## OIG Investigations Stakeholder Engagement v 2.0

### Total Time
30 weeks (Not including Stage 1)

### Stage 1
**Allegations intake and screening**
48h

- **OIG:** The screening process checks if allegation is within OIG mandate, if it is specific, and verifiable with material implications.
- **Secretariat:** When necessary, Country Team or technical experts may be contacted directly for more information.
- **In country:** When necessary, Local Fund Agents, Country Coordinating Mechanisms and whistle-blowers may be contacted directly for more information.

### Stage 2
**Assessment, research & planning**
Weeks 1-4

- **OIG:** Initial desk-based research resulting in Investigation Plan.
- **Secretariat:** When appropriate advance notice given to Country Team of impending missions.
- **In country:** When appropriate advance notice given to Country Coordinating Mechanisms, grant implementers and Local Fund Agents of impending mission.

### Stage 3
**Investigation**
Weeks 5-11

- **OIG:** Investigation of allegations. Country Team notified if substantive evidence of fraud or abuse.
- **Secretariat:** Country Team notified if substantive evidence of fraud or abuse.
- **In country:** When necessary, Local Fund Agents, Country Coordinating Mechanisms and whistle-blowers may be contacted directly for more information.

### Stage 4
**a. Closure by Case Closure Memo**
Weeks 12-17

- **OIG:** Case Closure Memo can lead to agreed actions with the Secretariat.
- **Secretariat:** Secretariat proposes Agreed Management Actions addressing the root causes.
- **In country:** Secretariat notified of preliminary findings to mitigate immediate risk.

### Stage 5
**Facts and accuracy check**
Weeks 18-19

- **OIG:** Draft report sent to Secretariat and Country Coordinating Mechanism / Implementer.
- **Secretariat:** Secretariat may provide comments on relevant findings.
- **In country:** Secretariat provides strategic information to OIG as needed. Country Coordinating Mechanism provides feedback (in parallel with audit committee) which is considered by OIG.

### Stage 6
**Report consolidation**
Weeks 20-24

- **OIG:** OIG finalizes report.
- **Secretariat:** Management Executive Committee receives final report and has 1 week to provide feedback (in parallel with audit committee) which is considered by OIG.
- **In country:** 2 weeks to review draft report with finalized Agreed Management Actions for context, tone and balance.

### Stage 7
**Checking context, tone and balance**
Weeks 25-27

- **OIG:** OIG finalizes report.
- **Secretariat:** Management Executive Committee receives final report and has 1 week to provide feedback (in parallel with audit committee) which is considered by OIG.
- **In country:** 2 weeks to review draft report with finalized Agreed Management Actions for context, tone and balance.

### Stage 8
**Report Finalized**
Weeks 28-30

- **OIG:** OIG finalizes report.
- **Secretariat:** Management Executive Committee receives final report and has 1 week to provide feedback (in parallel with audit committee) which is considered by OIG.
- **In country:** 2 weeks to review draft report with finalized Agreed Management Actions for context, tone and balance.

### Stage 9
**Agreed Management Actions Tracking**
ongoing

- **OIG:** Agreed Management Actions tracked and impact analyzed.
- **Secretariat:** Sanctions process followed if relevant.
- **In country:** Referrals to National Authorities and anti-corruption bodies when necessary. Whistle-blower informed that case is now closed and report is published.