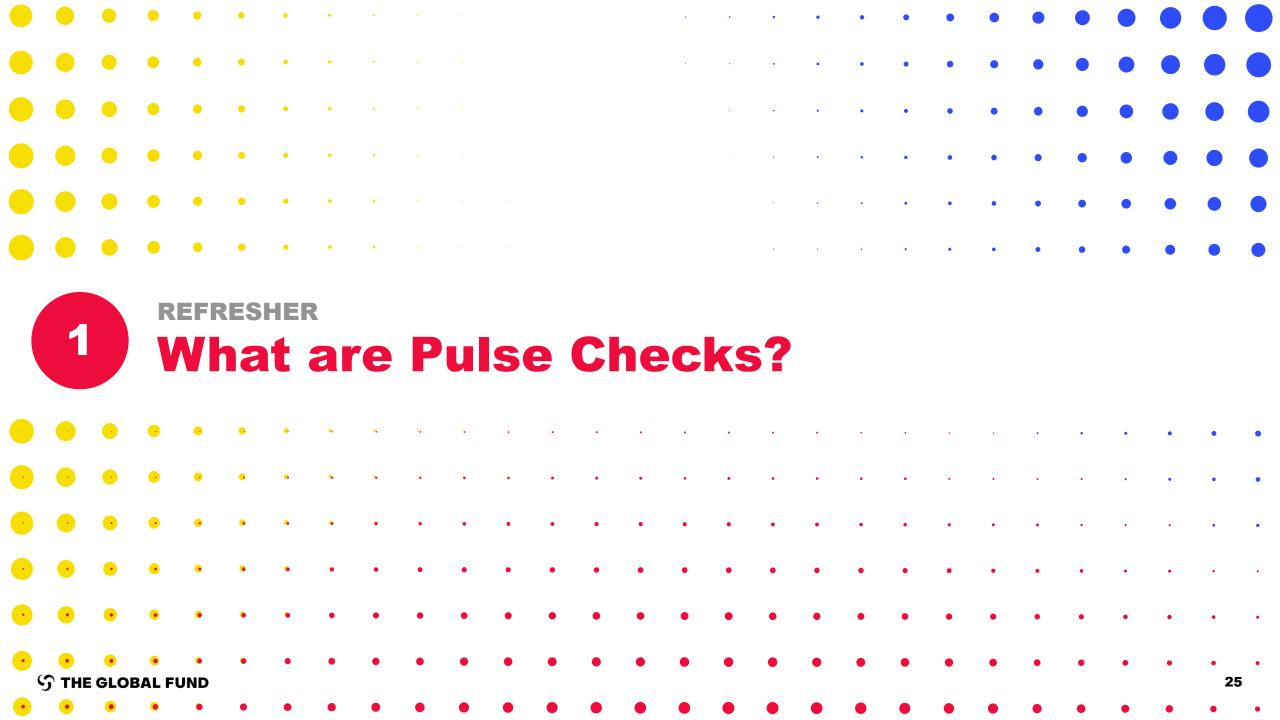


### Information Session: Updates on Pulse Checks

19 January 2022

#### **Content**

- What are Pulse Checks?
- REFRESHER
  How are Pulse Checks managed in the Global Fund Partner Portal?
- What's new for the Q4 2021 Pulse Check?
- REFRESHER
  Support for Principal Recipients during Pulse Check Process
- Questions



### **Key Messages**

# Operational oversight is being strengthened, with a view to improve performance and results for the people we serve.

- More frequent and better-quality data enables implementing countries and partners to anticipate issues, unblock bottlenecks and course-correct to support problem solving.
- Complementary initiatives are being rolled out to strengthen results and performance of HIV, TB and malaria grants, as well as C19RM.
- The new tools put greater emphasis on the importance of data and data quality, and increased responsibility for data ownership and accountability.

# What will Principal Recipients report through the Pulse Checks?



#### 1. PR Self-evaluation of:

- Implementation progress
  - HIV, TB and malaria modules.
  - C19RM interventions\*.
- Coordination with national COVID-19 response coordinating bodies.
- Disruptions due to COVID-19.



\* Only grants with C19RM 2021 funding are asked to report on C19RM interventions and financial metrics.



#### 2. Selected **coverage indicators**:

 A subset of programmatic indicators plus self-assessment indicating whether PRs are on track to meet programmatic targets.



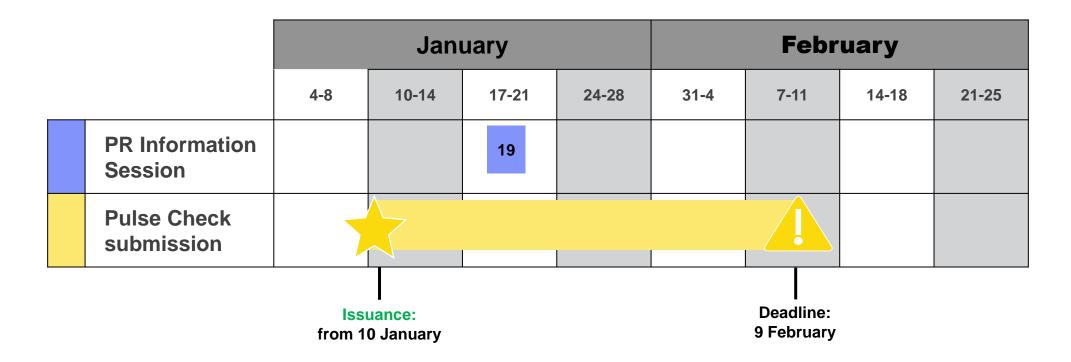
#### 3. Financial reporting on:

 Expenditure and forecast for HIV, TB and malaria grants and C19RM\*.

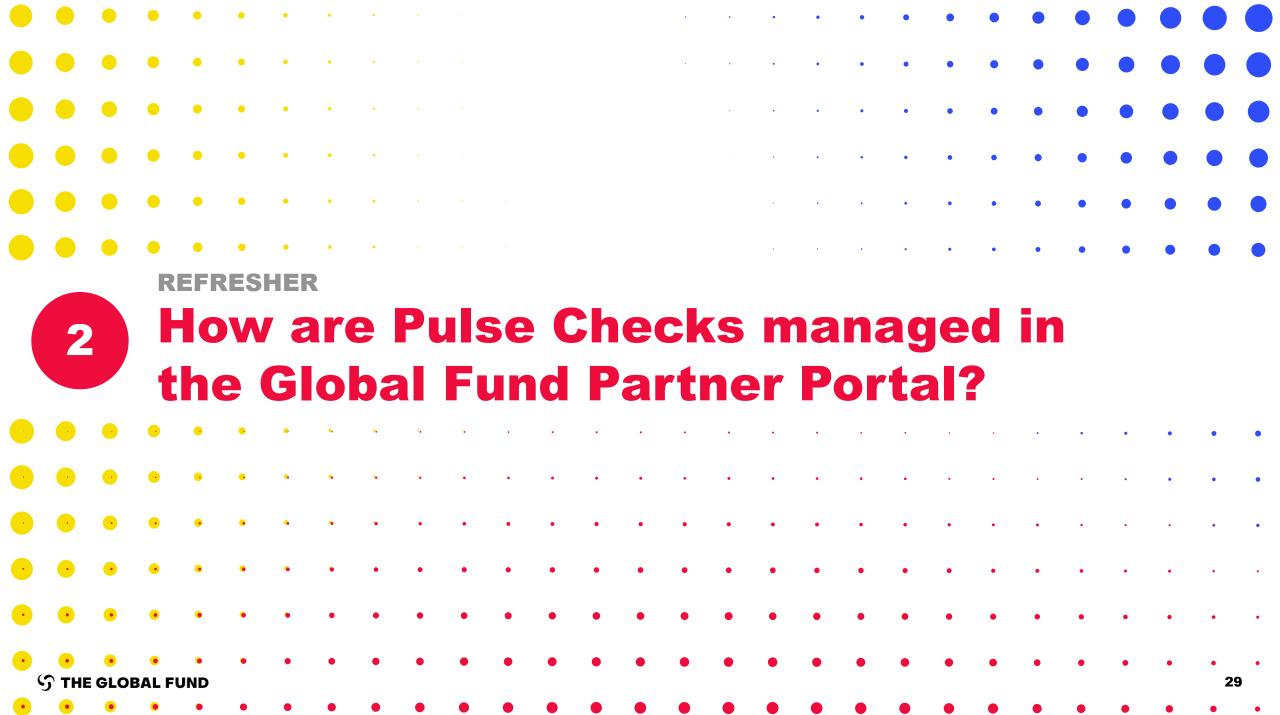
Detailed user guidance is available on:

https://www.theglobalfund.org/en/funding-model/implementation/

### **Pulse Check Timelines**



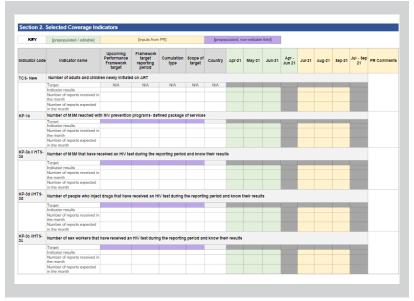
Issuance:	From 10 January			
Due Date:	9 February			
Reporting Period:	1 October – 31 December 2021			



### There are two options to submit the Pulse Checks.

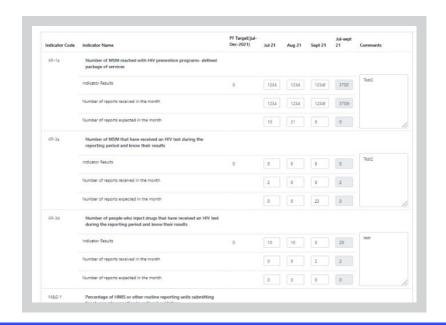
#### **Option 1: Excel Form**

**Principal Recipients** download and then attach the completed Pulse Check Excel form through the Global Fund Partner Portal.



### **Option 2: Online Form\***

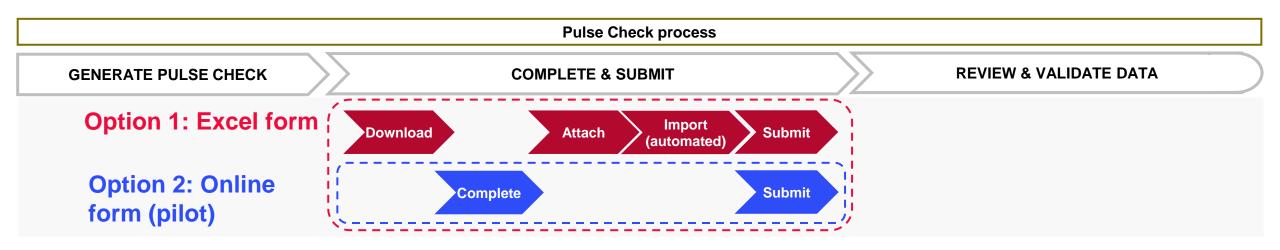
**Principal Recipients** enter data through an online form on the Global Fund Partner Portal.



\* Most Principal Recipients will be submitting Pulse Checks using the Excel form.

After a successful pilot, more PRs are moving to the Online Form for the Q4 2021 Pulse Check. If you would like to switch to the Online Form for future Pulse Checks, please inform your Country Team.

# Pulse Checks will be sent to PRs, who will receive an email\* notification to access, complete and submit the Excel form or the online form.



### GENERATE PULSE CHECK – The Global Fund

 Prepare the Pulse Check, review data quality against grant documents (modules, interventions, coverage indicators) and send to PR.

#### **COMPLETE & SUBMIT – Principal Recipient**

- Download Pulse Check Excel form from Partner Portal
- 5. Complete Pulse Check (Excel form / online form)
- Attach Pulse Check Excel form
- Submit Pulse Check to Global Fund (Excel form / online form)

#### **REVIEW AND VALIDATE – The Global Fund**

8. Review completeness, consult with PR for updates or clarifications as needed, and validate.



### **Additional Guidance**

### For accessing, completing and submitting your Pulse Check

#### **Information Session: Introduction to Pulse Checks**

In October 2021, the Global Fund held a session for PRs, and provided step-by-step instructions on how to access, complete and submit pulse checks, check, and additional guidance on how to including a system demonstration. PRs can access complete the different sections (Self-assessment, the recording and slides below.

#### Session Recordings:

o English: 30 September 2021, 6 October 2021

o French: 6 October 2021, 7 October 2021

Spanish: 7 October 2021

Presentation: English, French

#### **Completing and Submitting Pulse Checks: Guide for Principal Recipients**

This resource provides step by step instructions for how to access, complete and submit the pulse Selected Coverage Indicators, Financial Reporting).

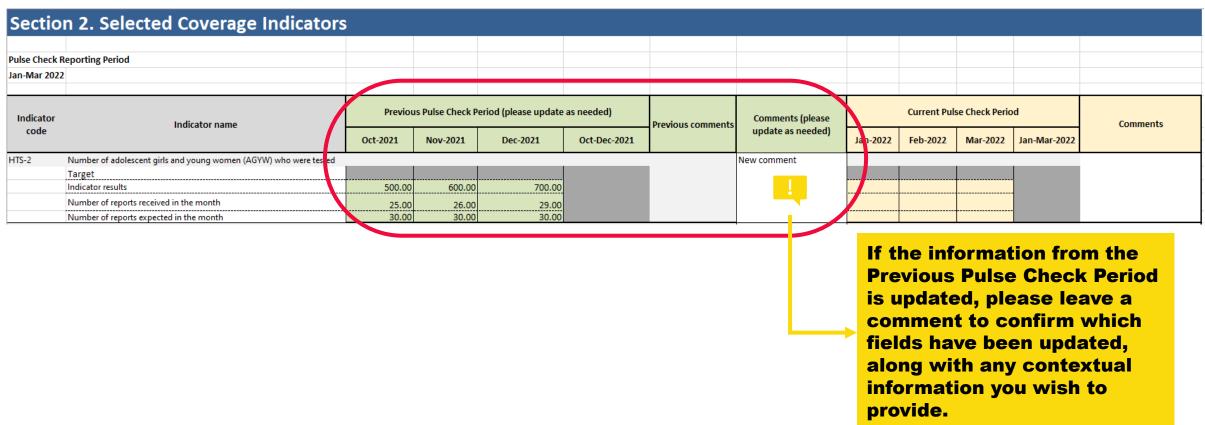
- English
- French
- Spanish



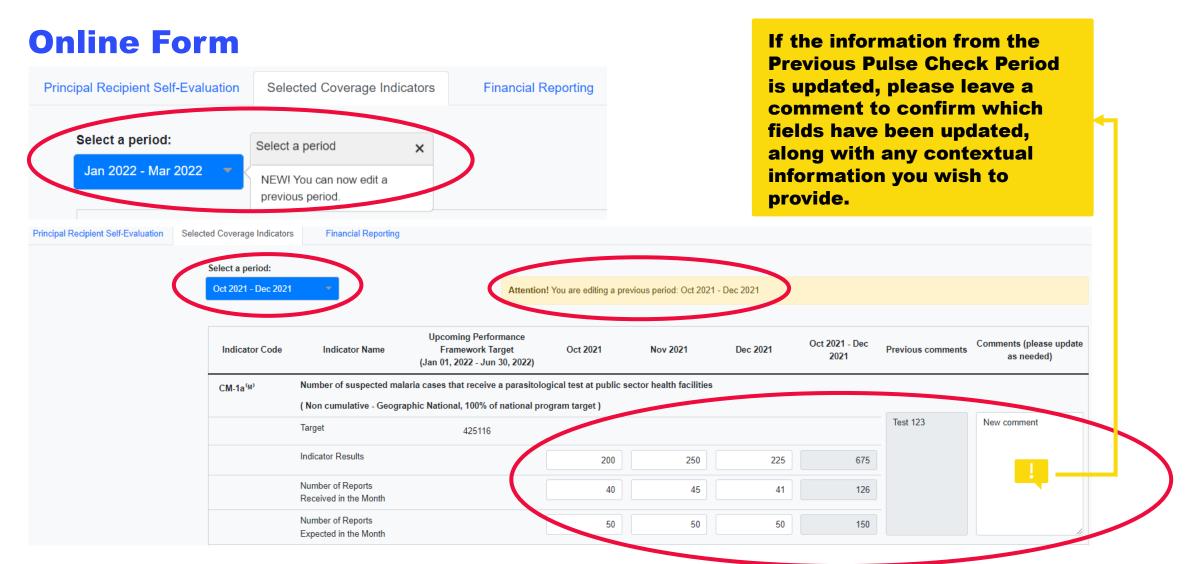
## PRs can now update coverage indicator results from the previous Pulse Check reporting period. (1/2)

If the coverage indicator results reported in the previous Pulse Check were missing, incomplete, or incorrect, PRs can update these in the current Pulse Check.

#### **Excel Form**



## PRs can now update coverage indicator results from the previous Pulse Check reporting period. (2/2)



## Three HIV indicators have been added to the cohort of selected coverage indicators for Pulse Checks.

PRs should report all treatment indicators which appear in the Pulse Check.

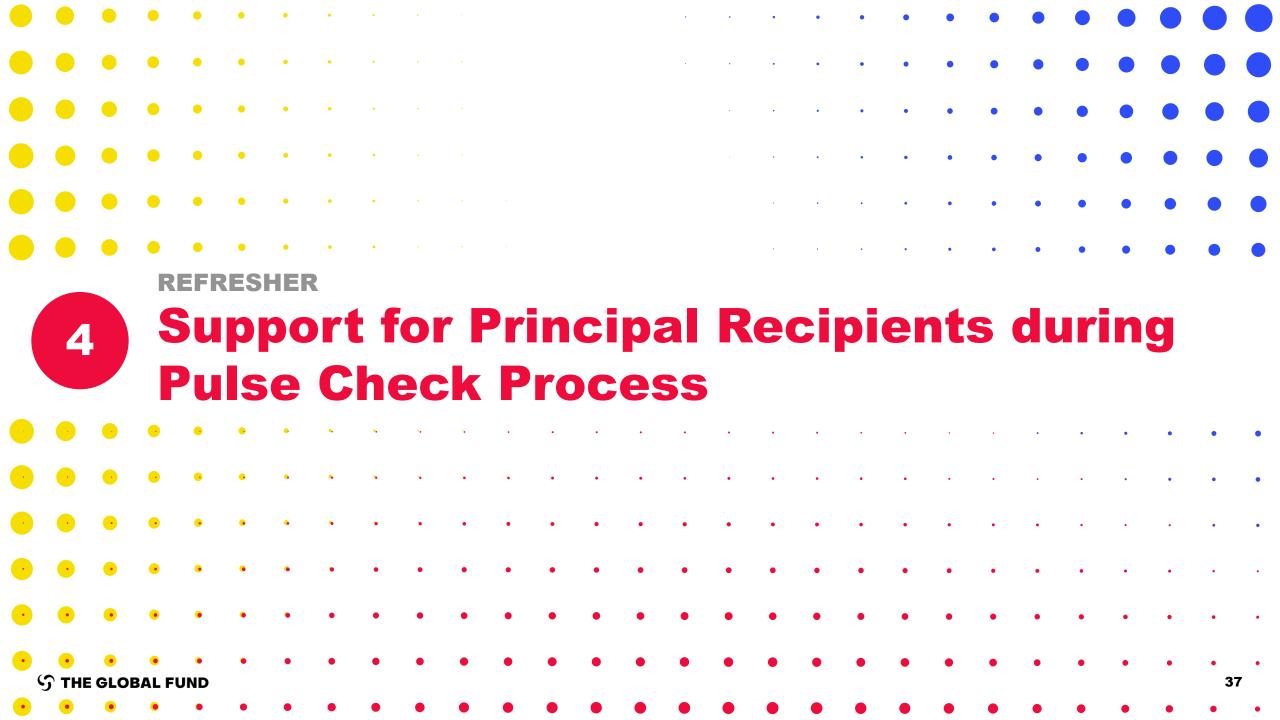
#### TCS-new: Number of adults and children newly initiated on ART

- This indicator is being collected for all PRs which report on TCS-1.1 (Number of adults and children currently receiving ART).
- The TCS-New indicator provides insight into the number of people initiated on ART.
- Data should relate to those initiated on ART each month for the 3
  months of the Pulse Check. If data is only available as an aggregate
  figure for the quarter, PRs will complete this in the third month of the
  quarter and add a note in the comments to confirm that this is a
  quarterly figure.

"TCS" is the standard indicator code for "Treatment, care and support".

### TCS-1b: Number of adults (15 and above) on ART at the end of the reporting period TCS-1c: Number of children (under 15) on ART at the end of the reporting period

- These indicators will be collected for all PRs which have them in the Performance Framework.
- These indicators were added to the cohort to provide a comprehensive understanding of ART progress.



# A support team will respond to PR Pulse Check questions in three languages.



#### **Email:**

Country.Support@theglobalfund.org

Support will be provided by email Monday through Friday.
Response times vary depending on the volume of requests and time zones.



## More information on is available on the Global Fund website.

https://www.theglobalfund.org/en/funding-model/implementation/



# Completing and Submitting Pulse Checks: Guide for Principal Recipients

- English
- French
- Spanish

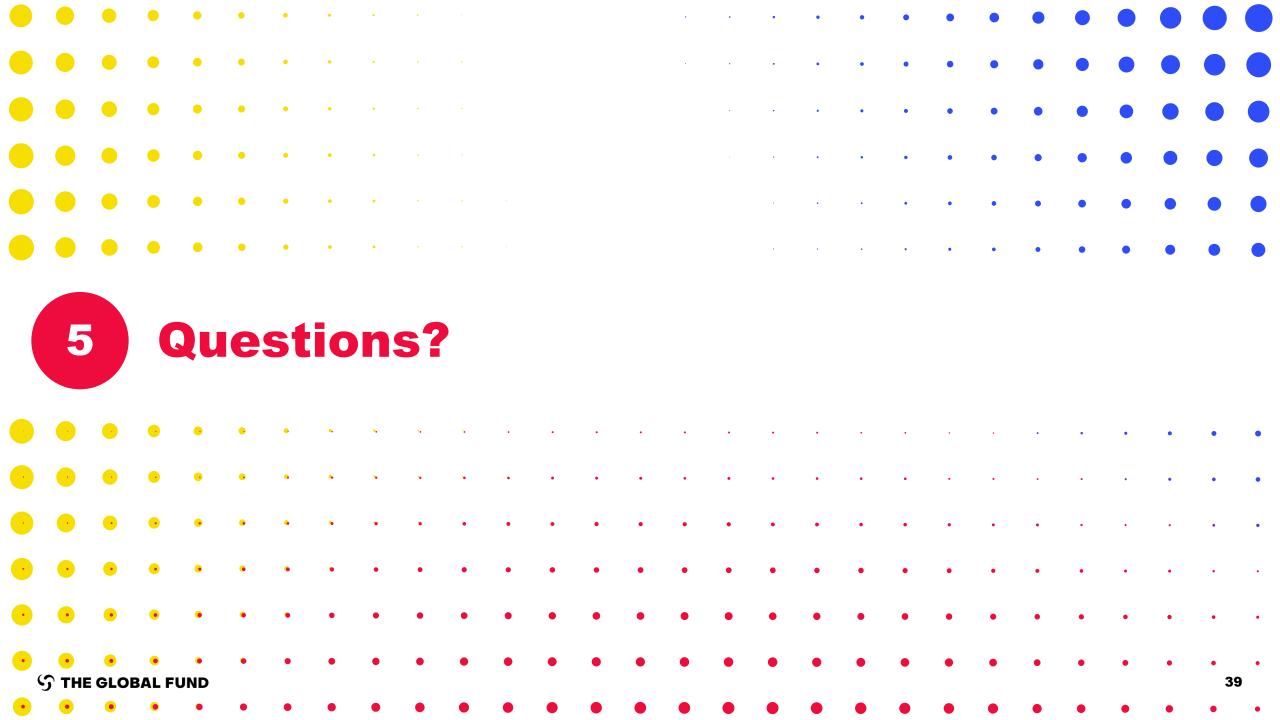


## Information Session: Introduction to Pulse Checks

#### Recordings:

- English: <u>30 Sep 2021</u>, <u>6 Oct 2021</u>
- French: 6 Oct 2021, 7 Oct 2021
- Spanish: <u>7 Oct 2021</u>

<u>Presentations</u>: <u>English</u>, <u>French</u>



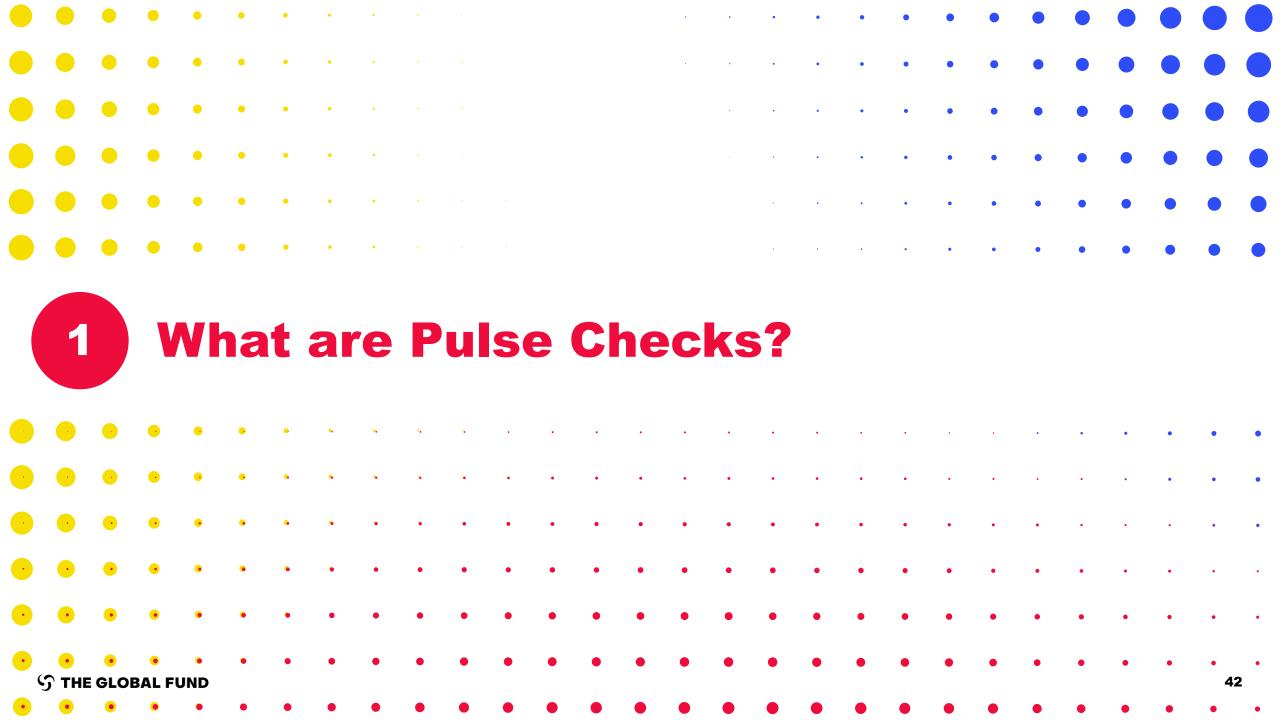


# Information Session: Pulse Checks

6 October 2021

### **Content**

- What are Pulse Checks?
- What will Principal Recipients report through the Pulse Checks?
- How are Pulse Checks managed in the Global Fund Partner Portal?
- How are Principal Recipients supported throughout the process?
- Questions



## **Key Messages**

# Operational oversight is being strengthened, with a view to improve performance and results for the people we serve.

- More frequent and better-quality data enables implementing countries and partners to anticipate issues, unblock bottlenecks and course-correct to support problem solving.
- Complementary initiatives are being rolled out to strengthen results and performance of HIV, TB and malaria grants, as well as C19RM.
- The new tools put greater emphasis on the importance of data and data quality, and increased responsibility for data ownership and accountability.

# Pulse Checks are a new reporting tool to enable access to timely and quality information.

Information on HIV, **Complementary initiatives are** Information on TB, and Malaria being rolled out\* C19RM Funds Grants Streamlined PU/DR **Strengthened Pulse Checks** PR reporting **Procurement Progress Updates Supply Chain & Health Services Spot** Checks (45 countries) **Strengthened Mandatory minimum assurances** assurance Demand driven, risk-based assurances

# Pulse Checks: a quarterly tool that provides visibility into Global Fund investments for decision-making.

From 4 Oct 2021, PRs from High-Impact and Core portfolios are required to submit Pulse Checks

1

2

3

Improved visibility on:

- HIV, TB, malaria, and RSSH investments.
- How C19RM investments contribute to mitigating COVID-19 disruptions.

Support timely identification of emerging risks and issues to enable more agile decision-making for course correction.

#### Three sections:

- Self-evaluation of implementation progress and disruption.
- Selected coverage indicators.
- Financial reporting.

# Over time, the quarterly Pulse Checks will phase out two existing monthly tools. For now, they will run in parallel with Progress Updates.

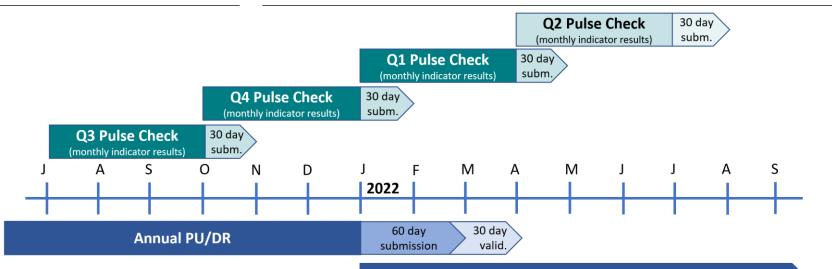
# Countries already completing the COVID-19 Indicator Monitoring Survey are asked to continue such completion until further notice.

This tool is expected to be discontinued in the next 6 months.

# The Pulse Check integrates the COVID-19 Monitoring Tool (currently completed by LFAs).

LFAs will no longer be required to complete the survey starting from January 2022.

Faster receipt of Pulse
Check results (no LFA
verification except by
request from Country
Teams) will provide more
frequent insights during
PU/DR verification
periods (Jan-Mar, Jul-Sep)



## **Pulse Check Timelines**

	September		October				November					
	20-24	27-30	1	4-8	11-15	18-22	25-29	1-5	8-12	15-19	22-26	29-30
PR Information Session		30		6 7								
Launch			7									
		uance fron October	n			Dead 5 Nove						

Launch:	From 4 October 2021				
Due Date:	5 November 2021				
Reporting Period:	1 July – 30 September 2021				

To support rapid analysis and decision-making, timely Pulse Check submissions are critical

# What will Principal Recipients report through the Pulse Checks?

# What are PRs of High Impact and Core portfolios asked to report on?



#### 1. PR Self-evaluation of:

- Implementation progress
  - HIV, TB and malaria modules.
  - C19RM interventions\*.
- Coordination with national COVID-19 response.
- Disruptions due to COVID-19.



\* Only grants with C19RM 2021 funding are asked to report on C19RM interventions and financial metrics.



#### 2. Selected **coverage indicators**:

 A subset of programmatic indicators plus self-assessment as to whether PRs are on track to meet programmatic targets.



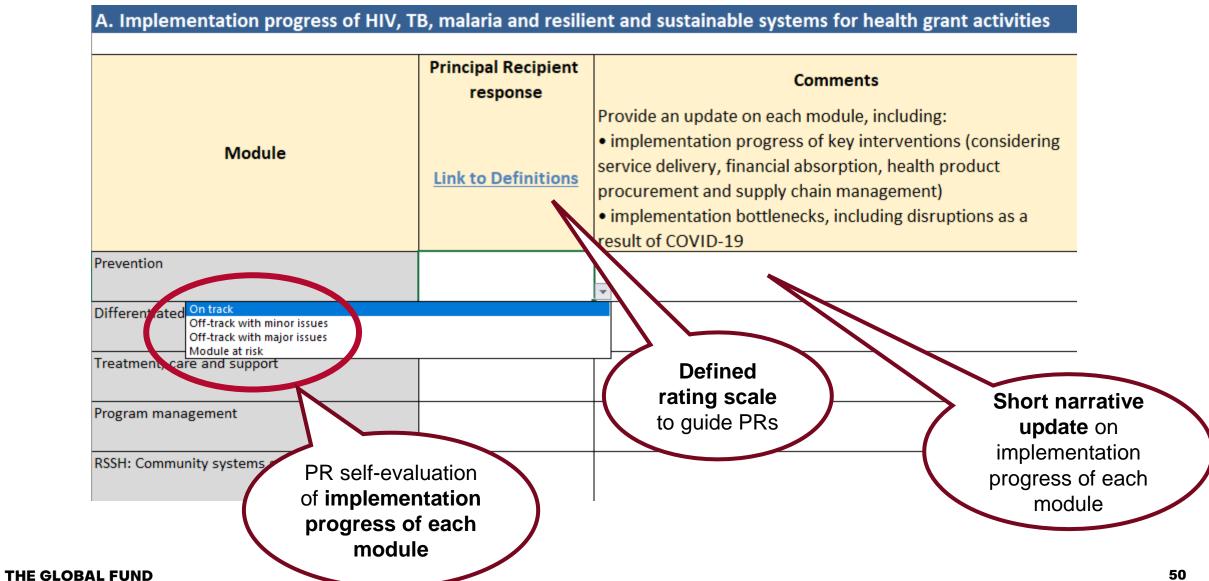
#### 3. Financial reporting on:

 Expenditure and forecast for HIV, TB and malaria grants and C19RM\*.

Detailed user guidance will be available on:

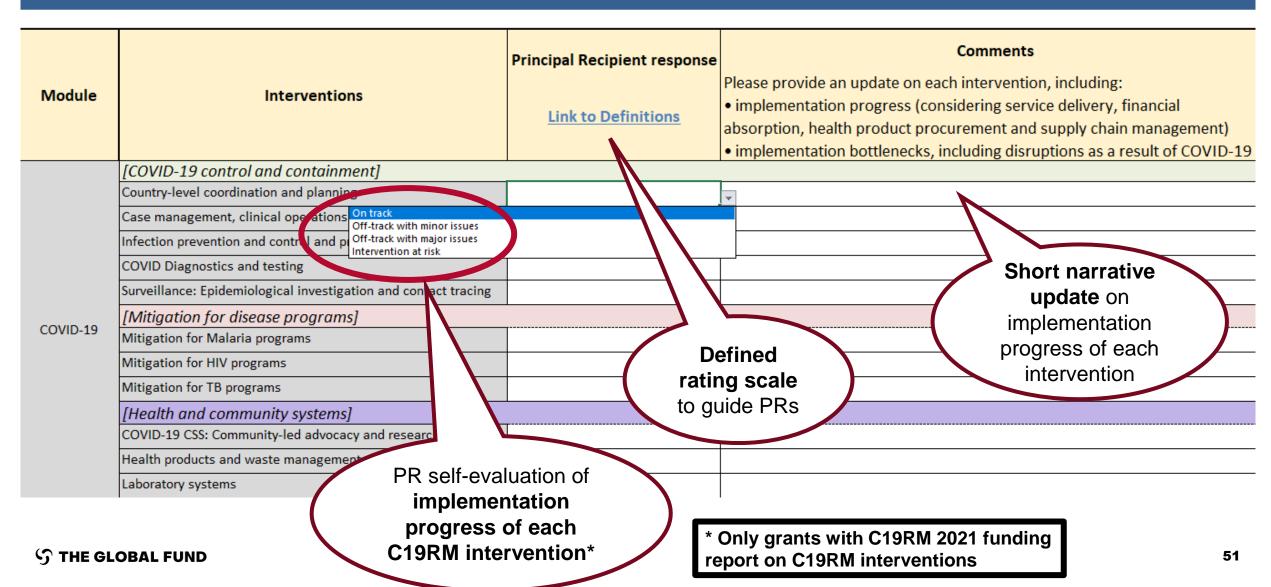
https://www.theglobalfund.org/en/funding-model/implementation/

## Section 1. PR Self-evaluation (1/3)



## Section 1. PR Self-evaluation (2/3)

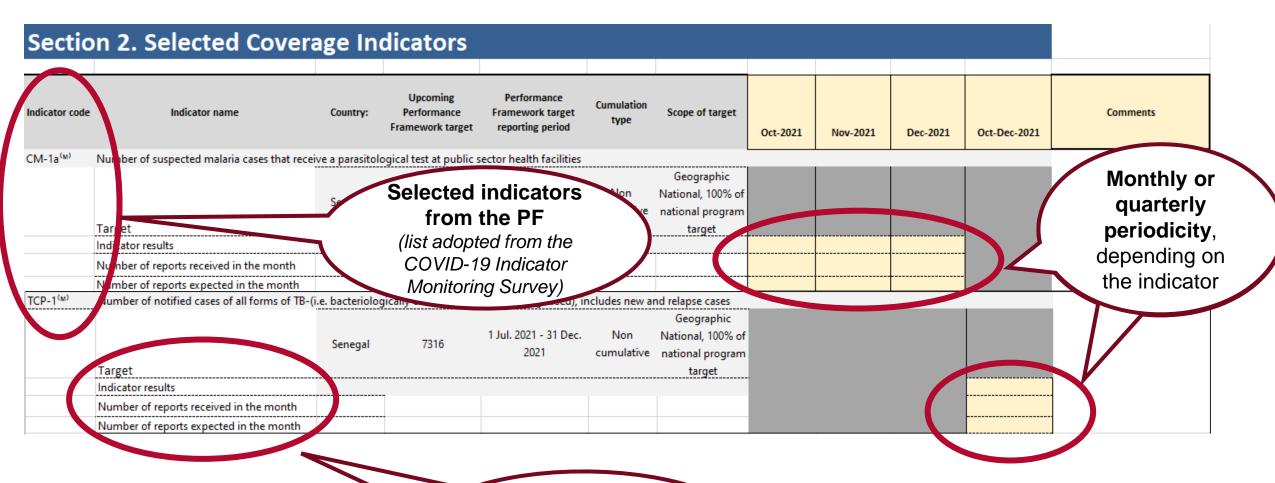
B. Implementation progress of C19RM investments in reinforcement of national COVID-19 responses, HTM mitigation, and HSS/CSS



# Section 1. PR Self-evaluation (3/3)

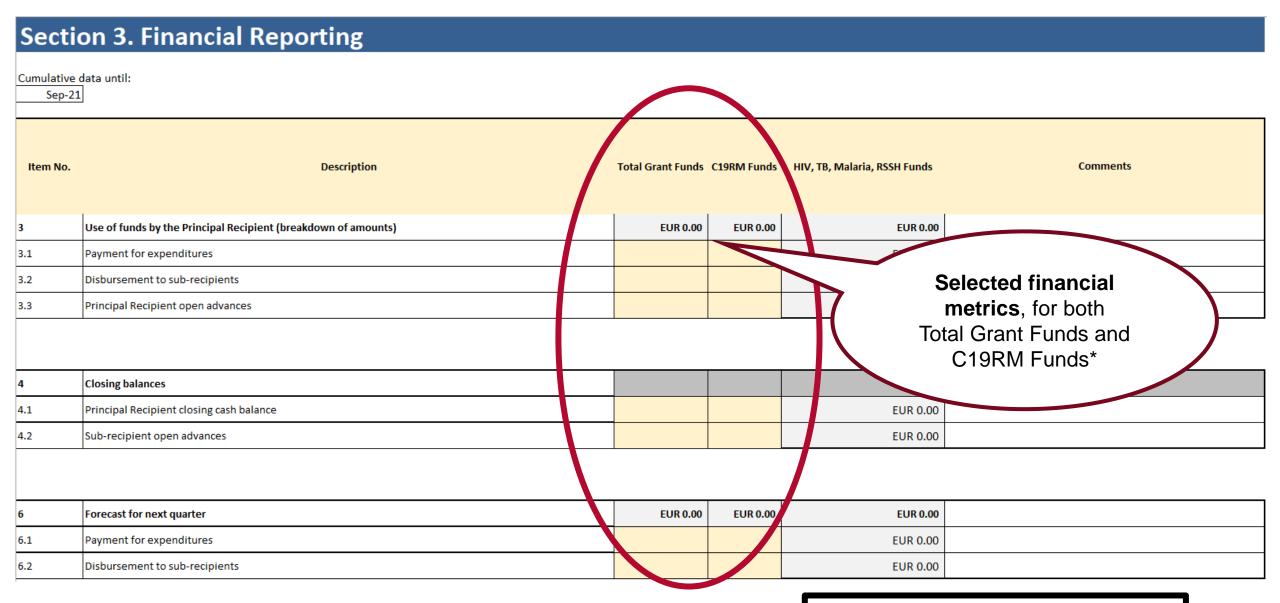
C. Cross-cutting enablers		
	Principal Recipient response	Comments
	Link to Definitions	If any and literary law laterach, discount along a subject when
My organization is collaborating systematically and effectively with the national COVID-19 response coordinating body on implementation of Global Fund-funded COVID-19 interventions    Strongly agree		PR self-evaluation of coordination with national COVID-19 response
	Link to Definitions	coordinating body  If answered 'moderate', 'high', 'very high' or 'don't know' please describe the disruption:
Lab services (HIV, TB, and / or COVID-19)  Logistics management information system reporting  No/Limited		
National stock levels - COVID-19 (Ag — Rapid Diagnostic Tests Polymerase Chain Reaction (PCR) tests, Personal Protective Education National stock levels - HIV (major ARV (Antiretroviral) regimens, TV RTKs (Rapid Test Kits), VL (Viral Load) reagents		
National stock levels - Malaria Artemisinin Combination Therapy (ACTs)  National stock levels - TB (Drug Susceptible (DS)-TB and Drug Resistant (DR)-TB drugs, GX cartridges)  Quality assurance / Quality control of health products		PR self-evaluation of disruption due to COVID-19 (questions integrated from LEA COVID Monitoring Tool)
Warehousing and distribution (HIV, TB, malaria and / or COVID-19 commodities)		LFA COVID Monitoring Tool) 52

## Section 2. Selected Coverage Indicators



Results and reports
received, with
corresponding PF target
included as a reference

## Section 3. Financial Reporting

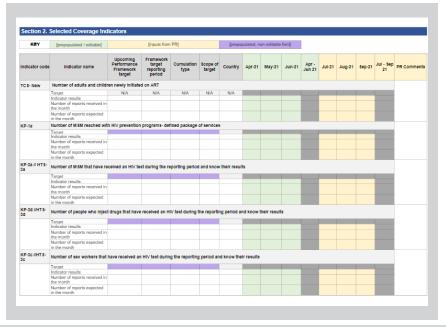


# How are Pulse Checks managed in the **Global Fund Partner Portal?**

## There are two options to submit the Pulse Checks.

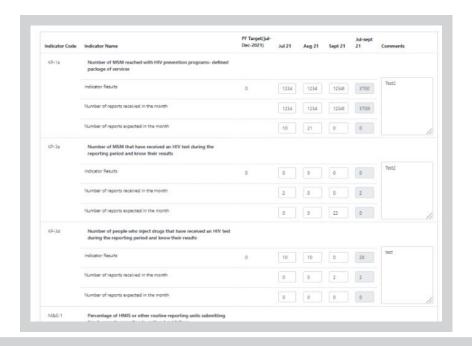
#### **Option 1: Excel Form**

**Principal Recipients** download and then attach the completed Pulse Check Excel form through the Global Fund Partner Portal.



### **Option 2: Online Form (pilot\*)**

**Principal Recipients** enter data through an online form on the Global Fund Partner Portal.



\* Most Principal Recipients will be submitting Pulse Checks using the Excel form.

Currently only 10 Principal Recipients have been identified to pilot the online form. More Principal Recipients can opt-in to the online Pulse Check in the future.

# Both the Excel form and online form require PRs to access the Partner Portal. PRs have been asked to nominate Pulse Check contacts.

PRs who have not yet nominated contacts need to do so immediately to be able to complete Pulse Checks.

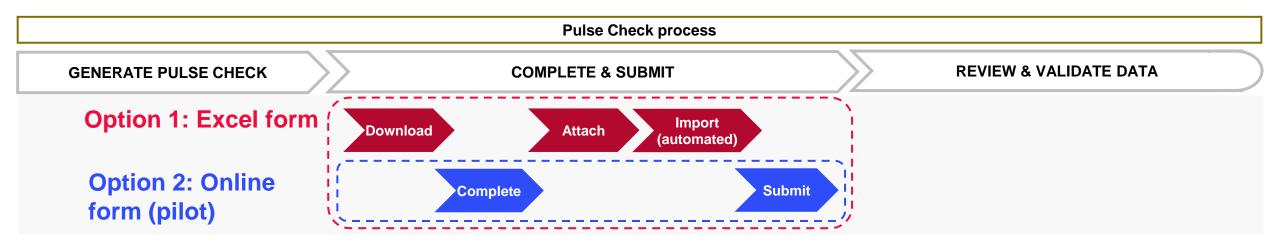
**Current Grant Entity Data (GED) contacts** can access an online GED form that was shared in September in order to submit Pulse Check contacts.

#### **Roles & Responsibilities** Are authorized by the Principal Recipient to access the Partner Portal to download the Pulse Check Excel form. Once completed, they will attach the Excel form back into the Portal **Editors** Can fill in data on the Pulse Check page of the Partner Portal Are not able to submit the completed Excel or online form to the Global Fund Have the same rights as the editors (to download and attach the Pulse Check Excel form or complete data in the Pulse Check online form within the Partner Portal) **Submitters** In addition, they are duly authorized by the Principal Recipient to submit the Pulse Check Excel or online form to the Global Fund via the Partner Portal

Please note
that each
organization must
assign at least
one submitter.

Additional submitters and editors can be indicated as needed.

# Pulse Checks will be sent to PRs, who will receive an email notification to access, complete and submit the Excel form or the online form.



## GENERATE PULSE CHECK – The Global Fund

 Prepare the Pulse Check, review data quality against grant documents (modules, interventions, coverage indicators) and send to PR.

#### **COMPLETE & SUBMIT – Principal Recipient**

- Download Pulse Check Excel form from Partner Portal
- 5. Complete Pulse Check (Excel form / online form)
- Attach Pulse Check Excel form
- Submit Pulse Check to Global Fund (Excel form / online form)

#### **REVIEW AND VALIDATE – The Global Fund**

8. Review completeness, **consult with PR for updates or clarifications as needed**, and validate.

# **COMPLETE and SUBMIT – PRs access and submit Pulse Checks via the Partner Portal (Excel form approach)**

#### 1. Download Pulse Check Excel form from Partner **Portal** Pulse Check **Pulse Check Grant Name** Reporting Period Reporting Period **Due Date Updated By** Updated On **End Date** Not Started September 20, 2021 SEN-Z-MOH Plaikessi Kouadiani October 01, 2021 December 30, 2021 11:20:25 AM In Progress Submitted To Country Team Pulse Check Reporting Oct 1, 2021 Status In progress Period Start Date Pulse Check Reporting Dec 30, 2021 Jan 31, 2022 Reporting Due Date Period End Date Submit Pulse Check Download Excel Template Attach Excel Template Password ijwmBpNn QSE M UNOPS PCRP 1030 Pulse

- 3. Attach Pulse Check Excel form
- 4. Submit Pulse Check to Global Fund

CheckSubmitted 2.xlsx

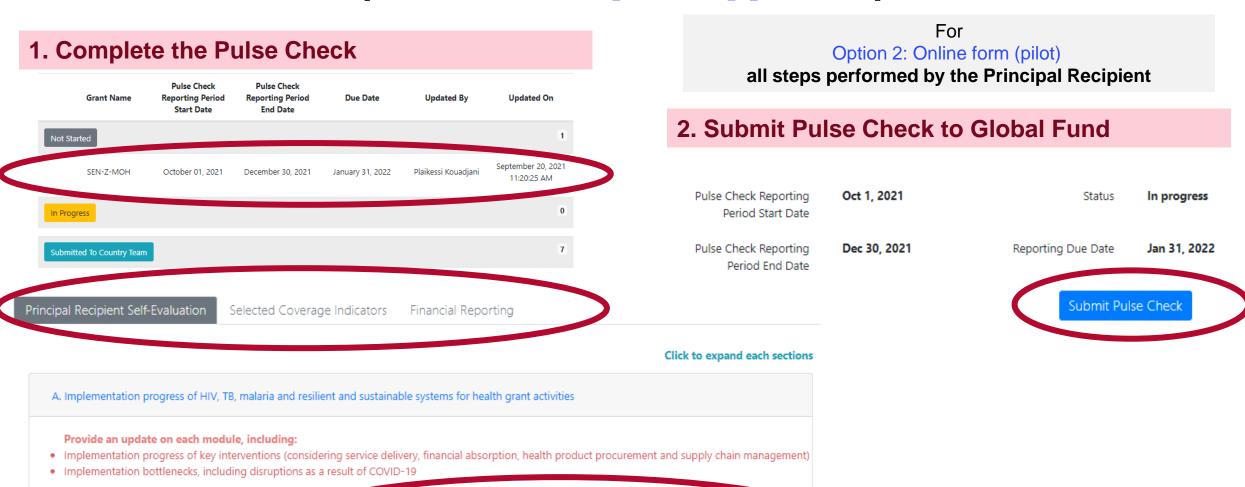
For
Option 1: Excel form
all steps performed by the Principal Recipient

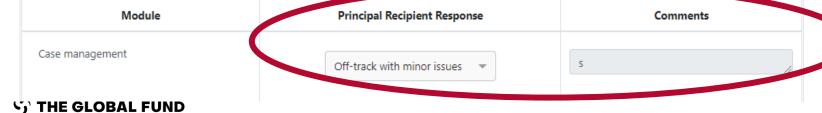
#### 2. Complete Pulse Check Excel form

♥ THE GLOBAL FUND	Pulse Check - Cover sheet						
Version 1	Language:	English					
		Grant Information					
Country:	Afghanistan	Implementation Period Start Date:	1-Jan-21				
Grant Name/Number:	AFG-H-UNDP	Implementation Period End Date:	31-Dec-23				
(Disease) Component	HIV/AIDS	Principal Recipient:	United Nations Development Programme				

For Excel

# **COMPLETE and SUBMIT – PRs access and submit Pulse Checks via the Partner Portal (online form - pilot approach)**





## **Brief system demo**



#### **Pulse Check**

Grant Name	Pulse Check Reporting Period Start Date	Pulse Check Reporting Period End Date	Due Date	Updated By	Updated On
Not Started					1
UGA-C-TASO	October 01, 2021	December 30, 2021	January 31, 2022	Patrick Manlutac	September 29, 2021 4:40:00 PM
In Progress					1
SOM-H-UNICEF	July 01, 2021	September 30, 2021	October 31, 2021	Sujatha Narayanaswamy	September 28, 2021 9:38:00 PM
Submitted To Country Team					13
THA-C-DDC	October 01, 2021	December 30, 2021	January 31, 2022	Abubakar Ibrahim	September 20, 2021 8:25:00 PM
THA-C-RTF	October 01, 2021	December 30, 2021	January 31, 2022	Abubakar Ibrahim	September 20, 2021 8:53:00 PM
ETH-H-HAPCO	October 01, 2021	December 30, 2021	January 31, 2022	George Sakvarelidze	September 17, 2021 8:21:00 PM



# How are Principal Recipients supported throughout the Pulse Check process?

# A support team will respond to PR Pulse Check questions in three languages.



Email: Country.Support@theglobalfund.org

Support will be provided by email Monday through Friday. Response times vary depending on the volume of requests and time zones.

#### Other resources:

Principal Recipient Information Sessions					
English	30 September 6 October				
French	6 October 7 October				
Spanish	On request				

- More information on:
   <a href="https://www.theglobalfund.org/en/funding-model/implementation/">https://www.theglobalfund.org/en/funding-model/implementation/</a>
- Pulse Check guidance manual: Forthcoming

## **External Satisfaction Survey 2021**

We take this opportunity to remind Principal Recipients to complete this survey.

The Global Fund is committed to the continuous improvement of its processes and procedures. As a partnership, it is important to hear from you on overall satisfaction in the support received from the Global Fund secretariat in 2021, including communications, collaboration and efficiency and effectiveness of the support received.

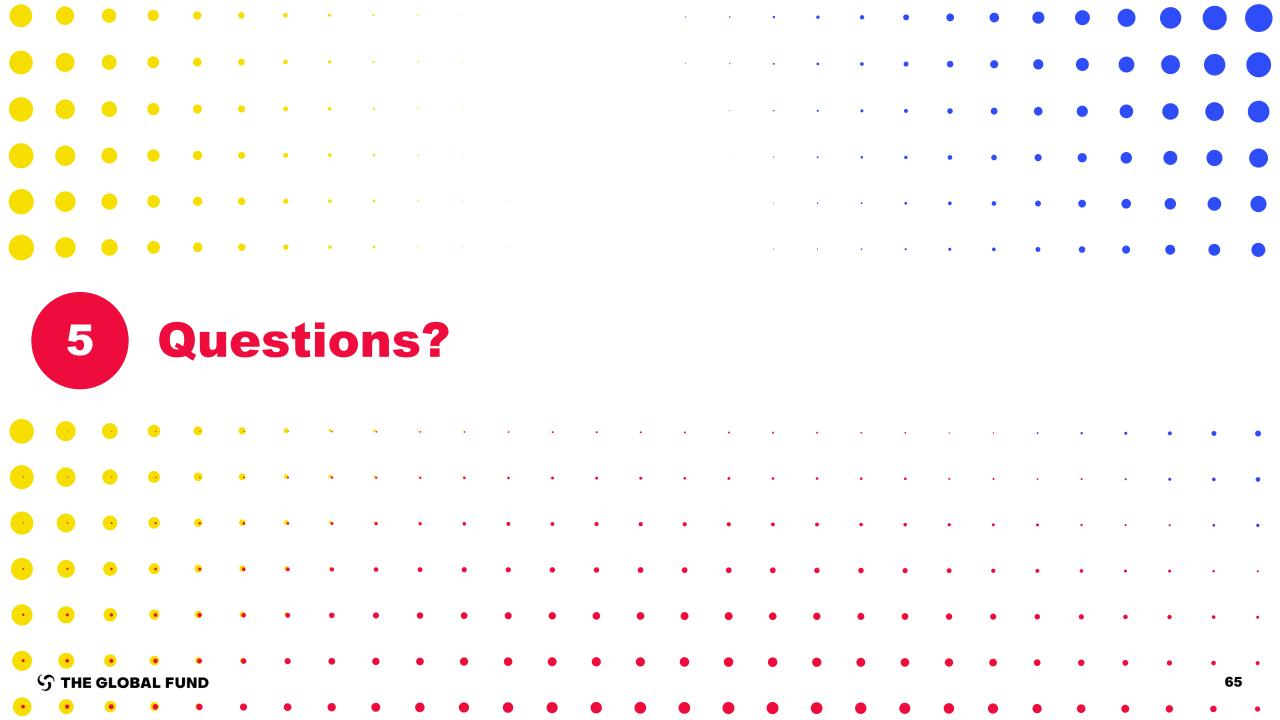


**Note:** The deadline to complete the survey has been extended until 8 October 2021.

### **Access the survey here:**

English | Español | Français

The survey will take approximately **eight minutes** to complete.



# Thank you!



The Global Fund to Fight AIDS, Tuberculosis and Malaria

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