



REQUEST FOR PROPOSALS (RFP) TGF-D-00021

The Global Fund's Outsourced Services to Support the Implementation of the Global Fund's Pooled Procurement Mechanism Request for Proposal Document

14th March 2024

01 Invitation To Tender

This document serves as an invitation to participate in the Request for Proposals TGF-D-00021 (the "RFP") for the provision of outsourced services to support the implementation of the Pooled Procurement Mechanism (PPM) to Global Fund to Fight AIDS, Tuberculosis and Malaria (the "Global Fund"); and provides requirements for the Global Fund's outsourced services to support the PPM activities and guidance to submit a proposal to the RFP.

Publicity of any form regarding the RFP including Bidders' participation to this RFP, any activity in connection with the RFP, and the Global Fund's procurement strategies shall be controlled exclusively by Global Fund.

The information contained in this RFP Package supersedes and prevails over any information the Global Fund may have previously shared with Bidders. There will be opportunities for clarification questions as laid out in this document. The Global Fund will not be liable for any inaccuracies contained herein.

Throughout this RFP document, wherever the word "must" or "shall" is used, the requirement so indicated is to be taken to be mandatory, meaning that the Bidder will fail if this requirement is not met, or an indication given of how it can be met in the future. The word "should" is used to indicate that the requirement is highly desirable. In all cases, Global Fund is open to proposals if the Bidder feels the requirement is either not appropriate or does not follow industry standard.

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02 Instructions To Bidders

A. Conditions For Participation

1. This RFP is in line with the Global Fund's Procurement Policy (2008, as amended from time to time), which may be found at:
https://www.theglobalfund.org/media/6389/corporate_procurement_policy_en.pdf
2. The following documents are integral parts of this RFP:
 - a. The Code of Conduct for Suppliers (2021, as amended from time to time), which may be found at: <https://www.theglobalfund.org/en/governance-policies/>
 - b. The Global Fund Policy to Combat Fraud and Corruption (2017, as amended from time to time), which may be found at:
https://www.theglobalfund.org/media/6960/core_combatfraudcorruption_policy_en.pdf
 - c. The Global Fund Policy on Conflict of Interest (2020, as amended from time to time), which may be found at:
https://www.theglobalfund.org/media/6016/core_ethicsandconflictofinterest_policy_en.pdf
 - d. The Sanctions Panel Procedures Relating to the Code of Conduct for Suppliers (2020, as amended from time to time), which may be found at:
<https://www.theglobalfund.org/en/governance-policies/>
 - e. The Framework Agreement for Procurement Services Agent (PSA), as defined in the Glossary of Terms, see Schedule C: Draft of Framework Agreement between the Global Fund and PSA; and
 - f. The Quality Assurance Policies associated with sourcing and supplying Health Products <https://www.theglobalfund.org/en/sourcing-management/quality-assurance/>
3. Submitting a proposal in response to this RFP constitutes an acceptance of the documents referred to in this RFP, and terms and conditions indicated herein and in Section 04 Legal Matters. The Global Fund reserves the right to reject the proposal of any entity or individual, as the case may be, that fails or refuses to comply with, or accept, such terms. Schedule A: Officer's Certificate of Conformance and Acknowledgement shall be signed and submitted by all Bidders as part of their proposal.
4. Bidders are only allowed to submit one proposal and are not allowed to submit separate and/or multiple proposals, whether by themselves or as part of a consortium or partnership of organizations submitting a common joint proposal. Bidders are required to determine the single proposal they will submit.
5. If organizations wish to participate in the RFP as a consortium or partnership of organizations submitting a common joint proposal, the lead organization representing the consortium or partner organizations shall be authorized to submit the proposal on behalf of each and all members, and sign any resulting binding contract. The consortium will be evaluated as a whole for the purpose of the RFP evaluation and during contract implementation, however, all organizations taking part of the consortium or partnership shall submit and sign separate Schedules A, E2, E3, E4, and E5. All organizations in the consortium or partnership of organizations submitting a common joint proposal shall be jointly and severally responsible for performing the contract if awarded. By submitting a proposal in response to this RFP, all organizations submitting a common joint proposal agree to the rules and conditions outlined in the RFP Package. A consortium is made of Related Firms, as defined in Schedule G. A partnership of organizations is made of

organizations that are not Related Firms. The Global Fund reserves the right to request the constitutive agreement of the consortium or partnership.

6. All proposals must remain valid for 12 months.
7. Bidders can submit proposals for different and as many Product categories as desired. However, Bidders' submission must be able to provide the six pillar services (see Section 03.A) for at least one Product category (listed below).

Category
Antiretroviral medicines (ARV)
Antimalarial medicines (ANTM)
Essential Medicines for HIV & TB Programs
Insecticidal Treated Nets (ITN)
Insecticides & Associated Products for Indoor Residual Spraying (IRS)
Rapid Diagnostic Tests for HIV & Malaria Programs (RDT)
Viral Load & Early Infant Diagnostics (EID)
Other Diagnostics for HIV, TB & Malaria Programs
Condoms & Lubricants
Laboratory & Medical Supplies; Medical Equipment & Devices ¹
Non-health Products ²

8. A bid security or a bid bond is not required for proposals submitted under this RFP.

B. RFP Approach & Timeline

1. The Global Fund has developed a new provision of outsourced services to support the implementation of the PPM to Global Fund (through the Procurement Services Agents) Strategy to elevate the Procurement Services Agent (PSA) model. With this RFP, the Global Fund's approach is to evaluate Bidders on new areas that are critical to the Global Fund and to meet strategic objectives, using new evaluation criteria.
2. The RFP process approach is conducted in two stages pursuant to Global Fund's procurement rules; Stage 1 is the technical evaluation and Stage 2 the commercial evaluation. Stage 2 is only open to Bidders successfully shortlisted in Stage 1. The sequence of events, as further described in Figure 1 below, is as follows:
 - a. The Global Fund publishes the technical requirements and Stage 1 required templates and conditions for the RFP;
 - b. The Global Fund publishes the updated timings for Stage 2, commercial requirements and any associated required templates;
 - c. Bidders submit their Stage 1 technical proposals and required information (Considered Information as further detailed in Section 02 F 11). Bidders are strongly advised to submit competitive Stage 1 proposals with complete required information;
 - d. The Global Fund evaluates the Bidders' Stage 1 technical proposals and consider the Considered Information;
 - e. The Global Fund shortlists Bidders who are evaluated as being technically capable, based on the Bidders' Stage 1 submissions;

¹ The sourcing and procurement of Pressure Swing Absorption oxygen plants (PSA plants), their installation, commissioning, training and any associated site preparation work are excluded from the scope of this RFP.

² Non-health Products include but are not limited to vehicles, IT equipment, solar panels, incinerators and products supporting environmental sustainability.

- f. The Global Fund informs shortlisted Bidders of their progression to Stage 2;
- g. The Global Fund evaluates Bidders' Stage 2 commercial proposals and consider Considered Information; and
- h. The overall final Global Fund evaluation process and decision as to the successful Bidder(s) becoming nominated PSA(s) is based on the Bidder(s) being technical capable, and optimum technical and commercially proposals evaluation results.

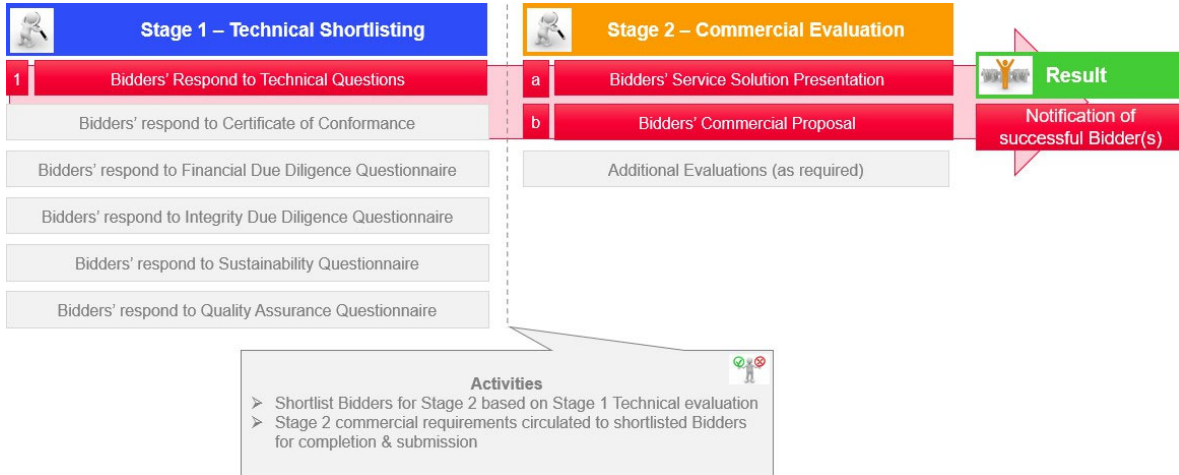


Figure 1 - RFP evaluation through two stage approach

3. The detailed timeline of activities for Stage 1 is as follows:

Dates	Activity description:	Action by
14 Mar 2024	Invitation to participate in the RFP (Full RFP Package available to Bidders)	Global Fund
2 Apr 2024	Schedules C & E5 issued to Bidders	Global Fund
9 Apr 2024 1500hrs CET	Deadline for Bidders to submit clarification questions	Global Fund & Bidders
12 Apr 2024	Global Fund issues anonymized answers to clarification questions	Global Fund
19 Apr 2024	Stage 2 requirements issued	Global Fund
24 Apr 2024	Deadline for submission of proposals (Stage 1)	Bidders
15 May 2024	Bidders notified as to whether they are shortlisted to Stage 2	Global Fund

- a. The Global Fund reserves the right to modify the timeline at any time. In such a case the Global Fund will inform all Bidders involved in the procurement activity, but it is the responsibility of Bidders to regularly check the relevant Global Fund's procurement pages on its website.

C. RFP Package Documents Overview

1. The Schedules listed in the contents to this document, together with this document, form the documents that are included in the RFP Package. Any amendments, answers to questions and new documents issued separately will form an integral part of this RFP.

D. Contents Of Proposal Submission

1. Overall Process
 - a. The Global Fund shall not consider any proposal that is received, by Global Fund, after the indicated deadline for submission of proposals. Any proposal received by Global Fund after the indicated deadline for submission of proposals shall be declared late and rejected; and
 - b. The selection and evaluation process will be conducted in line with the procurement principles of the Global Fund's Procurement Policy and Section 02.A.
2. Confidentiality and Integrity
 - a. Information relating to the evaluation of proposals, outcome of the RFP and recommendation of contract award(s) shall not be disclosed to Bidders or any other persons not officially concerned with the process. Bidders will be informed whether they have been awarded a contract once the RFP process is completed.
 - b. Any attempt by a Bidder to influence the Global Fund in the evaluation of proposals or contract award decisions shall result in the rejection of the Bidder's proposal.

The Global Fund recognizes that some of the information requested is commercially sensitive and, at a Bidder's request, will execute a confidentiality agreement in Schedule B: Form of Confidentiality Agreement

E. Preparation Of Proposal

1. Each Bidder must complete and submit all documents as stated in Section 02.F Submission Of Proposal
2. Bidders must fully respond to all questions and provide relevant information as required. All submissions considered to be complete will be reviewed as per Section 02.G.
3. All Bidders must complete and sign Schedule A: Officer's Certificate of Conformance, which confirms their compliance with the requirements of the proposal and conditions of services. Non-conforming Certificates of Conformance will render the proposal ineligible for the evaluation process. Bidders are expected to accept Global Fund's terms and conditions as set forth in the Framework Agreement for PSA (Schedule C). Only reservations or requests for amendments to the Framework Agreement submitted by Bidders as part of their proposal may be considered by the Global Fund. These reservations or requests for amendment will be taken into account in the overall evaluation. The Global Fund has no obligation to agree to these reservations or requests for amendment.
4. All proposals must be submitted in English.
5. Bidders are strongly advised to submit competitive Stage 1 proposals, as shortlisting for Stage 2 will be based on Stage 1 technical proposal submissions only, as per Section 02.G.

F. Submission Of Proposal

1. This RFP process is being managed electronically, and Bidders are required to submit their proposals and any questions through the TGF Sourcing Application in the following URL: <https://fa-enmo-saasfaprodi.fa.ocs.oraclecloud.com/>. In case you do not have a Supplier ID for the TGF Sourcing Application, please send an email in advance to strategicsourcing.support@theglobalfund.org with the following title in the subject: Request for login user id creation in TGF Sourcing/iSupplier portal – “Organizations name”. Starting from the release of the RFP, Suppliers with an ID must indicate whether their company intends to submit a proposal by clicking on the “Accept Invitation” or “Decline Invitation” button, which will be located at the end of the email received through our TGF Sourcing Application.
2. Once in possession of a Supplier ID, all communication between a Bidder and the Global Fund regarding this RFP, including any questions, must only be channelled through the TGF Sourcing Application: <https://fa-enmo-saasfaprodi.fa.ocs.oraclecloud.com/>. Only in exceptional circumstances, such as technical difficulties in accessing the platform, can communication be made by email – in which case, any communication must indicate in the subject line of the e-mail the company name and the RFP number (TGF-D-00021) and be addressed to the following email address: strategicsourcing.support@theglobalfund.org
3. Any communication between a Bidder and the Global Fund regarding this RFP which is not through the channels designated above may invalidate such Bidder’s proposal to this RFP.
4. All proposals are to be submitted through the TGF Sourcing Application, including any pre-formatted templates such as in Schedules E. Each required document for submission listed in Section 02.F.11 is to be submitted as a separate file, with each file not exceeding 8MB.
5. All required service details and aspects that must be adhered to are included in this RFP Package, as known at time of issuance.
6. The Global Fund assumes that by providing a proposal the Bidder has the available capacity and capability to either provide the operations stated itself or can subcontract as per the Framework Agreement requirements and details stated in this document. If this is not the case, then the Bidder must state as such in its proposal.
7. Bidders are to submit the documents in the formats as stated in Section 02.F.11 and as per the instructions in each submission template file; failure to do so will be considered an incomplete response and will be taken into account in the overall evaluation.
8. All questions and proposals are to be submitted in accordance with the RFP Timeline and Submission of Proposal sections.
9. There will be an opportunity in the process for Bidders to ask questions and for the Global Fund to respond as applicable, to ensure clarity to the process and information. All information gathered and shared during these sessions will be anonymized and answers shared with all Bidders on the TGF Sourcing application. In addition, the Global Fund will update Bidders with any additional information and changes during this process to ensure the activities/information is captured completely.

10. Bidder submitted proposal documents will only be opened after 1500hrs CET on 24th April 2024 regardless of when they were submitted to the Global Fund.
11. The complete list of required documents that must be submitted for Stage 1 is outlined below:

Elements	Submission format	Information Type
1 Cover letter explaining which of the services and categories (some or all) the Bidder is bidding on and why (limited to 1 page of A4)	Signed PDF	Considered Information
2 Consortium or Partnership Documents: If a Bidder is submitting a proposal on behalf of a consortium or partnership of organizations submitting a common joint proposal, the Bidder shall provide a single page document signed by all consortium or partnership members or any other legal document, whereby the members: (i) Confirm they have designated the Bidder as the party to act as the proposal lead; and (ii) Agree to be jointly and severally liable for the tender and any consequent Framework Agreement.	Signed PDF	Considered Information
3 Schedule A: Officer's Certificate of Conformance- Fully completed and signed Note: In case of a consortium or partnership of organizations submitting a common joint proposal, this document needs to be signed by each organization involved.	Signed PDF	Considered Information ³
4 Schedule B: Confidentiality Agreement - Fully completed and signed, if required	Signed PDF	Considered Information
5 Schedule E1: Global Fund Proposal Template: Technical Proposal - Fully completed and adhering to the requirements stated in the schedule	Both MS Word & Signed PDF	Evaluated Information
6 Schedule E2: Global Fund Proposal Template: Financial Due Diligence (FDD) Questionnaire - Fully completed and adhering to the requirements stated in the schedule. Note: In case of a consortium or partnership of organizations submitting a common joint proposal, this document needs to be submitted for each organization involved.	Both MS Excel & Signed PDF	Considered Information
7 Schedule E3: Global Fund Proposal Template: Integrity Due Diligence (IDD) Questionnaire - Fully completed and adhering to the requirements stated in the schedule. Note: In case of a consortium or partnership of organizations submitting a common joint proposal, this document needs to be submitted for each organization involved.	Both MS Word & Signed PDF	Considered Information
8 Schedule E4: Global Fund Proposal Template: Sustainability Questionnaire - Fully completed and adhering to the requirements stated in the schedule.	Both MS Word & Signed PDF	Considered Information

³ Bidders' comments, reservations and/or request for amendments with regard to the Framework Agreement (Schedule C) will be considered and taken into account during the evaluation.

Elements	Submission format	Information Type
Note: In case of a consortium or partnership of organizations submitting a common joint proposal, this document needs to be submitted for each organization involved.		
9 Schedule E5: Global Fund Proposal Template: Quality Assurance Questionnaire – Fully completed and adhering to the requirements stated in the schedule. Note: In case of a consortium or partnership of organizations submitting a common joint proposal, this document needs to be submitted for each organization involved.	Both MS Word & Signed PDF	Considered Information

12. According to the timings stated in Section 02.B, the Global Fund will issue updates to this RFP, to include, among others, additional commercial requirements and Schedule E6: Global Fund Proposal Template: Commercial Proposal for Bidders to review and submit their Stage 2 proposals accordingly.

G. Evaluation Of Proposal

1. Upon receipt of all proposal documents (listed in Section 02.F.11), the Global Fund will consider all of those documents to be the Bidders’ final submission for the Global Fund’s evaluation and consideration. Any proposal found to be unsigned or signed by an unauthorized person, not meeting the minimum requirements in this RFP, or not providing the minimum information that is essential for the evaluation of the proposals, may be rejected by the Global Fund and not included for further consideration. Bidders will have no opportunity to submit or resubmit any proposal documents after the deadline for submission of Stage 1 and 2 proposals, respectively.
2. The evaluation process shall be conducted in accordance with the RFP Timeline in Section 02.B.
3. In keeping with the range of strategic objectives, the overall RFP evaluation and selection will be based on multiple evaluation criteria. Technical and commercial proposals will be evaluated against the applicable Stage defined criteria and Bidders will be ranked in order of evaluated scores, using a normalization algorithm to score Bidders relative to each other.
4. A Bidder being shortlisted to Stage 2 is not an indication that the Bidder will be successful and awarded a contract.
5. The following principles underpin the evaluation process and must be fully understood by Bidders:
 - a. Any material deviation, reservation or omission from any of the required elements and criteria will be considered in the selection process by the Global Fund even if that element is required for information only or Considered Information.
 - b. The combination of Stage 1 and 2 proposals will be evaluated against technical and commercial elements. Scoring mechanisms and the contribution of individual criteria within each element will be the same for each Bidder.
 - c. Each technical and commercial elements are linked to the Global Fund’s NextGen Market Shaping approach and based on key objectives of the strategy, see Figure 2.

H. Notification And Contracting

1. The final decision on category service allocations and indicative Products volume allocations will be made by the Global Fund and communicated to selected Bidders.
2. It is at the Global Fund's sole discretion as to whether one Bidder or multiple Bidders are notified of being nominated PSA(s).
3. Upon and subject to successful completion of the RFP process, the Global Fund intends to notify Bidders of the outcome of the evaluation, and will communicate the timings accordingly when applicable.
4. Unsuccessful Bidders will, in addition to the notification, be provided with an opportunity for a high-level summary post proposal debrief. This opportunity to debrief does not create any legal rights for the Bidders, including without limitation any right of appeal.
5. The final decision to allocate services to any successful Bidder is subject to the signature of the Framework Agreement. If a proposed successful Bidder does not sign the Framework Agreement, the Global Fund will take appropriate action at its discretion, including, without limitation, removal or suspension from the process and implementation.
6. The Framework Agreement between the Global Fund and the selected Bidder shall be for a period yet to be agreed between the parties, start date to be confirmed, and dependent upon the Bidders technical and commercial evaluation.

03 Global Fund Overview and Requirements

1. The core objectives of the Global Fund 2023-2028 Strategy, *Fighting Pandemics and Building a Healthier and More Equitable World*, available at <https://www.theglobalfund.org/en/strategy/> are to: Maximize people-centred integrated systems for health to deliver impact, resilience and sustainability; maximize the engagement and leadership of most affected communities to leave no one behind; maximize health equity, gender equality and human rights; and mobilize increased resources.
2. Health products remain the key tool to address HIV, TB and malaria, and for ending the three diseases. Market shaping efforts are needed to ensure availability and affordability of quality-assured health products, particularly when facing challenging market dynamics and when introducing innovations and new health products.
3. In support of the 1st Strategic Objective, the Global Fund developed the Next Generation Market Shaping framework approach, which aims to drive equitable access to quality assured health products and accelerate health product introductions and innovations at scale, oriented around the people and communities Global Fund serves (see Figure 2). The NextGen Market Shaping framework builds on Global Fund’s successful market shaping efforts to date, namely the Global Fund’s Market Shaping Strategy (expired at the end of 2022), and also entails a greater end-to-end focus on integrated upstream, midstream, and downstream activities.
4. NextGen Market Shaping’s three key strategic interventions are;
 - a. Shape innovation and accelerate new product introductions at scale.
 - b. Promote capacity building for regional manufacturing.
 - c. Drive environmentally sustainable procurement and supply chains.
5. NextGen Market Shaping approach and priorities are reflected in the Global Fund’s sourcing strategies.

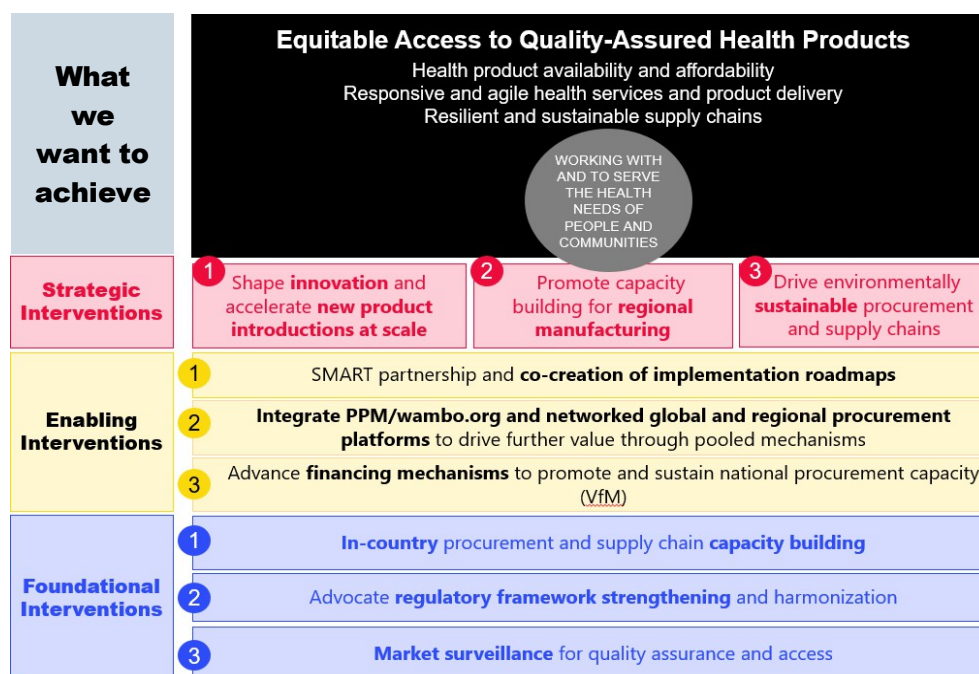
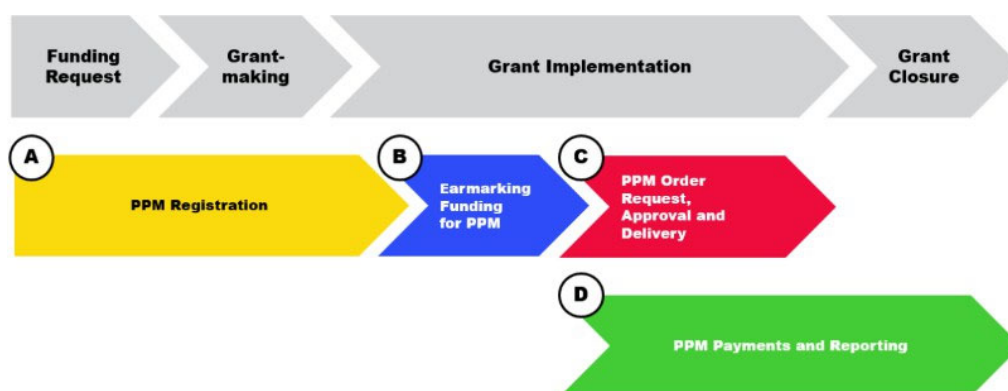


Figure 2 - NextGen Market Shaping approach

6. The Global Fund's Supply Operations Department contributes to the implementation of the NextGen Market Shaping approach by managing health products through the Pooled Procurement Mechanism along five key dimensions:
 - a. Pooled demand: Registering Principal Recipients into the mechanism creates the opportunity to pool volumes of large and small volume countries.
 - b. Product category strategies: Designing, issuing and managing sourcing strategies, including competitive tenders to support category-specific market shaping objectives.
 - c. Supplier relationship management: Managing the implementation of long-term agreements including the allocation and performance management of suppliers.
 - d. Demand management: Optimizing resources to manage Principal Recipient demand along three dimensions: volume, time and specification.
 - e. Transaction management: Executing PPM orders from requests to deliveries via wambo.org, a Principal Recipient-facing portal that increases visibility of ordering operations with full visibility and a transparent auditable process.
7. The NextGen Market Shaping approach aims to help to address barriers to securing equitable access to quality assured health products at scale across the three diseases.
8. The Global Fund's Pooled Procurement Mechanism (PPM) is a key tool used to drive equitable access to quality-assured health products, equipment and other non-health products and services in support of the Global Fund Strategy and NextGen Market Shaping approach. Wambo.org is a digital online procurement platform that facilitates the order management of Global Fund pooled procurement transactions from requisition to delivery. PPM enables the Global Fund Secretariat to aggregate order volumes from participating Principal Recipients and other Eligible Buyers to leverage the Global Fund's market spend aiming to:
 - a. secure quality-assured products;
 - b. obtain better value for money⁴ through optimal sustainable pricing and delivery conditions;
 - c. reduce lead times for critical health products by engaging with manufacturers using framework contracts; and
 - d. contribute to sustainable markets.
9. The framework below provides a summary overview of the PPM process and Figure 4 shows the breadth of PPM's country and grant scope.



⁴ Value for money as defined under the Global Fund Procurement Policy (2008) as amended from time to time.

A. Procurement Services Agent Strategy

Building on the strengths of PPM, the Global Fund intends to elevate the PSA model to increased value-creation services through four key areas (see Figure 3):

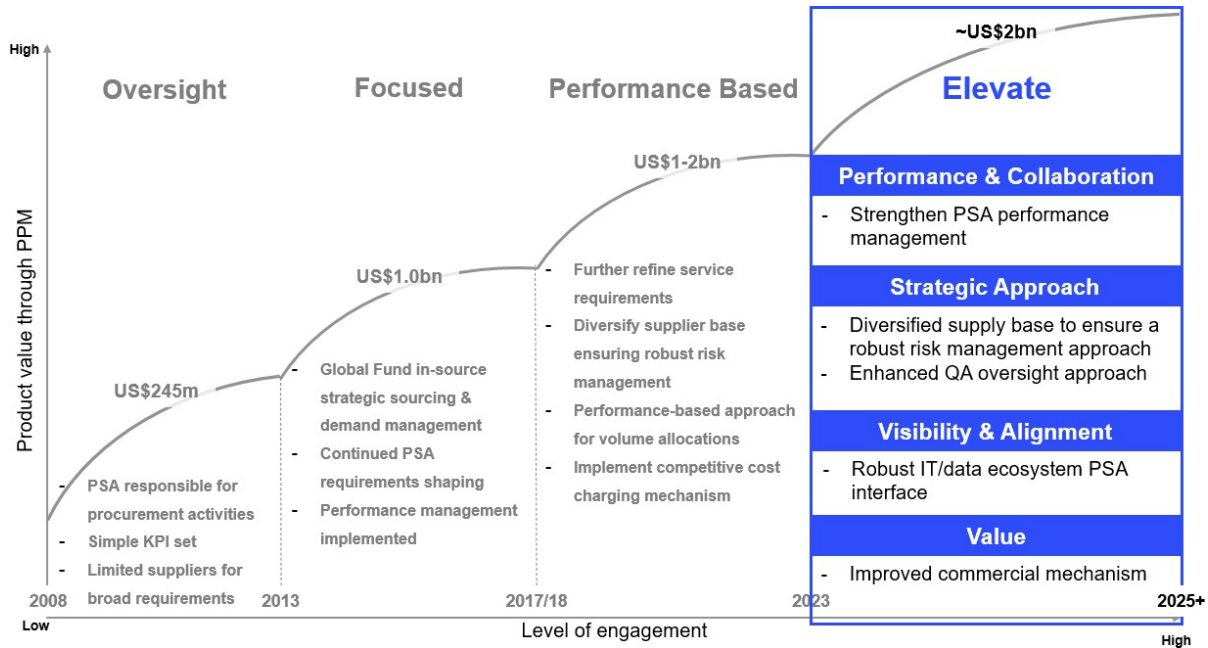


Figure 3 – The Global Fund’s PSA approach and journey ahead: Elevating the PSA model to value-creation services.

- a. Visibility & Alignment** – Through directional IT & Data management in a two phased approach:
- (i) Standard entry requirements to work with the Global Fund. The PSA must have the capability to operate as per Global Fund’s standard entry level requirements:
 - Interface with Global Fund’s wambo marketplace platform (Coupa) for procurement transactions transmissions (orders and invoices) and other systems such as Oracle Fusion which supports the master data management processes. Provide timely accurate minimum key data points within a Global Fund restricted data exchange format and data/data point integrity requirements (see Section 03.I):
 - Adopt the Global Fund’s master data management approach requirements (e.g. Product Data Hub and GS1 standards) (see Section 03.I);
 - Operate the required level of IT system security⁵ - To ensure PSA’ IT system are suitably secure to protect Global Fund sensitive data, reduce vulnerabilities, maintain integrity and security of their network, and protect confidentiality of information; and
 - Commit to collaborate with the Global Fund and potentially other organizations designated by the Global Fund on its roadmap to achieve the scale of ambition. The PSA must be willing and able to operate on Global

⁵ This is a broad area with ever increasing vulnerabilities, especially considering the sensitivity of transactions and information handled by PSA, and it includes but is not limited to: Initial and regular risk assessment, Access control, Firewall & intrusion detection/ prevention systems, Data encryption and others.

Fund's future instructed systems in a real time basis and aligned with Global Fund's strategic directions, to be defined.

(ii) Scale of Ambition. The PSA must be willing and able to collaborate with and/or operate on Global Fund's assigned systems on a real time basis and aligned with Global Fund's strategic directions:

- Health product data management ambition:
 - o Enhanced digitization, data availability and analytics to drive procurement and E2E supply chain efficiencies by utilizing potential system integrations (upstream between manufacturers, Global Fund procurement supply chain related initiatives, PSA and downstream with in-country logistics management information systems).
 - o The Global Fund's priority intent is to improve on the current two-way matching for shipments (ePO and invoice) to implement a three-way match (ePO, invoice and delivery note).
- IT architecture strategy and evolution:
 - o Strengthening & optimize the Global Fund's IT foundations;
 - o Enable robust data acquisition and its use;
 - o Enhance overall system resilience and cyber security;
 - o Evolve & optimize Secretariat operations;
 - o Mature IT governance optimizing cost and value; and
 - o Service focused functionality.

b. Performance & Collaboration - Improved engaged management and oversight building on improvements to IT and data driving the Global Fund to the following intents:

- Wider communication of, and Secretariat's involvement in, PSA performance management process;
- Increased levels of Global Fund order visibility, management and oversight
- PSA assesses, reports and manages the carbon footprint and sustainability of the supply chain;
- Improve risk management in critical supply chain operations and cascading Global Fund standards, such as through multiple PSAs allocated per category;
- Strengthened adapted performance management mechanism and metrics to evolving scope of services to utilize enhanced data analytics, identify root causes and enable robust Global Fund actions to PSA underperformance;
- PSA minimum performance standard (KPIs), with dynamic systematized incident management approach and flexibility to adapt to supply chain challenges;
- Systemize ongoing PSA performance feedback from stakeholders (including Eligible Buyers); and
- Quality assurance (QA)'s vision towards an increased oversight in operationalizing the QA functionalities to provide increased assurance on the quality, safety, efficacy and performance of health products procured, channelled and delivered by the PSA.

c. Value

- The Global Fund intends to operate an improved cost efficient, sustainable commercial model, which drives best practice service delivery. Further commercial model information will be shared with those Bidders selected for Stage 2.

d. Strategic Approach

The split between the Global Fund and PSA as to who will hold the Framework Agreement (FA) with Product manufacturers/suppliers per category is stated below, as at 1st February 2024:

Category	FA held by...
Antiretroviral medicines (ARV)	Global Fund
Antimalarial medicines (ANTM)	Global Fund
Essential Medicines for HIV & TB Programmes	Global Fund & PSA
Insecticidal Treated Nets (ITN)	Global Fund
Insecticides & Associated Products for Indoor Residual Spraying (IRS)	PSA (tbd Global Fund)
Rapid Diagnostic Tests for HIV & Malaria Programmes (RDT)	Global Fund & PSA
Other Diagnostics for HIV, TB & Malaria Programmes	
Viral Load & Early Infant Diagnostics (VL/EID)	PSA (tbd Global Fund)
Condoms & Lubricants	PSA
Laboratory & Medical Supplies; Medical Equipment & Devices	PSA
Non-Health Products and Products Supporting Environmental Sustainability	PSA

COVID-19 products are encapsulated within existing health product categories (e.g. COVID-19 Diagnostics are within Other Diagnostics for HIV, TB & Malaria Programs, COVID-19 PPE and oxygen sources (except PSA Oxygen plants which is out of scope) is within Laboratory & Medical Supplies; Medical Equipment & Devices).

The Global Fund conducts market analysis and reviews its impact on achieving its NextGen Market Shaping approach. The Global Fund will provide direction to the PSA as to how it wants the PSA to strategically manage the PSA's FA managed categories. Figure 4 shows the suppliers and recipient countries.

The Global Fund, at its sole discretion aligned with the Global Fund's strategies and PSA performance, can reallocate Product categories and services between PSAs or to other entities. All Products will also need to be under an existing or new PSA FA, if the Global Fund does not have an FA for those Products. In case of existing PSA FAs, these FAs would need to be amended to reflect the Global Fund's specific requirements, including but not limited to references to the Global Fund's legal status, the Global Fund Code of Conduct for Suppliers, and audit and access rights.

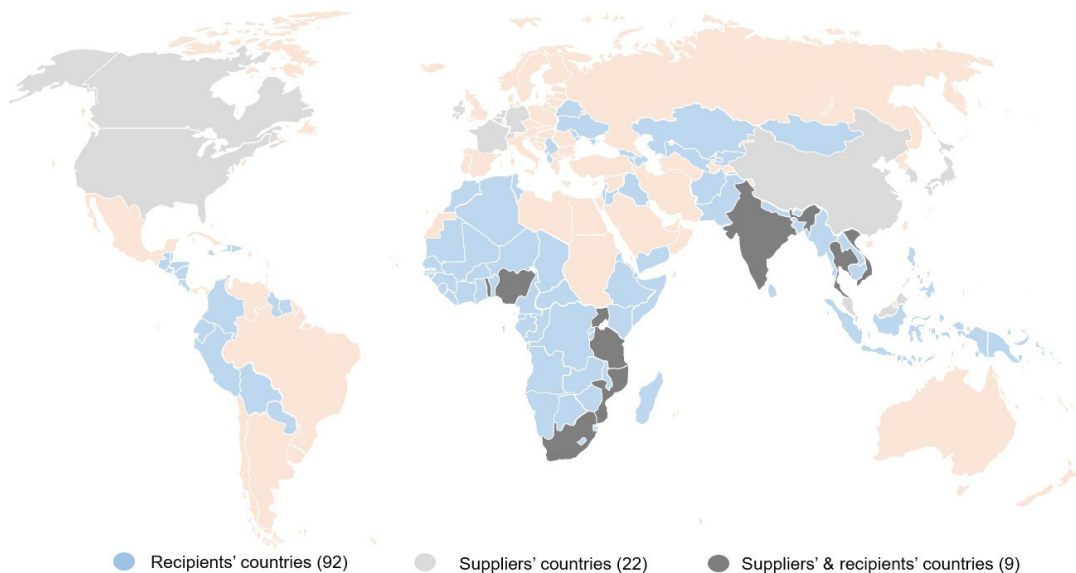


Figure 4 - PPM sources & delivers Products from geographically dispersed suppliers and recipient countries via 150+ grants.

B. Tender objectives

These outsourcing services to support the further implementation of the Global Fund's PPM activity has been on a journey (see Figure 3), and it is now that the Global Fund can drive further to create robust and resilient PSAs, to support the implementation of the strategy delivery, through the following RFP's objectives:

1. Cost competitiveness
 - a. Maximize value through supplier performance management of contractual agreements; and
 - b. Reduce supply chain inefficiencies and increase supplier innovation.
2. Performance
 - a. Improve visibility of requisition to shipment delivery process steps and obtain timely accurate data; and
 - b. Add value through strategically aligning critical activities to key expert organizations, whether in-house or outsourced, and improved supplier flexibility.
3. Sustainability
 - a. Integrate Sourcing's category management structure with PSAs' processes; and
 - b. Support existing and new PSAs to ensure sufficient market supply of all needed services.
4. Risk management
 - a. Instigate a robust risk management approach to minimize program interruptions; and
 - b. Maintain a well-diversified supplier base.
5. Benefit sharing
 - a. Procurement benchmarks for non-PPM; and
 - b. Continuous improvement to drive correct PSA/service provider market behaviours.

For the avoidance of doubt where any presentation documentation of the RFP or the Global Fund's Procurement Strategy and this RFP differ, this RFP shall prevail.

C. Activities Segmentation Overview

This section provides an overview of the business requirements for this RFP and the required service capabilities. It is recognized that current practices may not be optimal, and it is anticipated that the Bidders will find new and innovative ways of organizing and improving the operation.

The services scope for the activities is six-fold (see Figure 5), but the services will evolve through time to maximize value delivery for the Global Fund.

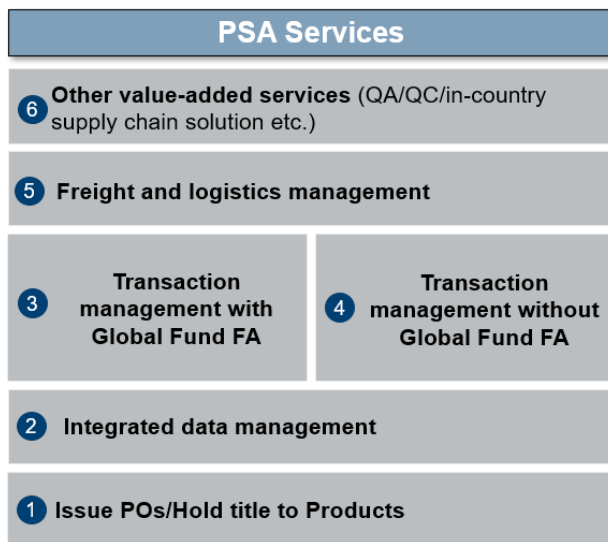


Figure 5 - The scope of the Global Fund's required services (the 'six pillar services')

To elaborate further on these six services, the Bidder must:

1. Issue Purchase Orders & Holding Title to the Health Products (with & without Global Fund FA):
 - a. The PSA must issue purchase orders (POs) and hold title to the Products (between manufacturers and the Global Fund's Eligible Buyers);
 - b. The Global Fund will play a limited role in this area consistent with the Global Fund's status as a financing mechanism, rather than implementing entity; and
 - c. In its simplest form, the PSA will procure (through electronic purchase order or ePO) on behalf of the Eligible Buyer the Products from the manufacturer/supplier typically on an ex-works (EXW) incoterm and will ensure delivery of the Products to Eligible Buyer on a typically 'D-based' incoterm (DDP, DAP etc.). The ePO with applicable terms and conditions is the signed contractual agreement between the PSA and Eligible Buyer.
2. Integrated data management:

In overview the PSA must have the capability to operate as per Global Fund's standard entry level requirements (see also Section 03.I):

 - a. Interface with Global Fund's wambo marketplace platform (Coupa) and other systems (currently including Oracle). Provide timely accurate minimum key data points within a Global Fund restricted data exchange format and data/data point integrity requirements (see Section 03.I);
 - b. Adopt the Global Fund's master data management approach requirements (e.g. Product Data Hub and GS1 standards) (see Section 03.I);

- c. Operate the required level of IT system security⁶ - To ensure PSA' IT system are suitably secure to protect Global Fund sensitive data, reduce vulnerabilities, maintain integrity and security of their network, and protect confidentiality of information; and
- d. Commit to collaborate with the Global Fund and potentially other organizations designated by the Global Fund on its roadmap to achieve the scale of ambition. The PSA must be willing and able to operate on Global Fund's future instructed systems in a real time basis and aligned with Global Fund's strategic directions, to be defined.

The PSA must be able, for each service, to deliver performance and value for money through data reporting analytics, such as but not limited to:

- a. Transaction tracking from request to receipt: To have full track-and-trace functionality for orders for the Eligible Buyers and/or Global Fund self-service (near-real-time - from receipt of request until final acceptance of the Products);
- b. Data supply: Supporting the Global Fund with master data implementation, usage and providing accurate transactional level data to the Global Fund on regular, on-time, format correct and recurring basis for performance analysis; and
- c. The PSA is responsible for its own data integrity, quality and management. The Global Fund requires the PSA to provide accurate data on a timely basis and will conduct random audits of the PSA's data and controls processes, as detailed in Schedule D (which is subject to revision at the Global Fund's discretion as part of the Global Fund's scale of ambition approach)

3. Products' Transaction Management (with or without Global Fund FA)

- a. The PSA must manage and process procurement transactions based on the Global Fund's supplier or PSA's supplier allocations to enable shipments to be collected and delivered on time and in full (OTIF), with a compliant service adhering to Global Fund's requirements and with suitably robust controls;
- b. The PSA must have knowledge and experience, where they are proposing to offer services, across Global Fund's Products' portfolio; and
- c. The PSAs must have the ability to provide a rapid delivery service for a limited selection of health Products under Global Fund FA, and by exception (Rapid Supply Mechanism (RSM)). All actions are conducted within wambo.org and within the necessary agreed timings and KPIs.

4. Products' Procurement (without Global Fund FA)

In addition to the services described in Section 03.C 3 (above), the PSA must :

- a. Implement a sourcing category approach to deliver Global Fund category objectives, as directed by Global Fund;
- b. Operate compliant competitive procurement processes to achieve best value for money, for Products where Global Fund does not have a manufacturer FA, as directed by the Global Fund;
- c. Establish legal relationship strategy applicable for all suppliers. This will consist of different legal agreements depending upon the supplier (as per PSA procurement analysis), ranging from legal agreements through to purchase order & agreed terms and conditions;
- d. Lead and fully responsible for the supplier relationship management, supplier performance management and continuous improvement activities to optimise suppliers' service delivery; and

⁶ This is a broad area with ever increasing vulnerabilities, especially considering the sensitivity of transactions and information handled by PSA, and it includes but is not limited to: Initial and regular risk assessment, Access control, Firewall & intrusion detection/ prevention systems, Data encryption and others.

- e. Ensure compliance with the applicable QA policies and the Guide to Global Fund Policies on Procurement and Supply Management of Health Products. <https://www.theglobalfund.org/en/sourcing-management/policies-principles/>
5. Freight & Logistics Services Procurement & Management
 - a. Logistics services procurement:
 - i. Implement a logistics sourcing category strategy and approach; and
 - ii. Operate competitive procurement processes to achieve demonstratable best value for money to Global Fund for logistics services.
 - b. Logistics services management:
 - i. Conduct and oversee the day-to-day management and regular performance management of logistic service providers, to ensure deliveries are made on time and in full and as per relevant Incoterm.
 - c. Management and processing of all shipments to ensure they arrive at destination location(s) OTIF and compliantly according to manufacturers' and/or Eligible Buyers' indicated shipping instructions.
 - i. Comprehensive insurance coverage is required from pick-up to the acceptance of the Products by Eligible Buyers.
 - d. The PSA is responsible to collect and report the proof of delivery and confirmation of receipt, as per timelines agreed during the transition and implementation, to initially enable the PSA to deliver the current two-way matching for shipments (ePO and invoice), but then this proof of delivery will enable PSA support to Global Fund implementing a three-way match (ePO, invoice and delivery note).
 6. Other Value-Added Services

The Global Fund and Eligible Buyer may require additional services on an ad hoc basis from the PSA, such as but not limited to the delineation of responsibilities as stated below:

 - a. Performing, contracting and/or supporting with QA services (QA policy, QA audit etc.) and quality control (QC) (inspections, sampling test etc.), as and when required aligned with the Global Fund's direction and applicable policies and procedures;
 - b. Provide and manage online catalogue of 'tail' Products (e.g. low value, high quantity medical suppliers): Leveraging PSAs' existing economies of scale and business practices for the Eligible Buyer and Global Fund. This will be reviewed and must be aligned to data and category optimization approaches; and
 - c. Can provide in-country delivery solutions (up to acceptance of the Products), e.g. Provide short term temporary warehousing; product recall management; in-country support; resolve any suppliers and Eligible Buyer dispute on the Products etc.

D. Activities' Requirements

The PSA services provided must mitigate the risks of non-compliant Products and/or delayed product delivery causing programmatic impacts against the PSA. The PSAs' service provision must align with the Global Fund prevailing operational documents, procedures and budgeting guidelines:

Operational Policy Manual (Sections 2.7 to 2.10);

https://www.theglobalfund.org/media/3266/core_operationalpolicy_manual_en.pdf

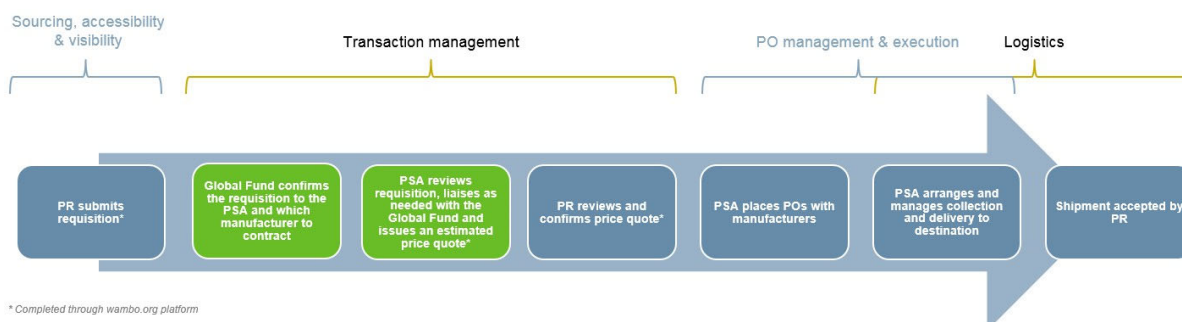
Guidelines for Grant Budgeting;

https://www.theglobalfund.org/media/3261/core_budgetinglobalfundgrants_guideline_en.pdf

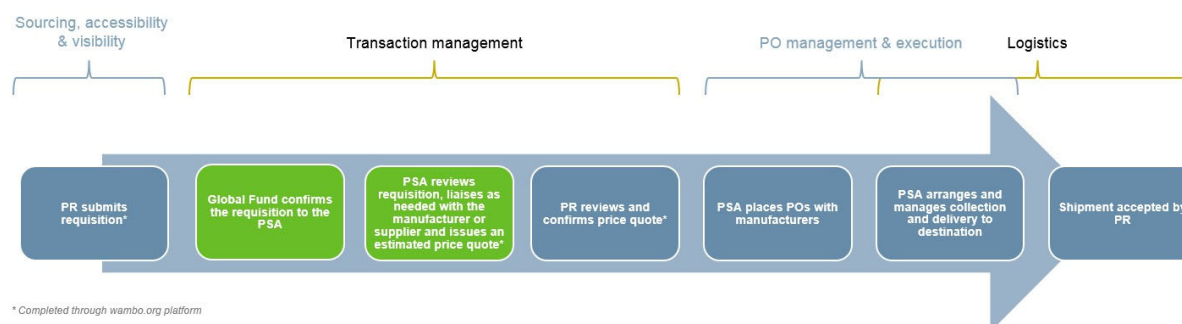
Operational Guidance for Grant Budgeting;

https://www.theglobalfund.org/media/12761/core_grant-budgeting-operational_guidance_en.pdf

All transaction management activities are operationalized through the Global Fund's wambo.org platform. Figure 6 shows simplified process flows of the activities related to orders funded by grant funds (separated for where Global Fund and the PSA would have the FA). For orders using funds other than Global Fund's grant funds, the process flow is slightly different, following the same principles.



Process flow of activities where the Global Fund has the FA.



Process flow of activities where the PSA has the FA.

Figure 6 - Simplified process flow of the activities involved in the procurement and supply of Health Products in the PPM activity.

This is an outline summary of the key activity requirements:

1. All Products sourced by the PSA (regardless of suppliers' framework agreement ownership, Global Fund or PSA) must adhere to Global Fund's Quality Assurance Policies (see Section 03.E for further details).
2. Sourcing, accessibility and visibility of Products to enable the Eligible Buyer to select the most suitable products (without Global Fund FA):
 - a. The PSA must have a robust Global Fund approved Products category strategy aligned to the NextGen Market Shaping approach.
 - b. The PSA must implement the agreed Product category strategies to enable access to best value for money, compliant and competitive pricing for Products and services to meet Eligible Buyer needs of utilizing the wambo.org platform selection of Products to order the most suitable Product(s). Said category strategies must be aligned to the Global Fund's NextGen Market Shaping approach.

- c. The PSA must be able to and implement procurement evaluation methodologies with the Global Fund in order to apply a Total Cost of Ownership (TCO) approach to procuring Products in these categories;
 - d. For some non-Global Fund FA categories (e.g. Laboratory & Medical Supplies; Medical Equipment & Devices), the PSA must have an online, robust and extensive catalogue, able to be connected to Global Fund systems / be 'punched out' to from the Global Fund systems (similar alternative capability), including wambo (where applicable). This catalogue must comprise clear and comprehensive specifications to minimize the amount of time spent clarifying requirements between the Eligible Buyer, the Global Fund and the PSA.
 - i. The PSA must ensure that any Products that are no longer manufactured, or are otherwise irrelevant in terms of demand or quality assurance, are removed from the PSA's product catalogue, and an alternative meeting the necessary requirements is proposed to the Global Fund;
 - ii. The PSA must ensure that specifications in the PSA's Products catalogue are up-to-date; and
 - iii. The PSA must proactively propose new Products in line with Global Fund category strategies for Global Fund consideration, and enhancements/innovations, to facilitate the procurement of recommended Products.
 - e. PSAs must (through wambo.org platform) provide visibility and access to competitive pricing for Health Products and services to meet Eligible Buyer needs:
 - i. The PSA must ensure best value for money for Products procured for the Eligible Buyers; and
 - ii. The PSA must be able to demonstrate how they are achieving best value for money.
 - f. Sourcing of essential medicines for use in HIV and TB programs, and other pharmaceutical products' needs:
 - i. The PSA should qualify supply sources across geographies that the Global Fund operate in and where Products are delivered according to WHO Model Quality Assurance System (MQAS) for Procurement Agents Principles together with applicable standards;
 - ii. The PSA must follow prevailing Global Fund Quality Assurance policy, where applicable and must implement Quality Assurance activities, as endorsed by the Global Fund, to implement procurement activities. The PSA must report and manage quality related incidents at agreed timelines with the Global Fund;
 - g. The PSA must report on, and against, the category strategy for use in the applicable disease burden programs and associated implementation milestones;
 - h. The PSA must have adequate knowledge and experience to effectively manage the Product categories and sub-categories to assess and consolidate the demand; and
 - i. The PSA must be able to leverage the existing manufacturers, wholesalers and suppliers, where applicable. The PSA must effectively manage relationships with manufacturers, wholesalers and suppliers to deliver cost effective compliant solutions.
3. Products' transaction management
- a. All transaction management processes and activities are conducted through the Global Fund's wambo.org platform. However, the PSA must have a manual offline process available, as a backup including SOPs, templates for order request, price quote etc.

- b. PSAs must simplify, streamline, integrate new sources of supply and be able to reduce the overall administrative lead-time for processing procurement and order transactions:
 - i. Alignment with Section 03.C.2;
 - ii. The PSA must be able to process a requisition from Eligible Buyers and issue a PO to manufacturers or suppliers, as applicable, with the data that is available / comes through from the Global Fund (such as via wambo.org platform) during a purchase requisition, within KPIs; and
 - iii. The PSA must be able to provide logistics quotations and any relevant sourcing activities within KPIs.
- c. The PSA must provide price quotes, as requested, for each transaction for product and other costs to Eligible Buyer Incoterm requirements through wambo.org platform to the destination location requested by the Eligible Buyer. This location is typically DAP at central level medical store, except ITN products that are typically delivered further into the supply chain to the regional or district level.
 - i. All price quotes (with attached terms and conditions) provided by the PSA to the Eligible Buyer, once accepted and signed by the Eligible Buyer serve as the contract between the PSA and the Eligible Buyer, for the applicable order;
 - ii. The request will be received by the PSA through wambo.org platform;
 - iii. Where the manufacturer is allocated by Global Fund (Global Fund FA), the PSA must provide a competitive logistics estimate and services (including lead-times) to meet the requisition request, submitting the details back through the wambo.org platform to the Eligible Buyer;
 - iv. Where the manufacturer is not allocated by Global Fund (non-Global Fund FA):
 - 1. The PSA must source the manufacturer/supplier through a competitive procurement process or leverage from other framework agreements in place, as previously agreed with Global Fund, best value and competitive prices of products that can meet the Global Fund Products requirements and service levels. Submitting all details back to Eligible Buyer (including required lead-times) through the wambo.org platform. The PSA must be able to share the associated details of the competitive procurement process whether to the Global Fund and/or Global Fund appointed auditor, upon request;
 - 2. The PSA must provide competitive logistics estimates and services to meet the requisition request, submitting the details back to Eligible Buyer through the wambo.org platform; and
 - 3. The Global Fund will provide direction as to which Products must be controlled by the PSA through a product catalogue.
 - v. Upon issuance of the instruction to the PSA, the PSA must confirm all orders and bookings to enable the Product shipments to be delivered as per the required delivery date. This will involve but is not limited to:
 - 1. The PSA raising POs to and paying the Product suppliers;
 - 2. The PSA raising POs to and paying the logistics service providers; and
 - 3. Managing the shipment(s) customs clearance processes (including the waiver process) according to the Incoterm selected.
 - vi. For RSM transactions: The PSA must have the capability to source and supply Products to the Eligible Buyer within a four-week time period, from receiving the order. This Rapid Supply Mechanism process is required on an exceptional basis and operates within the wambo.org platform.

4. PO management and execution

- a. The PSA must manage and provide end-to-end PO execution visibility through a track-and-trace system that can be accessed by individual users from Global Fund and/or Eligible Buyer;
 - b. The Global Fund operates on a premise of continuously improving its processes (from a value and time efficiency perspective). It is encouraged for the PSA to continuously investigate ways of improving the order management processes. Currently:
 - i. The PSA will manage and enable delivery of the ePO, including performance, any required revisions and performance, in order to meet agreed KPIs;
 - ii. Provide a process or system to enable the Global Fund to have visibility of the transaction from PO issuance to delivery of the Products to the Eligible Buyer. This process or system must include but not be limited to access to a data and/or a dashboard related to PO placement to manufacturers, pick-up date, and freight forwarders info; and
 - c. Managing queries and escalations from all parties from PO placement to delivery according to Global Fund thresholds and processes (Global Fund, Eligible Buyer, manufacturer, freight provider etc.);
 - d. The PSA must enforce the Global Fund's prescribed process for communications between all parties; this is conducted through wambo.org platform and emails .
5. Logistics
- a. The PSA must be able to adhere to Section 03.G, in order to manage the shipments' compliant OTIF delivery. The PSA will work with the Global Fund in order to develop the relevant SOPs; and
 - b. The Products' shipping temperature requirements are directed by the manufacturer and/or Eligible Buyer.
6. PSA organization
- a. The PSA must adopt a tiered team structure aligned with the organization of the management of escalations, countries, category management and sourcing, and supporting functions to and by the Global Fund.

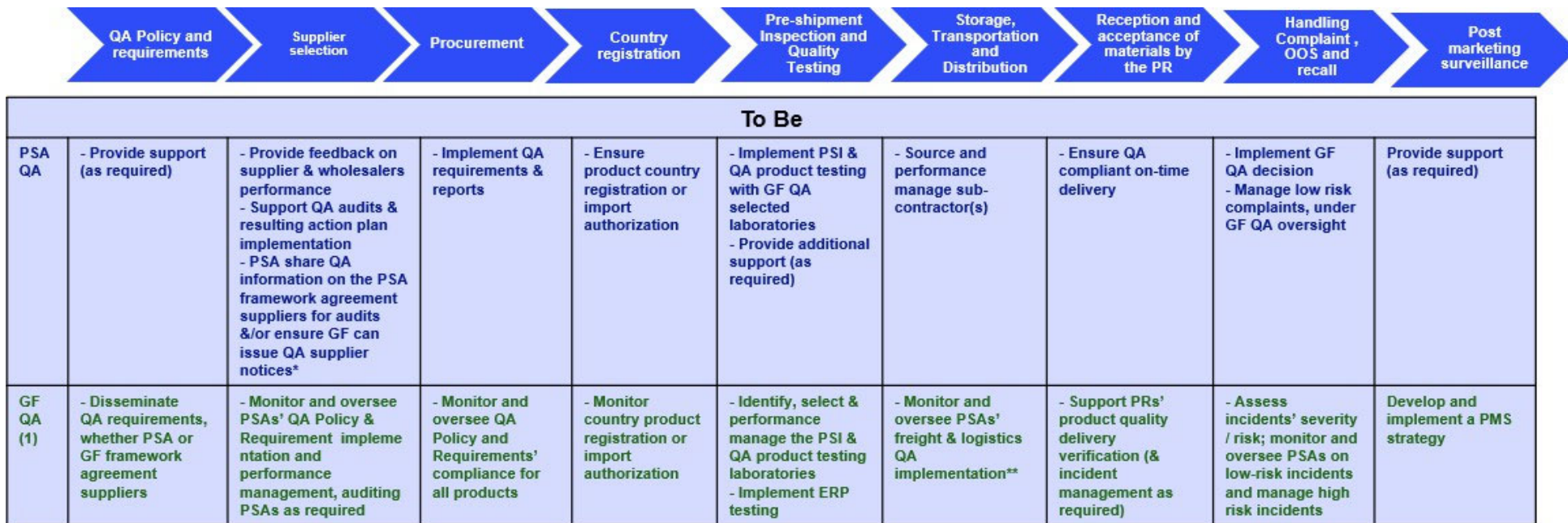
E. Quality Assurance Requirements

The QA requirements use several approaches to mitigate the risks of non-compliant products causing programmatic impact, such as adherence, incident management and monitoring against Global Fund QA policies. The Global Fund's intent is to: *increase oversight in operationalizing the QA functionalities to provide increased assurance on the quality, safety, efficacy & performance of health products procured, channelled and delivered by PSA.*

1. The PSA must ensure compliance with the prevailing Global Fund policies and other QA-related requirements on Procurement and Supply Management of Health Products. (<https://www.theglobalfund.org/en/sourcing-management/policies-principles/>)
2. The PSA must implement a quality system for Quality Assurance activities related to procurement of health products and provide periodic reports on implementation aligned with Figure 7 and at the request of the Global Fund, including details of personnel and subcontractors approved by the Global Fund.
3. The PSA must comply to the World Health Organization Model Quality Assurance System for procurement agencies (MQAS)
4. The PSA including their contracted third parties must ensure the implementation of Good Distribution Practices (GDP), Good Storage Practices (GSP) throughout the supply

chain including transportation and any intermediate storage points. The PSA must provide evidence to show compliance to these requirements.

5. Support the inspection, sampling and testing of Products for pre-shipment Quality Control where required by the Global Fund's Quality Assurance Policies or other sampling as directed by the Global Fund. The PSA must either establish agreements with qualified QC Laboratories as defined in the Global Funds QA Policy or may be required to use laboratories identified by the Global Fund.
6. Implement Global Fund QA decision, quality or safety related reports or Incidents related to the manufacture of the Products and/or exposure in the supply chain (whether country or manufacturer-initiated recalls) in a timely manner in collaboration with Global Fund and /or the National Regulatory Authority.
7. For Product categories without specific quality requirements defined in the QA policies and other Global Fund document, the PSA must:
 - a. Implement the QA risk categorization category plan including the eligibility criteria approved by the Global Fund;
 - b. Implement a continuous assessment of risks related to the Products, manufacturers, wholesalers and/or distributors and include implementation of corrective and preventive measures including assessment of compliance with cGMP regulations; and
 - c. Provide periodic reports on implementation of the QA plan.



Notes:

- QA (1) includes: The Global Fund's QA team, Global Fund's QA service provider (dossier review, audit, sampling, testing) and LFA service provided in QA
- For GLOBAL FUND Framework Agreement (FA) manufacturers, GLOBAL FUND QA will engage the manufacturers directly. For PSA FA, the PSA are responsible and PSA QA engage their manufacturers, working closely with GLOBAL FUND QA.
- * GLOBAL FUND rights to be included in the PSA-PSA's suppliers' agreements
- ** e.g. PSA contract's QA clauses, QA shipping requirements & adherence

Figure 7 - High-level overview of roles and responsibilities

F. Finance Requirements

The Global Fund is a financing institution and the PSA is an implementing function supporting the PPM and non-Global Fund funded orders through wambo. There may be slight differences in finance services and associated requirements between orders funded by Global Fund's grant funds and orders using other funds, which will be reflected in the Framework Agreement between the Global Fund and the PSA. The Global Fund requires the financial security and stability of the PSA to enable compliant delivery of the services.

1. Global Fund Finance Commitments to the PSA
 - a. In order to efficiently manage the overall PPM mechanism, the Global Fund can issue an annual Letter of Commitment to each PSA as a guarantee for grant related PPM procurement. The Letter of Commitment is based on the estimated consolidated forecast of Products to be procured through PPM;
 - b. Payments to PSAs for the procurement and delivery of Products and their services under the PPM shall be made from available grant funds of PRs or from participating buyers using funds other than grant funds. Payments to PSAs are governed by the payment terms stipulated in their respective Framework agreements and will be made based on electronic invoices submitted via the wambo.org platform.

2. Financial Management System
 - a. Forecasting
 - i. The PSA must submit quarterly, within 15 days after quarter end, the aggregated forecast of expenditure (based on invoicing), disbursements to suppliers and cash requirements; and
 - ii. The PSA must submit quarterly, within 15 days after quarter end, the financial forecast with granularity by price quote, grant, implementation period, product invoice amount, PSA fee, QA/QC cost (if applicable), freight/logistics costs and any other costs for requested services invoice amounts, total price quote, total invoiced, total open balances pending delivery, Global Fund disbursements and closing grant balances.
 - b. Invoicing and reporting (Grant funded orders only)
 - i. The PSA must deliver the Products and the associated charges must be executed within the grant implementation period. Invoicing of Products and charges must occur per grant account statement defined in Section 03.D.2.c.ii. Any exceptions to this article must be approved by the Global Fund;
 - ii. The PSA must submit quarterly, within 15 days after quarter end, the Grant Account Statement which includes the invoiced amounts with granularity by price quote, grant, implementation period, product invoice amount, PSM invoice amount, total price quote, total invoiced, total open balances pending delivery, Global Fund disbursements and closing grant balances; and
 - iii. The PSA must submit the closure of price quotes and subsequent closure reports within 60 days from Product delivery.
 - c. External audit and assurance
 - i. The PSA must submit annually within 3 months after the end of the PSA's financial year to the Global Fund the PSA's (company or consortium/partnership of organizations submitting a common joint proposal) external audit report;
 - ii. The PSA must submit semi-annually within 30 days after period end of the implementation of external audit recommendations (per audit management letter); and

- iii. The PSA must submit annually within 30 days after the PSA's financial year the Risk Management policy document, this should include the date of last revision.
- d. Financial capability and stability
 - i. The PSA must provide a declaration annually to the Global Fund by a company (or consortium/partnership of organizations submitting a common joint proposal) Director proving financial liquidity of the company (or consortium/partnership of organizations submitting a common joint proposal), with a current ratio of at least 1.
- e. Treasury management
 - i. If the PSA has the exceptional instance of a Global Fund working capital advance, the PSA must submit monthly, within 15 days after month end, (including listing of bank names, account numbers and individual account balances) the statement of fund/cash balances. Note: This is required to track open advances made to the PSA as working capital; and
 - ii. The PSA must submit monthly, within 15 days after month end, the statement of reconciliation of fund/cash balances and bank statements.

G. Freight and Logistics Requirements

The PSA must mitigate all risks of the Products being delayed or transported non-compliantly.

1. A simple summary of the PSA's freight and logistics requirements and how they align to Figure 6 is as follows:
 - a. The Eligible Buyer (through the wambo.org platform) requests a logistics price estimate (for shipping Products);
 - b. The PSA provides the logistics price estimate through the wambo.org platform;
 - c. Once the logistics price estimate has been confirmed (by the Global Fund and Eligible Buyer), the PSA is informed and makes all freight and logistics bookings in line with the Products readiness date;
 - d. Concurrently with other associated and/or required activities, the PSA arranges all freight and logistics details for the shipment; such as collecting the shipment from the manufacturer, documentation, waiver process preparations, shipping instructions, packaging requirements and checking, shipment mode, monitoring of shipments transit and delivery & associated requirements;
 - e. The PSA is responsible for the shipment compliantly arriving on-time-in-full (OTIF) whilst adhering to all shipping instruction requirements (such as QA);
 - f. PSA responsibilities continue until the Eligible Buyer accepts the shipment (unless a claim is thereafter put forward because of non-conforming Products or quality issue). Note: The PSA will typically source the Products (as directed by Global Fund and on behalf of the Eligible Buyer) from the manufacturer on an Ex Works/FOB Incoterm and transact the Products shipment to the Eligible Buyer on a 'D' based Incoterm (such as DAP);
 - g. The PSA must support the Global Fund through providing international freight guidance on a quarterly basis and/or as requested by the Global Fund;
 - h. The PSA will be required to keep the Global Fund and Eligible buyers updated in case of the challenging events (unrest, war, disruptions etc.) affecting delivery timelines and planned costs;
 - i. The in-country subcontractors must communicate with the Eligible Buyers in line with the agreed protocols.

2. The PSA must have procedures and policies in place to ensure shipments' adhere to the shipping instructions and all applicable Eligible Buyer and Global Fund requirements, procedures and policies.
3. The PSA is responsible to ensure the Products and documentation for the shipments are suitable for the shipments' transit, adhering to all requirements in this document and shipping instructions. The activities given to the PSA are to be executed by the PSA or any subcontractors.
4. The PSA proactively utilizes technical and economical solutions, whilst ensuring tracking of shipments continues, to the Eligible Buyer (and the Global Fund) to guarantee an efficient and effective compliant service; through the use of differentiated services:
 - a. Air, ocean, rail and road freight – The PSA must use a differentiated service model (active temperature controlled, passive temperature controlled, general cargo etc.) to ensure the Products are transported as per their shipping instructions. The service requirements and shipping instructions per Product are advised by the manufacturer and/or Eligible Buyer; and
 - b. The PSA must be able to offer service solutions to meet each differentiated service.
5. Indicative value volumes are included in Schedule D.
6. Documentation
 - a. The PSA will be responsible and accountable for the collation of all shipping documentation from manufacturer, Eligible Buyer, subcontractors and themselves. Said documentation must be available to the Global Fund and/or Eligible Buyer upon request.
7. Shipment service
 - a. The PSA will be responsible and accountable for any shipment repacking requirements according to the shipping instructions (as directed by Eligible Buyer and manufacturers/suppliers, and/or Global Fund).
8. Insurance
 - a. The PSA must have adequate insurance coverage for all Products until delivery and acceptance by the Eligible Buyer; and
 - b. Global Fund's shipment values are typically up to US\$10m per shipment, but on occasion can exceed this value. It is expected that the PSA must support all freight movements from manufacturer or supplier countries to all Eligible Buyer countries, some of which could be considered challenging operating environments (such as due to conflict).
9. Claims and incident management
 - a. Claims and Incidents must be investigated by the PSA in a timely manner, as per agreed KPI timings for complaints handling (see Section 03.L). Following investigation root cause analysis, and corrective and preventative actions (CAPAs) must be documented and actioned, when and if applicable;
 - b. The PSA will act as the first carrier for any Claim. The PSA will be held responsible for any subcontractors used;
 - c. The Global Fund will assess the reported impacts due to incident and the costs will be shared with the responsible parties after consultations;
 - d. The PSAs will be responsible for managing the performance of their subcontractors and review it in a regular manner to ensure that the subcontractors are performing as per expectations.

10. Sustainability
 - a. The Global Fund recognizes the importance of environmentally and socially responsibility, and seeks to drive and support responsible, sustainable procurement and supply chains in line with NextGen Market Shaping aims ;
(https://www.theglobalfund.org/media/7314/psm_responsibleprocurement_state_ment_en.pdf?u=636625994130000000)
 - b. The Global Fund expects the PSA to:
 - i. Report as per the Global Fund's required and defined sustainability metrics⁷ as per the Global Fund's cadence (yet to be directed); and
 - ii. Report any relevant opportunities identified to enhance environmental sustainability, on a quarterly basis;
 - c. The PSA must report to the Global Fund any active or proposed sustainability initiatives that may impact the Global Fund freight & logistics activities; and
 - d. The PSA is expected to continually strengthen its sustainability practices and performance, in particular striving to optimise freight, logistics and minimize the environmental impact of distribution and delivery.
11. Physical infrastructure
 - a. The PSA must have the ability to mobilize facilities to meet the ad hoc needs of the Global Fund and/or Eligible Buyer for freight & logistics activities:
 - i. Such as in many locations the shipments will require the ability to 'transit through' a facility with no specific need for pre- or post- shipment storage. All costs associated with required storage should be stated in the freight and logistics estimates and invoices, when provided during the logistics price estimate;
 - b. The PSA must ensure that any mobilized facilities are fully licensed as per the local governing regulations and the Global Fund requirements;
 - c. The PSA must ensure that any mobilized facilities are able to load and unload airfreight shipments and ocean freight containers within a secure site, as and where required during transit and/or at destination; and
 - d. The PSA must negotiate with appropriate parties to provide reasonable free storage days (detention and demurrage) in necessary locations for air and ocean freight shipments to prevent unnecessary cost being incurred by Global Fund and the Eligible Buyers.
12. Routing
 - a. The PSA must select globally or regionally recognized and reliable subcontractors, and suitable routes to meet the shipping instructions for the Products;
 - b. The PSA must ensure that they have a range of subcontractors for each shipment route available (at least 2 subcontractors) to use at the agreed rate and service levels to provide continuity of options to the Global Fund; and
 - c. The Global Fund reserves the right to mandate, exclude specific routes and/or subcontractors at Global Fund's sole discretion.
13. Consolidation and optimization
 - a. The PSA must have the ability (where applicable) to move airfreight shipments on a consolidated service basis or optimize multiple shipments;
 - b. The Global Fund reserves the right to mandate non-consolidation shipments at Global Fund's discretion; and

⁷ The sustainability metric(s) that the Global Fund will expect the PSA to report against will be shared and implemented during contract implementation. These are intended to understand and continually measure the impact of the Global Fund's activities.

- c. The PSA must only move partial containers at the Global Fund's written confirmation. The Global Fund does not typically utilize partial containers.
14. Transit lead-times
 - a. The PSA must provide to the Global Fund (for onward publishing on the Global Fund website) quarterly the transit time schedules for air, ocean and road freight routes in order to allow the Global Fund to align deliveries to expected dates of service and to track performance vs. the agreed transit times/schedules; and
 - b. The PSA must provide an annual port (ocean and air) congestion forecast on all routes to anticipate seasonal delays.
15. Dangerous goods
 - a. A limited number of Products are classified as dangerous goods;
 - b. The PSA is expected to recognize those dangerous Products, consolidating and managing a list of them and shipping those Products accordingly;
 - c. The PSA must have the capability to handle any dangerous goods cargo shipments; and
 - d. The manufacturer/supplier should pack the shipments according to the required standards for dangerous goods cargo transportation. However, the PSA must have the ability to mobilize capabilities to provide this packing service (repack, label, document etc.), as and if required.
16. Supply Chain Network
 - a. The Global Fund's demand profile continues to change, and this is driven by the grant cycle, seasonality and Products chosen by the Eligible Buyers; and
 - b. As a result, the supply chain network can change annually geographically, as well as the types and volumes of the Products. The Global Fund will work with the PSA to manage these changes.
17. Import authorization and clearance
 - a. The PSA shall comply with national laws and procedures with regards to import authorizations and customs clearance. In countries where the Global Fund and/or the Eligible Buyer have privileges and immunities the Products may be exempt from customs duties and/or subject to special import and customs procedures. In such cases the PSA shall follow the applicable dedicated rules and procedures.
 - b. The PSA must have experience and be skilled in a timely adherence to import and customs procedures, to prevent shipments being delayed and/or incurring additional costs; and
 - c. The PSA must escalate and provide reports at an appropriate Global Fund stated frequency of shipments incurring delays due to customs issues (including the waiver process) to Global Fund.
18. Charges and invoicing
 - a. All freight and logistics costs (including full Product insurance costs) must be charged to the Eligible Buyer 'at cost'; and
 - b. The PSA must submit all freight and logistics invoices for the relevant shipment, with supporting and matching subcontractor and supplier invoices, within 30 days after Eligible Buyer acceptance of the shipment.

Note: Grant funded orders: There are restrictions on what are non-eligible expenses for grant fund payment, e.g. as a principle, grant funds cannot be used to pay taxes and duties. Further information will be shared during implementation.

H. Risk, Ethics & Compliance Requirements

1. The PSA must have a suitable internal control environment, including but not limited to the management of finances, contracts, supply, performance, conduct, compliance, information, data and technology.
2. The PSA is to adhere to all Global Fund policies as stated in Section 02.A.2 and notify Global Fund when a breach of the policies occurs. The PSA must prohibit practices defined in the Policy to Combat Fraud and Corruption, the Code of Conduct for Suppliers and the Global Fund Policy on Conflicts of Interest.
3. In accordance with the Global Fund Policy on Conflict of Interest and the Supplier Code of Conduct, the PSA must proactively identify and manage actual, potential and perceived conflicts of interest – including by seeking consultation with the Global Fund and notifying the Global Fund when an unmitigated conflict of interest is discovered.
4. The PSA must develop a risk matrix and management processes; including risk register, root cause analysis, corrective and preventative mitigation measures, the monitoring and reporting against agreed timeframes and the establishment of an efficient escalation process and communication.

I. IT System and Data Reporting Requirements

The Global Fund is dependent upon accurate and timely data. It is the Global Fund's intent to minimize risks of poor-quality data through a directive data management approach to the PSAs. As stated in Section 03.A, Integrated Data Management is a critical expectation and requirement of the Global Fund with PSA IT solutions and capabilities being instrumental in achieving it. The PSA must have ability to provide a specific dataset with appropriate structure, set of controls and key master data identifiers via a recommended technology with related constraints associated. These are the principles, requirements and KPIs PSAs must adhere to regarding integrated data reporting.

1. Scope of data required
 - a. The PSA is required to regularly provide the Global Fund accurate, real-time visibility on the transaction management status of all ePOs and associated shipments under the PSA's service provision execution responsibility. The PSA must report to the Global Fund the data points stated in Schedule D for each shipment.
 - b. The PSA must ensure that the accurate data reflects the end-to-end shipment process visibility, from initial request receipt to shipment's Incoterm final delivery, including all required step's time stamps.
2. Management of master data
 - a. The PSA must map their master and reference data with the Global Fund master and reference data identifiers. The PSA's master and reference data will be shared by the Global Fund so the PSA can keep their own data aligned with the Global Fund's before submitting data back to the Global Fund systems.
 - i. Examples of master data include: product item ID, product item name, manufacturer name, manufacturer site, PR name, Global Fund Grant name, country name and product category.
 - ii. Examples of reference data include: Global Fund requisition and requisition line numbers, PO and PO lines numbers and invoice numbers.
 - b. For master data and transactional data, it is the PSA responsibility to link the wambo ePO lines to the associated PSA PO lines and maintain any mapping table for this

linkage. This is because the PSA is responsible for “transforming” (merging, splitting substituting) wambo ePOs to PSA POs. The PSA must ensure there is a robust process available to the Global Fund associated with this activity. The Global Fund will inform on a regular basis any changes to the Global Fund’s master data (Creation, Update, Deactivation etc.).

- c. To ensure data is reconcilable with Global Fund systems and to enable end-to-end reporting and analysis, the PSA must adhere to a rigorous process (mechanism to be established by/with Global Fund) whereby all Products procured have a unique identifier from ePO issuance through delivery.
3. Data quality principles and controls
 - a. The PSA is responsible for its data integrity, quality and management, which the Global Fund reserves the right to audit at its sole discretion.
 - b. The PSA’s data will have to comply to a set of Global Fund rules, full list to be provided during implementation, to ensure the necessary level of quality and compliance before it is accepted by the Global Fund. Examples of such rules include but are not limited to:
 - i. Field-level definitions (e.g. type, length, ranges, null/not null, unicity);
 - ii. More complex logic (e.g. integrity reference, formula, logic involving multiple fields);
 - iii. Data quality controls that should be performed at source by PSAs; and
 - iv. Technical and functional controls.The PSAs must be able to provide the list of their rules, controls and associated procedures to the Global Fund upon request.
 - c. PSA performance management will include data quality KPIs, to encourage and ensure adherence to the Global Fund stated and required data rules. Example KPIs include:
 - i. Timely submission of data
 - ii. Data submitted with errors
 - iii. Number of errors in transactional data
 - iv. Number of errors in master data
 - v. Response time for the PSA to correct incorrect data submissions
 4. Technology recommendations and pre-requisites
 - a. Data Exchange with PSAs will be managed through a common and scalable data interface/ interchange layer having multi-modality interchange. The Global Fund will define the standard interface for the PSA to import the Global Fund master and reference data, and to submit their transactional data once it is fully compliant with the Global Fund data quality rules. Such standard interface will be based either on APIs or file transfers and will use text files in csv or json format. This will be at the sole discretion of the Global Fund and will be stated by the Global Fund during implementation.
 - b. The PSA must provide architecture and design of their IT solution for the Global Fund to review accordingly.

J. Information Security, Resilience and Business Continuity

To ensure the integrity of the Global Fund’s supply chain, the PSA must adhere to the following information security, resilience and business continuity principles that the Global Fund can review and/or audit at its sole discretion.

1. Comply with all applicable data protection laws including EU GDPR and Data Protection Act 2018.
2. Ensure business continuity plans and capabilities are in place and tested regularly.
3. Have an implemented strategy, proactive approach and associated procedures to cyber risk management and associated risk management activities, to always protect the Global Fund's information assets.
4. Comply with information security best practices, such as ISO 27001 and NIST.
5. Have the capability and procedures to identify any security incident and notify the Global Fund accordingly.
6. Annually, and as required by the Global Fund, complete the Global Fund Vendor Privacy & Security Program Questionnaire. Implementing any Global Fund required agreed mitigation plans and corrective actions accordingly.
7. Upon request of the Global Fund, the PSA, its affiliates or subcontractors will provide any additional information deemed relevant by the Global Fund with regards to execution of the ePOs transmitted to them for execution.
8. Implementing Cyber Security Assurance
 - a. The Global Fund may request specific requirements, controls and testing of controls as evidence of how the PSA implements the above key principles and the effectiveness of these controls.
 - b. Facilitate and allow the Global Fund or Global Fund appointed service provider will periodically test the effectiveness of security controls and compliance with Global Fund requirements and PSAs procedures, through phishing simulations, scanning, security assessments, penetration testing and other assurance checks of the PSA's information security systems and processes. The supplier must work collaboratively with any Global Fund appointed service provider or the Global Fund security team performing these test activities. The PSA will cooperate with the Global Fund in the performance of such assessments, prompt remediation plans and subsequent actions of any findings.
 - c. If particular risks or new applicable IT legislation are identified, the Global Fund may require the PSA to remediate these risks in a timely manner and align with any new legislation.
 - d. The Global Fund will monitor and score the PSA monthly using an industry security rating system (SRS), currently this is Bitsight system (<https://www.bitsight.com/>).
 - i. The PSA is required to maintain a minimum rating (to be communicated during implementation).
 - ii. The PSA will assign a point-of-contact for responding to enquiries about these ratings' observations.
 - iii. The PSA must agree to investigate observations made by the SRS, explain the reasons for the observations, and cooperatively implement a corrective action plan to remedy observations. Any high-risk findings must be remediated immediately.

- e. The PSA must identify a single-point-of-contact for all related information security matters. As part of quarterly business reviews, information security and risk management will be reviewed. SRS ratings will be reviewed as part of quarterly business Governance Meetings (Section K.1.b).
9. Business Continuity - The Global Fund's objective is to embed in IT systems of its key mission critical suppliers and partners, a robust and flexible capability to manage and recover safely from disruptive events e.g. cyber-attacks. The following are minimum PSA requirements:
- a. Have active proportionate business continuity capabilities documented and operational available to be shared with the Global Fund.
 - b. A strategy that enables the PSA to achieve the recovery time objective (RTO) set by the Global Fund.
 - c. Policies, aligned to ISO 22301 standard, which describes how the PSA and PSA's subcontractors will recover following a disruptive event.
 - d. A fit-for-purpose business continuity plan that has been reviewed and exercised at least annually.
 - e. Evidence of an ongoing business continuity testing and exercising program.
 - f. A post exercise report, which outlines any remediation plans of consequential change to PSA's operations and their completion or plans to complete.
 - g. Physical and Personal Security Requirements
 - i. The PSA must notify the Global Fund of any security incident that may affect the Global Fund's assets.
 - ii. The PSA must security vet staff with security clearance, where applicable.
 - iii. The PSA must have appropriate security controls for subcontractors and supply chains.
 - iv. The PSA must have procedures for the timely identification and management of security incidents.
10. Cyber Security and Data Protection Requirements - The PSA must comply with the following requirements:
- a. Define and publish within their organization, a policy or set of policies which will set out security and privacy controls relating to all of PSA's information and IT systems and services provided to the Global Fund, where applicable. Copies of such policies shall be made available to the Global Fund, upon request.
 - b. Define and publish an acceptable usage policy which clearly defines employee responsibilities when using corporate assets, including data.
 - c. Demonstrate the ability to annually test service recovery procedures, to ensure the Global Fund services are recovered as stipulated and agreed by the Global Fund.
 - d. Maintain an asset inventory relevant to the Global Fund services, which must be reviewed at least annually.
 - e. Ensure the PSA's internal network is controlled (firewalls, VPN,) and protected against any unauthorized access.
 - f. Provide and evidence an adequate vulnerability management program. This should include annual penetration tests, patch management and vulnerability scanning as a minimum.
 - g. Provide at least annual security and privacy awareness training to employees involved in the delivery of the Global Fund services. Deliver enhanced training to

individuals in high-risk roles (including subcontractors and supply chain employees where applicable).

- h. Evidence of an adequate change control management program.
- i. Reduce the risk of account compromise through advanced phishing all suppliers must enforce multi-factor authentication (MFA) on all accounts associated with working with the Global Fund.
- j. Comply with all applicable data protection laws including EU GDPR and Data Protection Act 2018, contractual obligations and associated risk management procedures.
- k. Any zero-day, critical security updates and/or patches must be applied immediately.
- l. Where an incident or a personal data breach occurs impacting the services, the Global Fund must be informed within 24 hours.
- m. Ensure any subcontractor in connection with the provision of the services always complies with the specified security and privacy requirements.
- n. The PSA, its affiliates and/or subcontractors shall provide the Global Fund with a completed security questionnaire on an annual basis and correct any weaknesses at no additional cost to the Global Fund.
- o. Audits: The PSA will ensure that it and its affiliates connected with SaaS Services engaged in the processing of data will be audited and that they intend to remain compliant. The PSA will provide the Global Fund with copies of applicable audit reports when published before any data is processed in provision of the services.
- p. It is viewed as good practice for the PSA, at its own costs, to engage an independent third party to execute on a yearly basis a penetration test against the external facing infrastructure and if doing so shall provide the Global Fund with copies of such reports and corrective actions at the time they are available.

K. Relationship Management

- 1. There are 5 key elements of the Global Fund's PSA (Supplier) Relationship Management (SRM) approach, between the Global Fund and the PSA:
 - a. Relationship model - The categorization of the suppliers' relationships and associated commercial, operational and behavioural interactions;
 - b. Governance - The organization of the teams and the levels of interactions (inc. meetings); operational to strategic and, centrally, globally and locally (PSA and Global Fund). As a minimum, the Global Fund will conduct the following meetings with the PSA (the "Governance Meetings"):
 - i. Operations Meetings
 - 1. These will involve the category leads and operational teams within both organizations to drive the execution of service delivery at the tactical level and ensure adherence to the service requirements and delivery.
 - ii. Quarterly Business Reviews
 - 1. These will be at the management level to drive transformation / continuous improvement, PSA strategy, KPI trend awareness, risks and issue escalation, review of stakeholder feedback and compliance.
 - iii. Annual Business Reviews
 - This is an annual senior leadership strategic meeting to provide:
 - 1. An overview of annual performance;
 - 2. Strategic direction (of both organizations);
 - 3. Transformation/continuous improvement activities;

4. Review of stakeholder feedback and trajectory (correcting as applicable);
 5. An opportunity to unlock challenging aspects of the operations or relationship; and
 6. A focus on corporate investments, direction and relationship management.
- c. Performance management
 - i. The Global Fund will manage the optimization of services provided through the Governance Meetings, weekly and/or monthly data provided and tracking KPIs. The Global Fund expects from the PSA:
 1. Accurate and timely data for all performance reporting;
 2. Analysis against all agreed KPI's on a timely basis, identifying the root causes and proposed mitigation actions (where applicable);
 3. The ability to drive weekly, monthly, quarterly and annual performance review meetings with suitable people from across both the Global Fund and PSA organizations in order to drive the correct decisions and actions; and
 4. Potential shipment delays, service issues, Incidents and Claims must be addressed immediately to prevent any service delivery impact. Subsequently, root cause analysis must be conducted to prevent the same Incidents occurring in the future.
 - d. Risk and issue management
 - i. The PSA must manage risks to service delivery and escalate to the Global Fund, as applicable. (see also Section 03.F.4).
 - e. Continuous improvement
 - i. The Global Fund is committed to improving the efficiency and effectiveness of the end-to-end process. Hence the Global Fund is keen to keep abreast of and understand how these improvements and innovations can maximize value and cut out inefficiencies in the end-to-end process; and
 - ii. Subsequent Annual Business Reviews of the Framework Agreement implementation between the Global Fund and the PSA, the Global Fund will review the PSA's performance. Based on this review, the Global Fund at its sole discretion can reallocate Products and services.
2. The Global Fund will be embedding the improvements to the above Relationship Management structure:
 - a. Strengthen performance management mechanism to utilize enhanced data analytics, identify root causes and enable robust Global Fund actions to PSA underperformance;
 - b. Adapt PSA performance metrics to evolving scope of services;
 - c. Required PSA minimum performance standard, with dynamic systematized incident management approach and flexibility to adapt to supply chain challenges;
 - d. Ongoing PSA performance feedback from stakeholders (PR and the Global Fund) to improve the service experience; and
 - e. Improve risk management in critical supply chain operations and cascading Global Fund standards through allocating multiple PSAs per category.

The Global Fund expects the PSA to conduct all procurement activities in a responsible compliant manner aligned with the policies stated in Section 02.A, Conditions for Participation () and manage its suppliers/subcontractors/manufacturers adhering to similar approach of SRM to Global Fund that aligns with their category strategies and business operations.

L. Key Performance Indicators

The table below contains the current view of the KPIs, which is subject to change at the Global Fund’s sole discretion, to continually improve the services:

#	KPI Category	#	KPI sub-category	Metric	Reporting Frequency to Global Fund	Target
1	OTIF	1.a	Programmatic Impacting OTIF (Shipments)	Shipments delivered Programmatic Impacting OTIF if: delivery date < original client Promised Date + 14 days	Monthly	80%
		1.b	Programmatic Impacting OTIF (Quantity)	Number of ordered units delivered Programmatic Impacting OTIF if: Delivery Date < original client Promised Date + 14 days A unit being a products pack, test kit etc.		80%
		1.c	Procurement Agent Performance OTIF (Shipments)	Shipments delivered Procurement Agent Performance OTIF if: delivery date < client Promised Date + 14 days		80%
		1.d	Procurement Agent Performance OTIF (Quantity)	Number of ordered units delivered Procurement Agent Performance OTIF if: delivery date < client Promised Date + 14 days A unit being a products pack, test kit etc.		80%
2	Price Quote (PQ) Turnaround (TA)	2.a	PQ TA for PSA FA	Time taken by the PSA to get a shipment's (product and/or logistics) price quote for PSA Framework Agreement: - From receiving the request, for a price quote (request actionable date) - To sending the complete price quote with all applicable information to the Eligible Buyer	Monthly	100% within 7 calendar days
		2.b	PQ TA for Global Fund FA	Time taken by the PSA to get a shipment's (product and/or logistics) price quote for Global Fund Framework Agreement: - From receiving the request, for a price quote (request actionable date) - To sending the complete price quote with all applicable information to the Eligible Buyer		100% within 3 calendar days
3	PO Turnaround			Time taken by the PSA to get a shipment's purchase order: - From accepted Eligible Buyer Purchase Order receipt - To sending a Supplier Purchase Order (for the Product) and/or subcontractor purchase order	Monthly	100% within 3 calendar days

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4	Freight Lead-time (FLT)	4.a	FLT Gross Performance	For 75% of all shipments, the freight actual lead-time should be <=5% of the PSA's initial quoted lead-time (Gross) This includes issues that are within and outside of the PSAs' control.	Monthly	<=5% for 75% of all shipments
		4.b	FLT Gross Accuracy	For all shipments, the freight actual lead-time must be within +/-10% of the PSA's initial quoted lead-time (Gross) This includes issues that are within and outside of the PSAs' control.		+/-10% for 100% of all shipments
		4.c	FLT Net Performance	For 75% all shipments, the freight actual lead-time should be <=5% of the PSA's initial quoted lead-time (Net) This includes issues that are within the PSA's control, based on Global Fund and PSAs' agreed reason codes.		<=5% for 75% of all shipments
		4.d	FLT Net Accuracy	For all shipments, the freight actual lead-time must be within +/-10% of the PSA's initial quoted lead-time (Net) This includes issues that are within the PSA's control, based on Global Fund and PSA's agreed reason codes.		+/-10% for 100% of all shipments
5	Freight Cost (FC)	5.a	FC Performance	For 80% of all shipments, the freight actual cost should be <=5% of the PSA's initial quoted cost	Monthly	<=5% for 80% of all shipments
		5.b	FC Accuracy	For all shipments, the freight actual cost must be within +/-10% of the PSA's initial quoted cost		+/-10% for 100% of all shipments
6	Final Invoice	6.a	Invoice Accuracy	Invoices submitted complete, accurate and with no errors	Monthly	100%
		6.b	Invoice Timeliness	Invoices submitted within 30 calendar days after acceptance of Products and complete without errors. (CIP – 60 days the client takes to deliver + 30 days to accept. DAP – 30 days to accept)		100%
7	Incident Management		Incidents reported to the Global Fund within 3 calendar days	Quarterly	100%	
8	Claims		Shipments' Incidents are within service requirements	Quarterly	100%	
9	Innovation		Number of proposed realistic/tangible continuous improvement plans (spanning cost/sustainability/efficiencies improvements)	Quarterly	FY: 6 plans	
10	Price Quality Reporting (PQR)		Applicable shipment data submitted complete without errors in line with Global Fund requirements: https://www.theglobalfund.org/en/sourcing-management/price-quality-reporting/	Quarterly	100%	

04 Legal Matters

1. This RFP is in line with and subject to the following documents:
 - a. The Global Fund's Procurement Policy (2008, as amended from time to time), which may be found at https://www.theglobalfund.org/media/6389/corporate_procurement_policy_en.pdf;
 - b. The Code of Conduct for Suppliers (2021, as amended from time to time), which may be found at: <https://www.theglobalfund.org/en/governance-policies/>;
 - c. The Sanctions Panel Procedures Relating to the Code of Conduct for Suppliers (2020, as subsequently amended), which may be found at: <https://www.theglobalfund.org/en/governance-policies/>;
 - d. The Global Fund Policy to Combat Fraud and Corruption (2017, as amended from time to time), which may be found at: https://www.theglobalfund.org/media/6960/core_combatfraudcorruption_policy_en.pdf
 - e. The Policy on Conflict of Interest (2020, as amended from time to time), which may be found at: <https://www.theglobalfund.org/en/governance-policies/>;
 - f. The Framework Agreement for PSA as set forth in Schedule C of the RFP.
2. Personal data (i.e. any information relating to an identified or identifiable natural person) will be treated in compliance with Global Fund's policies and the Privacy Statement for the Global Fund Procurement Process (as amended from time to time and available at: <https://www.theglobalfund.org/en/site/privacy-statement/supplemental/>).
3. By submitting a proposal for this RFP, including the Officer's Certificate of Conformance contained in Schedule A, the Bidder warrants that it has all the necessary power and legal capacity to submit a proposal and eventually enter into a contract.
4. By submitting a proposal for this RFP, including the Officer's Certificate of Conformance contained in Schedule A, the Bidder agrees to the terms and conditions of this RFP and terms and conditions of all documents referred to herein, including the documents stated in Section 02.A, Conditions for Participation, and to the following terms:
 - i. The Bidder must notify Global Fund of any compliance or unethical action or report that arises during this tender process.
 - ii. The Global Fund makes no offer of a contract by posting this RFP or evaluating any proposals submitted in response to it, and there is no legal agreement or relationship, whether in contract (express, implied or collateral) or tort, created by this RFP process between the Global Fund and any bidder, with the sole exception of the provisions of Sections 02.A and 04;
 - iii. The Global Fund may, at its discretion, change the scheduled time of the key activities of this RFP, or revise this RFP and any of its Schedules, by issuing an amendment to this RFP. All Amendments to this RFP will be posted on the Global Fund website at <https://www.theglobalfund.org/en/business-opportunities/> and will be issued to Bidders that have confirmed intention to participate through the Global Fund Sourcing

- Application. It is the Bidder's responsibility to consult the Global Fund's website to ensure that it is aware of amendments to, and additional information for, this RFP;
- iv. The Global Fund expressly reserves the right to amend, withdraw, or cancel this RFP process and/or its sourcing strategy, change the timeline, and to reject any or all proposals, in whole or in part, at any time and for any reason, without liability or penalty to any party;
 - v. This RFP shall not be construed as a contract or a commitment of any kind. This RFP in no way obligates the Global Fund to award a contract, nor does it commit the Global Fund to pay any cost incurred in the preparation and submission of the proposal(s). Participation in this RFP is subject to the terms and conditions contained herein;
 - vi. Bidders shall be solely responsible for their own expenses, if any, in preparing and submitting a proposal in response to this RFP. This includes any costs incurred during functional demonstrations and subsequent meetings, workshops and negotiations;
 - vii. The Global Fund will be under no obligation to reveal, or discuss with any Bidder or anyone outside of the Global Fund how a proposal was scored or assessed, or to provide any other information relative to the selection process. Bidders whose proposals are not selected will be notified in writing of this fact, and shall have no claim whatsoever for any kind of compensation;
 - viii. The Global Fund may, at any stage of this RFP: (a) reject any or all proposals or price submissions; (b) accept for award a proposal or price submission other than the lowest cost proposal or price submission; (c) accept more than one proposal or price submission; (d) accept alternate proposals or price submissions; (e) accept part of a proposal or price submission; (f) waive informalities and minor irregularities in proposals or price submissions received; (g) cancel this RFP;
 - ix. Should the Bidder stated capabilities demonstrated during the course of the RFP, to provide the requirements, be found to be misrepresented later during contract execution, the Global Fund, at its sole discretion, will have the right to terminate any resulting agreement with immediate effect.
 - x. There are no other arrangements or understandings between any Bidder and the Global Fund with respect to this RFP other than the text contained herein;
 - xi. This RFP is subject to the terms contained in this RFP Package, the Global Fund Procurement Policy and the Global Fund's procurement rules and procedures to the exclusion of any national law;
 - xii. Any dispute, controversy, claim, or issue arising out of this RFP or surrounding this process, shall be finally settled by arbitration conducted in accordance with the United Nations Commission on International Trade Law (UNCITRAL). The number of arbitrators shall be one, the place of arbitration shall be Geneva, Switzerland, and the language used at the arbitration shall be English;
 - xiii. The investigative, decision-making, and sanctions policies and processes of the Global Fund, including the activities of its Inspector General, the Global Fund's Code of Conduct for Suppliers, and consideration of any findings of fraud or abuse by the Global Fund Sanctions Panel, should the Global Fund in its sole discretion choose to refer the matter to the Sanctions Panel, can and shall apply to (i) this RFP and (ii) any other matter relating to procurement of Outsourced Services to Support the Implementation of PPM (PSAs) pursuant to this RFP, and these processes may include, without limitation, public disclosure at the Global Fund's full discretion of any findings and/or decisions;
 - xiv. The Global Fund has full discretion to investigate any potential fraud or abuse, whether occurring in the past, present or future, associated with the procurement of Outsourced Services to Support the Implementation of PPM, and the Global Fund at its full discretion may publish the findings of such investigations; through participation in this RFP process, the Bidder acknowledges these processes and shall not challenge in any setting the investigation by the Global Fund of potential fraud or abuse associated with the procurement of Outsourced Services to Support the Implementation of PPM

pursuant to this RFP, the dissemination of investigation findings and the responses undertaken by the Global Fund to findings of fraud or abuse, in all cases whether occurring in the past, present or future; and

- xv. Nothing contained in this RFP may be construed as a waiver, express or implied, of the privileges and immunities accorded to the Global Fund, whether as of the date of this RFP or accorded thereafter.
5. The Bidder acknowledges and agrees that pursuant to the Global Fund policies and procurement procedures, the Global Fund may publish certain information consistent with its public status and commitment to transparency. As such, should the Bidder be awarded a contract, the Bidder acknowledges and agrees that the Global Fund may publish certain information relating to procurement contract awards, including without limitation the Bidder's name, as disclosed on its website.

Schedule A: Officer's Certificate of Conformance

See file: *TGF_D_00021_Schedule A_OCC_14 Mar 2024*

Schedule B: Form of Confidentiality Agreement

See file: *TGF_D_00021_Schedule B_Confidentiality Agreement_18 Mar 2024*

Schedule C: Draft of Framework Agreement between the Global Fund and PSA

Note: This schedule will be issued separately as per the timings stated in Section 02.

Schedule D: Data Reporting Guidelines, Fields, Entity Relationship Schema and Indicative Shipment Volumes

1. The PSA shall report the Global Fund ePO transactional data, including associated shipment details, in an entity relationship database model. The PSA must use the Global Fund master dataset and transaction parameters, generated and passed to them by the Global Fund systems. An illustrative example of this approach is below:
 - a. While reporting the Global Fund specified data fields pertaining to the details of the transactions, the PSA will ensure the necessary validations (as specified by the Global Fund) for each of these fields are in place at source and conducted, to ensure the logical consistency and standardization of reported data across selected PSA(s).
 - b. For the Bidders' reference
 - i. Schedule D1: Data Fields List - This shows the indicative sample list of transactional datapoints, their description and suggested validations;
 - ii. Schedule D2: The Global Fund's Entity Relationship Reporting Schema - This shows the high-level schema of Global Fund reporting database; and
 - iii. Schedule D3: Shipment Volumes-- This shows the product categories, volumes and country-to-country routes, for illustrative purposes only, and covers the 2021-23 period, see file:
TGF_D_00021_Schedule_D3_Shipment_Volumes_File_14 Mar 2024
A more detailed list of minimum data points, comprehensive validations to be built at source and reporting frequency will be provided by the Global Fund to the PSA during contract implementation.
 - c. The Global Fund will provide an indicative copy of the Global Fund master data during contract implementation. The PSA must ensure and, is responsible for, adherence to the Global Fund master data. The Global Fund will direct the PSA as to how to implement any changes to Global Fund master data, particularly regarding ongoing/impacted transactions.
 - d. The Global Fund strongly encourages and will facilitate use of latest, modern, secure and near real time electronic data exchange mechanism with the PSA. The detailed modalities of data exchange between the Global Fund and the PSA will be agreed during the implementation. It is anticipated these modalities will continue to evolve and upgrade, including with improved more secure technology and protocols, during the contract term.
 - e. The list of data points to be reported by the PSA will be modified and further enhanced by the Global Fund, both during implementation and during operations, by specifying additional data points and changes to master data, reporting frequency and/or additional required validations.

Schedule D1: Data Fields List

Below is the list of sample data points the PSA must submit to the Global Fund (GF) as per designated frequency for grant funded orders. Similar information will be required for non-grant funded orders, details will be included in the Framework Agreement.

Code	Data Type	Data Field Name	Data Field Description	Sample Validations At Source
REPORTING GROUP A (Requisition, Allocation, ePO)				
A.1	GF Master Data	PR NAME	Principal Recipient name linked to Grant IP in master data	Assigned to ePO in GF System and cannot be edited downstream
A.2	GF Master Data	GRANT IP	Grant IP Name (GOS Grant IP ID)	Assigned to ePO in GF System and cannot be edited downstream
A.3	GF Master Data	GF GRANT	GF will provide a master list for this data field	Assigned to ePO in GF System and cannot be edited downstream
A.4	GF Master Data	GF REGION	GF will provide a master list for this data field	Assigned to ePO in GF System and cannot be edited downstream
A.5	GF System Generated	REQUISITION NUMBER	GF Requisition Number generated by Coupa	Assigned in GF system and cannot be edited in downstream reporting
A.6	GF Master Data	DESTINATION COUNTRY CODE	As field name states (as advised by GF)	From ePO and cannot change without approval
A.7	GF System Generated	INCO TERM RECIPIENT	PR reported INCO term from list of GF standardised INCO terms	Assigned in GF system and cannot be edited in downstream reporting
A.8	GF System Generated	PPM SHIPMENT	State whether shipment is PPM or non-PPM	Assigned in GF system and cannot be edited in downstream reporting
A.9	GF Master Data	ITEM PRODUCT GROUP	Global Fund Health Product Group (product group linked to requested item code in GF master data)	Assigned to ePO line in GF System and cannot be edited downstream
A.10	GF Master Data	ITEM CATEGORY	Global Fund Health Product category (product group linked to requested item code in GF master data)	Assigned to ePO line in GF System and cannot be edited downstream
A.11	GF Master Data	ITEM CODE	Global Fund item code (Item code of requested item)	Assigned to ePO line in GF System and cannot be edited downstream
A.12	GF Master Data	ITEM NAME	Global Fund product name (product name linked to requested item code in GF master data)	Assigned to ePO line in GF System and cannot be edited downstream
A.13	GF Master Data	ITEM UNIT OF MEASURE	Global Fund UoM (UoM linked to requested product code in GF master data)	Item attribute and cannot be edited
A.14	GF System Generated	QUANTITY	Order Quantity as mentioned in ePO Line	Should match with sum of quantities of corresponding PSA PO lines
A.15	GF System Generated	ITEM RATE	Ordered Item Rate as mentioned in ePO Line	Should match with rate mentioned in corresponding PSA PO lines
A.16	Calculated Field	ITEM VALUE	As field name states	Validation that the sum of PSA ordered item value cannot exceed corresponding Item Value mentioned in ePO
A.17	GF System Generated	REQUISITION TOTAL VALUE	Initial Price Estimate/Price Quote total cost for the shipment (logistics, logistics buffer, fees, health products etc)	Assigned in GF system and cannot be edited in downstream reporting
A.18	GF System Generated	PRICE ESTIMATE LOGISTICS COSTS	Initial Price Estimate/Price Quote total cost for the shipment's logistics costs only	Assigned in GF system and cannot be edited in downstream reporting

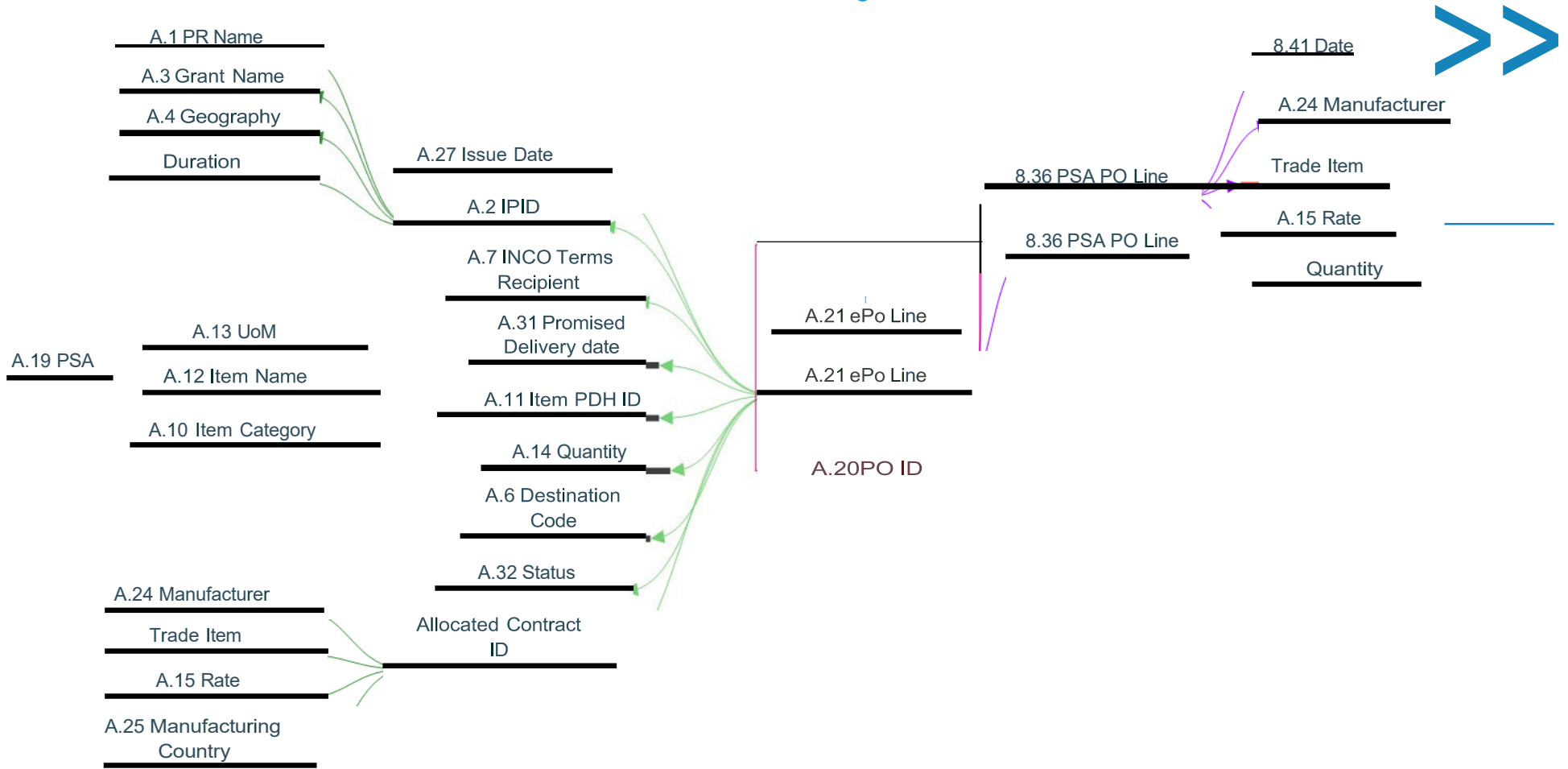
A.19	GF Master Data	PSA NAME	PSA (GF Supplier) Name (Unique Supplier ID)	Assigned to ePO in GF system and cannot be edited downstream
A.20	GF System Generated	ePO NUMBER	GF Electronic Purchase Order Number	Assigned in GF system and cannot be edited in downstream reporting
A.21	GF System Generated	ePO LINE NUMBER	GF Electronic Purchase Order Line Number	Assigned in GF system and cannot be edited in downstream reporting
A.22	GF Master Data	CONTRACT TYPE	Determines type of funding source, as advised by GF	Linked to Contract assigned and cannot be edited downstream.
A.23	GF Master Data	CONTRACT OWNER	As allocated by GF from Global Fund Framework agreements or PSA owned Agreement maintained as GF master data	Assigned to ePO line in GF system and cannot be edited downstream
A.24	Gf Master Data	MANUFACTURER NAME	Item's manufacturer name (Manufacturer ID)	Linked to allocated GF Framework contracts in GF Master data PSA Sourced Items - PSA Reported
A.25	GF Master Data	MANUFACTURING COUNTRY	Linked to Manufacturer Framework agreement (Geography ID)	Linked to allocated GF Framework contracts in GF Master data PSA Sourced Items - PSA Reported
A.26	GF Master Data	MANUFACTURING SITE CITY	Linked to Manufacturer Framework agreement	Linked to allocated GF Framework contracts in GF Master data PSA Sourced Items - PSA Reported
A.27	GF System Generated	ePO ISSUED DATE	Date the ePO is issued	Assigned in GF system and cannot be edited in downstream reporting
A.28	GF System Generated	EPO ACTIONABLE DATE	Date the TGF ePO is created	Assigned in GF system and cannot be edited in downstream reporting
A.29	GF System Generated	PR REQUESTED DELIVERY DATE	Date the Principal Recipient wants the item delivered by. This is fixed and does not change. Comes from Wambo Purchase Requisition "Need by" Date.	Assigned in GF system and cannot be edited in downstream reporting
A.30	GF System Generated	ORIGINAL CLIENT PROMISED DELIVERY DATE	Original client promised delivery date in Wambo	Assigned in GF system and cannot be edited in downstream reporting
A.31	GF System Generated	CLIENT PROMISED DELIVERY DATE	Promised delivery date	Assigned in GF system and cannot be edited in downstream reporting
A.32	GF System Generated	CANCELLED PURCHASE ORDER	Status of PO	Assigned in GF system and cannot be edited in downstream reporting
A.33	GF System Generated	BUDGETED FREIGHT COST	As field name states	Assigned in GF system and cannot be edited in downstream reporting
A.34	GF System Generated	ITEM CANCELLED	Status of ePO Line	Assigned in GF system and cannot be edited in downstream reporting
REPORTING GROUP B (PSA PO, Manufacturing, ASN)				
B.35	PSA Reported	PSA PO NUMBER	PSA Purchase Order Number associated to the shipment	Must be linked to ePO and refer to relevant line numbers of ePO
B.36	PSA Reported	PSA PO LINE-ITEM NUMBER	Line number of PSA PO	Must be linked to PO and to relevant line numbers of ePO
B.37	GF System Generated	REQUISITION RECEIVED DATE	Date the requisition is submitted to the PR	Assigned in GF system and cannot be edited in downstream reporting
B.38	PSA Master Data	VENDOR NAME	Name of vendor/supplier for PSA assigned item	Standard name per vendor format
B.39	PSA Reported	PQ ACTIONABLE DATE	Date the requisition can be actioned	Standard date format
B.40	PSA Reported	PQ SENT DATE	Date the requisition is submitted	Standard date format

B.41	PSA Reported	PSA ORDER CREATED	Date the PSA creates their order	Standard date format > ePO actionable data and validated to be within 30 days
B.42	PSA Reported	PO SENT DATE	Date the PSA PO is sent to the manufacturer	Standard date format > PSA PO created data and validated to be within 7 days
B.43	PSA Reported	VENDOR CONFIRMED DATE	As field name states	Standard date format > PO Sent date and validated to be within 3 days
B.44	PSA Reported	VENDOR PROMISED DATE	As field name states	Standard Date format > Vendor confirmed date and validated to be within expected lead time
B.45	PSA Reported	GOODS AVAILABLE DATE	As field name states	Standard date format > Vendor INCO fulfilment date and validated within expected lead time
B.46	PSA Reported	CURRENTLY PLANNED DELIVERY DATE	Latest status on delivery date by PSA. This date should be revised any time needed to be close to reality	Standard date format
B.47	GF Master Data	ORIGIN COUNTRY NAME	GF Master data for GF Framework agreements and PSA reported for PSA items from master list of countries	For items procured under framework agreement these are fixed as per agreement and cannot be edited
B.48	GF Master Data	INCO TERM VENDOR	Vendor reported INCO term from list of GF standardised INCO terms	PSA reported and in relation with Recipient INCO terms
B.49	PSA Reported	ASN NUMBER	Advance shipment notice number	Linked to PSA PO and refer to its relevant line numbers
B.50	GF Master Data	ORIGIN COUNTRY CODE	As field name states (as advised by GF)	For items procured under framework agreement these are fixed as per agreement and cannot be edited
B.51	GF Master Data	ORIGIN CITY NAME	Pick up city	PSA Reported corresponding to country
B.52	GF Master Data	ORIGIN PORT CODE	As field name states (as advised by GF)	PSA Reported corresponding to origin port
B.53	GF Master Data	DESTINATION PORT COUNTRY NAME	Ship to port country	PSA Reported corresponding to destination country and INCO terms
B.54	GF Master Data	DESTINATION PORT NAME	Ship to port name	Corresponding to destination port country and INCO terms
B.55	GF Master Data	DESTINATION PORT CODE	Ship to port code	Corresponding to destination port name
B.56	GF System Generated	SHIPMENT ITEM QUANTITY ORDERED	At line level quantity of item ordered	Assigned in GF system and cannot be edited in downstream reporting
B.57	PSA Reported	ITEM UNIT WEIGHT	Weight per unit in kg	Reported in Standard unit (Kg)
B.58	PSA Reported	ITEM UNIT VOLUME	Volume per unit in m3	Reported in Standard unit (m3)
B.59	PSA Reported	TRANSPORT MODE	Air, ocean, rail or road	PSA Reported corresponding to country
B.60	PSA Master Data	LOGISTICS SERVICES PROVIDER	As field name states	Standardized master list maintained by PSA
B.61	PSA Reported	ORIGIN PORT COUNTRY NAME	As field name states	PSA Reported
B.62	PSA Reported	ORIGIN PORT NAME	As field name states	As applicable from list of origin country port
B.63	PSA Reported	DESTINATION COUNTRY NAME	As field name states	Corresponding to origin port
REPORTING GROUP C (Transportation, Custom and Receipt)				
C.64	PSA Reported	DESTINATION CITY NAME	Ship to city	From ePO and cannot change without approval
C.65	PSA Reported	SHIPMENT CHARGEABLE WEIGHT	Chargeable weight (air freight only) in kg	PSA Reported in Standard Units (Kg)

C.66	PSA Reported	SHIPMENT GROSS WEIGHT	Gross Weight in kg	PSA Reported in Standard Units (Kg)
C.67	PSA Reported	SHIPMENT TEMP RANGE REQUIRED	Temperature range for shipment	PSA Reported in standard units
C.68	PSA Reported	CUBIC VOLUME	As field name states	PSA Reported in standard units (m3)
C.69	PSA Reported	NUMBER OF 20FTU	As field name states	PSA Reported number if transport mode is ocean
C.70	PSA Reported	NUMBER OF 40FTU	As field name states	PSA Reported number if transport mode is ocean
C.71	PSA Reported	NUMBER OF 40HC FTU	Number of 40ft High Cube containers	PSA Reported number if transport mode is ocean
C.72	PSA Reported	NUMBER OF 20FT REEFER CONTAINERS	As field name states	PSA Reported number if transport mode is ocean and if shipment is required to remain in temp range
C.73	PSA Reported	NUMBER OF 40FT REEFER CONTAINERS	As field name states	PSA Reported number if transport mode is ocean and if shipment is required to remain in temp range
C.74	PSA Reported	NUMBER OF 40HCFT REEFER CONTAINERS	Number of 40ft High Cube refrigerated containers	PSA Reported number if transport mode is ocean and if shipment is required to remain in temp range
C.75	PSA Reported	SHIPMENT ITEM QUANTITY DELIVERED	At line level quantity of item delivered	Standard number format with suitable validations
C.76	PSA Reported	ORIGIN PORT DEPARTURE DATE	Date the item departs the origin port	Standard date format with suitable validations
C.77	PSA Reported	DESTINATION PORT ARRIVAL DATE	Date the item arrives at the destination port	Standard date format with suitable validations
C.78	PSA Reported	IMPORT WAIVER REQUESTED DATE	Date import waiver requested	Standard date format with suitable validations
C.79	PSA Reported	IMPORT WAIVER RECEIVED DATE	Date import waiver received	Standard date format with suitable validations
C.80	PSA Reported	CUSTOMS CLEARED DATE	Date the item is customs cleared	Standard date format with suitable validations
C.81	PSA Reported	ACTUAL DELIVERY DATE	Date the item physically arrives at the destination location	Standard date format with suitable validations
C.82	PSA Reported	ORDER FULLY DELIVERED	As field name states	Calculated based on Delivered Quantity vs Order Quantity
C.83	PSA Reported	LAST DELIVERY RECORDED DATE	Date for reporting the last delivery of a PO	Standard date format with suitable validations
C.84	PSA Reported	LAST DELIVERY RECORDED MONTH	Month for reporting the last PO delivery	Based on last shipment's delivery recorded date
C.85	PSA Reported	LAST DELIVERY RECORDED YEAR	Year for reporting the last delivery of a PO	Based on last shipment's delivery recorded date
C.86	GF System Generated	NUMBER OF DAYS LATE	Days late of delivery from promised delivery date	Calculated field based on reported dates
C.87	PSA Reported	EXCEPTION REASON CODE	Reason codes for differences in delivery. The PSA should be able to differentiate amount of time per reason code.	Standard GF stated reason code format with corresponding day count (in number format) for every incident, all with suitable validations
C.88	PSA Reported	VENDOR INCO FULFILLMENT DATE	As field name states	Standard date format > Vendor promised date and validated within expected transport time
C.89	PSA Reported	BATCH NUMBER	As field name states	Standard number format with suitable validations
C.90	PSA Reported	BATCH EXPIRY DATE	As field name states	Standard Date format with suitable validations

C.91	PSA Reported	BATCH QUANTITY	As field name states	Standard number format with suitable validations
C.92	PSA Reported	ACTUAL FREIGHT COST	As field name states	Standard number format with suitable validations
C.93	PSA Reported	FREIGHT INVOICE DATE	Freight invoice Date	Standard date format with suitable validations
C.94	PSA Reported	INVOICE NUMBER	Invoice Number associated to the shipment (not clear of invoice #)	Standard PSA invoice number format and must be linked to ePO

Sample Entity Relationship Diagram of Reported Data Element



GF Transaction System Data That cannot be modified by PSAs

Reported by PSAs

• Uses GF Master data

- Uses GF Master data
- Logical validations at source for reported data fields

Schedule E: Response Documents and Templates

E1: Global Fund Proposal Template: Technical Proposal, see file:
TGF_D_00021_Schedule E1_Technical Proposal_Questions_14 Mar 2024

E2: Global Fund Proposal Template: Financial Due Diligence Questionnaire, see file:
TGF_D_00021_Schedule E2_FDD Questionnaire_14 Mar 2024

E3: Global Fund Proposal Template: Integrity Due Diligence Questionnaire, see file:
TGF_D_00021_Schedule E3_IDD Questionnaire_14 Mar 2024

E4: Global Fund Proposal Template: Sustainability Questionnaire, see file:
TGF_D_00021_Schedule E4_Sustainability Questionnaire_14 Mar 2024

E5: Global Fund Proposal Template: Quality Assurance Questionnaire
Note: This schedule will be issued separately as per the timings stated in Section 02.B

E6: Global Fund Proposal Template: Commercial Proposal
Note: This schedule will be issued separately as per the timings stated in Section 02.B

Schedule F: PPM Health Product Breakdown

Enclosed below are the 2023 Product categories under Global Fund Sourcing management, whether through Global Fund or the PSA's FA, further information is available in Schedule D.

		# suppliers	# products on wambo.org	Global Fund supplier allocation	PSA sourcing & supplier selection
Current Global Fund FA Product Categories	ARV	14	67	Yes	
	ANTM	11	43	Yes	
	ITNs	12	24	Yes	
	HIV RDTs	21	60	Yes	
	Malaria RDTs	8	35	Yes	
	Other RDTs	8	45	Yes	
Current PSA FA Product Categories	Essential Medicines	-	53	No	Yes
	Other Diagnostics	-	636	No	Mostly
	Viral Load/EID	-	155	No	
	Laboratory & Medical Supplies; Medical Equipment & Devices	-	109	No	Yes
	Condoms & Lubricants	-	35	No	Yes
	IRS	-	14	No	Yes

Schedule G: Glossary of Terms and Acronyms

1. **ARV:** Antiretroviral medicines.
2. **ANTM:** Antimalarial medicines.
3. **Bidder:** Service provider submitting a proposal by the deadline in response to this RFP to be selected as an agent on behalf of Eligible Buyers in the procurement of Products through the Pooled Procurement Mechanism.
4. **Claim:** Instance where an Incident has occurred and relevant insurance companies are investigating.
5. **EID:** Early Infant Diagnostics
6. **Eligible Buyers:** Includes PRs (who use Global Fund grant funds), PRs (who use funds other than Global Fund grant funds) and Governments and non-government development organizations in Global Fund-eligible and transitioned countries (using funds other than Global Fund grant funds).
7. **Framework Agreement** or **FA:** When referencing Bidder/PSA and Global Fund this is Schedule C: Draft of Framework Agreement between the Global Fund and PSA, either in draft form or when agreed between Global Fund and Bidder (as applicable). When referencing the Bidder/PSA or Global Fund's relationship with another party (supplier, manufacturer, sub-contractor etc.) this is defined as the contractual agreement between those specific parties.
8. **Global Fund:** The Global Fund to Fight AIDS, Tuberculosis and Malaria. More information is available here: <http://www.theglobalfund.org/en/>.
9. **GMP:** Good Manufacturing Practice.
10. **Governance Meetings:** has the meaning given in Section 03K 1.b.
11. **ITN:** Insecticide Treated Nets.
12. **IRS:** Commodities & Insecticides for Indoor Residual Spraying.
13. **Incident:** Is where a shipment deviates in any way from the schedule service, for example but not limited to shipments' temperature excursions, routing changes, service level changes.
14. **OTIF:** Shipments are delivered On Time In Full at the destination location, which is measured through the KPIs in Section 03.p.
15. **Pooled Procurement Mechanism** or **PPM:** Program managed by the Global Fund that aggregates order volumes on behalf of participating Principal Recipients of Global Fund grant funding and other Eligible Buyers, in order to negotiate best prices and delivery conditions with health product suppliers. More information is available at: <https://www.theglobalfund.org/en/sourcing-management/health-products/>.
16. **Principal Recipient** or **PR:** Entity nominated to implement a program designed to utilize Global Fund grant funds to fight against the diseases of HIV/AIDS, tuberculosis and/or malaria, including strengthening of related health systems, in a country.

17. **Procurement Services Agent** or **PSA**: The service provider(s) who are contracted by the Global Fund to perform the Outsourced Services to Support the Implementation of the Global Fund's Pooled Procurement Mechanism, as a result of this RFP TGF-D-00021 process.
18. **Product Data Hub**: Global Fund's product master database hosted on Oracle Fusion, the central repository for product names and key attributes, which feeds into other Global Fund processes and tools.
19. **Products**: All products being transacted, shipped and managed by the PSA as part of the RFP activity and eventually through services provided for Eligible Buyers as stated in the FA between the PSA and Global Fund.
20. **Promised Date**: The committed delivery date of the shipment to the Eligible Buyer, by the PSA.
21. **Quality Assurance Policy**: As defined in Section 02.A.2.f.
22. **QA**: Quality Assurance.
23. **QC**: Quality Control.
24. **Related Firm**: Any legal person or undertaking who controls or is controlled by another legal person or undertaking, or where two or more legal persons or undertakings are under common control. "Control" is defined as the power to exercise a direct or indirect decisive influence over the management or policies of a firm, including its commercial strategy, whether through the ownership of voting securities, by contract, or otherwise. Any person who owns beneficially, either directly or through one or more controlled firms, more than 25 percent of the voting securities of any firm is presumed to control the firm.
25. **RD**: Rapid Diagnostic Tests.
26. **Request for Proposal** or **RFP**: This Request for Proposals TGF-D-00021.
27. **RSM**: Rapid Supply Mechanism.

Note: This page is intentionally blank and is the final page of the Outsourced Services to Support the Implementation of PPM RFP 2024 Document
