**Notification Form for the Additional Order of ERP pharmaceutical products**

Date:……………

To: ……………… (Name of Fund Portfolio Manager)

Cc: Procurement and Supply Management Team

Object: **Notification of Additional Order**

Please find below the detail information regarding the “Order” of the following pharmaceutical product(s) for which we received a “No Objection to procure” letter. The Global Fund reference of the notification is the following: **N 20xx-xxx.** Attached is a copy of the Purchase Order or of the contract mentioning the quantity to be ordered.

*(Please fill in below the product details for each pharmaceutical included in the “New Order”.)*

|  |  |  |  |
| --- | --- | --- | --- |
| **INN name** | **Strength** | **Dosage Form** | **Manufacturer/Supplier**  (Please indicate manufacturing site) |
|  |  |  |  |
| Contract Validity : |  | | |
| Direct Procurement or procurement through Procurement Agency ( name) | - | | |

We are looking forward to receiving the quality control testing results.

Sincerely,

Name of the PR

Designation

Address

Email

Phone

This form is available on the Internet at:

<https://www.theglobalfund.org/en/sourcing-management/quality-assurance/medicines/>