*This template letter is for countries to consider using when expressing their co-financing commitments to the Global Fund. Countries should adapt this letter as relevant to country context. However, the Global Fund requires the information in Sections 1.1 and Section 1.2. In addition, countries should be able to provide to the Global Fund verifiable and reliable documentation and evidence on the expenditure of domestic funds or, where spending figures are not yet available, the latest budgeted amounts.*

**Template: Government Co-Financing Commitment to Global Fund Supported National Responses**

The Global Fund to Fight AIDS, Tuberculosis and Malaria

Global Health Campus

Chemin du Pommier 40

1218 Grand-Saconnex

Geneva, Switzerland

[date]

Dear [Global Fund official]

This letter states our co-financing commitments for the Global Fund’s 2023-2025 allocation period, which for [country], shall cover the period [include relevant allocation utilization period for country] (inclusive).

We make these co-financing commitments because we understand the importance of robust and increasing domestic financing for our national HIV, TB and malaria national responses, and resilient sustainable systems for health (RSSH). The co-financing commitments set forth in this letter also take into account our overall macroeconomic and fiscal situation and are based on our careful assessment of the level of domestic resource mobilization that we can achieve in a sustainable manner while also considering other health, social and economic priorities for our country.

1. **Co-financing in the 2023-2025 allocation period**

***1.1. Overall health spending commitments.***During the 2023-2025 allocation period, we intend [as shown in the attached budget documents] to grow the government health budget from (USD/€)XX in [2023] to (USD/€) YY by [2026], a rate of increase of ZZ%. As a share of total government spending, we expect health to represent AA% in [2023] and BB% by [2026]. We understand the importance of allocating a robust proportion of our public expenditures to the health sector and providing a strong base for our domestic contributions to HIV, TB, and malaria national responses and for RSSH.

***1.2. HIV, TB, malaria and RSSH commitments.*** We understand that according to the Global Fund’s Allocation Letter dated AA, X% of [country]’s total allocation of [total allocation in USD/€] will be accessible only when [country] makes and realizes a total domestic financial commitment to HIV, TB, malaria and RSSH during the 2023-2025 allocation period equal to or greater than [expected commitment in USD/€].

We commit to realizing total domestic financing requirements of [USD/€] during the 2023-2025 allocation period. Our commitments for each disease and RSSH are set forth in the table below.

**2023-2025 Allocation period co-financing commitments**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|   | **2020-2022 Allocation period (USD/€)** | **2023-2025 Allocation period (USD/€)** | **Additional amount (Difference in totals)** **(USD/€)** | **Source of data for monitoring and verification** |
| **Month-Y1** | **Month-Y2** | **Month-Y3** | **Total** | **Month-Y1** | **Month-Y2** | **Month-Y3** | **Total** |
| Actual | Provisional |  Budget | Budget | Budget | Budget |
| HIV  |  |  |  |  |  |  |  |  |  |  |
| TB  |  |  |  |  |  |  |  |  |  |  |
| Malaria  |  |  |  |  |  |  |  |  |  |  |
| RSSH  |  |  |  |  |  |  |  |  |  |  |
| **Totals**  |  |  |  |  |  |  |  |  |  |  |

Relevant Notes (including assumed exchange rates and any other relevant details):

***1.3. Specific programmatic commitments.*** We also commit that part of our increased domestic spending during the 2023-2025 allocation period will be targeted at specific activities and interventions related to HIV, TB, malaria and RSSH. For each specific activity and intervention, the total amounts to which we are committing over the 2023-2025 allocation period in these specific areas are set forth in the table below.

**2023-2025 Allocation period specific programmatic commitments**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Program** | **Intervention/Activity** | **Total 3-year domestic financing commitment for the 2023-2025 allocation period (USD/€)** | **Additional 2023-2025 allocation period commitment above the 2020-2022 allocation period amount (USD/€)** | **Source of data for monitoring and verification** |
| HIV |  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| TB |  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Malaria |  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| RSSH |  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. **Monitoring and Reporting**

We also commit to providing the Global Fund verifiable and reliable documentation and evidence on the expenditure of domestic funds or, where spending figures are not yet available, the latest budgeted amounts, from the following.

* For past spending: [*Illustrative examples:* budget execution/expenditure reports against allocations or budget lines and activities which relate clearly to commitments, procurement records, etc.]
* For future planned spending: [*Illustrative examples:* officially published budgets, medium-term expenditure frameworks, quantification reports or procurement plans for commodities, etc.]

We will collect and report expenditure and budget data to the Global Fund against these commitments on an annual basis. We will submit a co-financing report to the Global Fund each year on date XXX, to cover the annual period starting YYY ending ZZZ. This reporting schedule is described in the table below.

**Co-financing monitoring and reporting for 2023-2025 allocation period *(illustrative example)***

|  |  |
| --- | --- |
| **Date** | **Information due (Illustrative)** |
| Day-Month-Year | Official approved government budget and report on budgeting of Y1 commitments |
| Day-Month-Year | Official approved government budget and report on budgeting of Y2 commitments |
| Day-Month-Year | Co-financing Monitoring Report on execution of Y1 commitments; Purchase orders relating to programmatic commitments |
| Day-Month-Year | Official approved government budget and report on budgeting of Y3 commitments |
| Day-Month-Year | Co-financing Monitoring Report on execution of Y2 commitments; Purchase orders relating to programmatic commitments |
| Day-Month-Year | Co-financing Monitoring Report on execution of Y3 commitments; Purchase orders relating to programmatic commitments |

We acknowledge and agree that failure by [country] to meet these co-financing commitments for the 2023-2025 allocation period may result in the Global Fund reducing allocation funding from existing grants and/or from grants for the 2026-2028 allocation period (if relevant).

We also acknowledge and agree that the Global Fund has the right to freely publish and/or disseminate the contents of this letter (including all attachments) without restriction.

We will in addition continue to work with the Global Fund country team and Health Finance Specialists to assess our achievements to-date in meeting the co-financing commitments we pledged to fulfil in the current 2020-2022 allocation period.

Yours faithfully

Signature of [authority with decision-making power over budget, e.g. Ministry of Finance or Budget authority]

Co-signing of the Ministry of Health and/or other authorities (as relevant)

**ANNEXES (Illustrative):** Additional information on commitments for the new grant and performance under the current grant such as:

* Documentation for 2023-2025 allocation period commitments (Ministry budgets for specific commitments; health product forecasts, etc.)
* Detailed tables setting out current data on expenditure for each year of the current grant for relevant programs or specific commitments.

**Annex: Guidance for Commitment Letter Template**

1. It is strongly recommended that the Commitment Letter is submitted on official letterhead of the appropriate budget holder.
2. For clarity and to strengthen mutual understanding, we recommend countries use this template for their commitment letters. If that is not possible, however, we note that a Commitment Letter must contain the information requested in Sections 1.1, Section 1.2, and a commitment to providing the Global Fund verifiable and reliable documentation and evidence on the expenditure of domestic funds or, where spending figures are not yet available, the latest budgeted amounts. In addition, a Commitment Letter must be signed by a relevant budget authority. While some variation in commitment letters will be necessary based on country context, we recommend that we adhere as much as possible to the template included here.
3. For Section 1.3 (specific programmatic commitments) please indicate the major programmatic commitments the country will be targeting domestic spending towards, as discussed through dialogue with the Global Fund. These could include drugs, diagnostics, bed nets, KVP services, community health workers, HIV prevention, etc. This is not expected to be exhaustive of the domestic spending for the three diseases and RSSH as described in overall co-financing commitments (Section 1.2).
4. As requested in the template, please list and attach copies of relevant source documents that are available at the time that the Commitment Letter is finalized and sent to the Global Fund. The Global Fund will closely review these documents and may wish to discuss with the country the quality and timeliness of the key sources of budget and expenditure data that will be provided regularly to the Global Fund during grant implementation.
5. The table described in Section 2 (Monitoring and Reporting) is illustrative. Each country should insert its own table, based on its fiscal calendar and a realistic assessment of how quickly it can report and provide the information in the "source" columns described above for both co-financing and specific programmatic commitments.